

# Parent/Legal Guardian Consent

**Project Title:** CSULB BUILD II Student Data Collection  
**Investigator(s):** Nancy Carrada Zuñiga and Dr. Nada Rayyes  
**Project Contact:** Nancy.Carradazuniga@csulb.edu  
**California State University, Long Beach (CSULB)**

Office of Research and Sponsored Programs, CSULB: 1250 Bellflower Blvd., Long Beach, CA 90840

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You are being asked to give your child permission to participate in a research training program (BUILD, MARC, or RISE) funded by the National Institutes of Health (NIH). To be eligible for these programs, your child must be a) U.S. citizen, b) non-citizen national, or c) permanent resident. If your child does not meet these requirements, his/her application will not be considered for selection.

Because BUILD is part of a **national research study** on the training of researchers and how this training influences students' academic and personal experiences and career choices, the information your child provides in his/her application may be used as part of the study. As a result, you are being asked to provide your parental consent for your child to participate in this study as part of the application process. Please note that by allowing your child to complete this application, you child is **enrolling** in the research study and you are giving permission for CSULB to **share** the information that your child provides in this application with the BUILD, MARC, and RISE programs, and NIH's Coordination and Evaluation Center (CEC) located at the University of California, Los Angeles (UCLA). The CEC is responsible for the evaluation of all BUILD programs nationwide.

Any disseminated research findings (e.g., presented or published as evaluation reports, conference presentations, and journal publications) will not contain personally identifiable information. Instead the information will be at the aggregated or group level (i.e., from a group of participants sharing specified characteristics).

By signing this parental consent form and allowing your child to complete the application, you are agreeing to:

- permit CSULB to provide the CEC with your child's student ID and e-mail address so your child can be invited to participate in annual surveys. Your child's participation in these surveys is voluntary unless your child is accepted into one of the student training programs.
- give the CSULB BUILD, MARC, and RISE Programs, and the CEC at UCLA permission to use your child's de-identified data (i.e., information provided in the application or surveys) for research purposes (note: de-identifying data prevents your child's identity from being revealed).

If your child is accepted into one of the student training programs, you may be asked to:

Sign a Memorandum of Understanding (MOU) form which outlines the training program requirements, including all student surveys administered by the CEC. After reading the MOU, you can accept **or** decline your child's participation in the training program your child has been accepted to.

## **Potential Risks:**

The **risks** of participating in this study are minimal and include:

- 1) Potential loss of confidentiality
- 2) Potential discomfort for your child in providing answers to specific questions in this application or in subsequent CEC surveys.
- 3) Potential risk of coercion for your child. Students accepted into BUILD and who have signed the MOU may feel pressured to complete even the voluntary aspects of the assessments in order to maintain their enrollment.

The investigators will make every attempt to reduce the risk of:

- 1) To reduce the risk of potential loss of confidentiality, the investigators will store all data securely in password protected computers and secured network via CSULB, with access provided only for authorized personnel. Therefore, a security breach is highly unlikely. Furthermore, pseudo IDs will be assigned to anonymized data for research and dissemination purposes to protect your child's identity.
- 2) To reduce the risk of potential discomfort for your child in providing answers to specific questions, your child has the right to skip any question that s/he feels uncomfortable answering, unless the question is required to assess eligibility for the program or needed to process his/her application (e.g., name, contact information, etc.).
- 3) All activities described in the projects of research with Human Subjects are volunteer based, i.e., Your child has the option to skip questions or stay silent (i.e., in focus group), unless they are required as a condition/agreement to join the BUILD program.

**Potential Benefits:**

While your child may not directly benefit from participating in this study, the results may reveal promising practices and models that universities may implement to strengthen the training of undergraduate research students, their campus research culture, and increase the diversity of their health-related discipline faculty. As such, if your child is accepted to one of the research training programs, your child may benefit from ongoing improvements made for the programs based on the results of this study.

You may contact the Office of Research and Sponsored Programs at [ORSPCompliance@csulb.edu](mailto:ORSPCompliance@csulb.edu), or call (562) 985-8147, if you have questions about your child's rights as a research participant.

If you have questions regarding the data collected, contact Nancy Carrada Zuñiga, BUILD's Program Data Manager at [Nancy.CarradaZuniga@csulb.edu](mailto:Nancy.CarradaZuniga@csulb.edu) or call (562) 985-2319.

This notice and authorization is provided to ensure that you are providing your parental consent to allow your child to participate in the national research study and complete this application process.

Signing this document means that all information about the study has been explained to you. The investigator has answered any questions you have about the study and that you voluntarily agree to give your child permission to apply to the NIH training programs at CSULB, and if your child is selected into one of the training programs, **you will need to sign an MOU form** where you accept or decline your child's participation in the program's activities and requirements.

\_\_\_\_\_  
Name of Child

\_\_\_\_\_  
Name of Parent/Legal Guardian

\_\_\_\_\_  
Signature of Parent/Legal Guardian

\_\_\_\_\_  
Date

# Student Assent

**Project Title:** CSULB BUILD II Student Data Collection  
**Investigator(s):** Nancy Carrada Zuñiga and Dr. Nada Rayyes  
**Project Contact:** Nancy.Carradazuniga@csulb.edu  
**California State University, Long Beach (CSULB)**

Office of Research and Sponsored Programs, CSULB: 1250 Bellflower Blvd., Long Beach, CA 90840

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You are applying to participate in a research training program (BUILD, MARC, or RISE) funded by the National Institutes of Health (NIH). To be eligible for these programs, you must be a) U.S. citizen, b) non-citizen national, or c) permanent resident. If you do not meet these requirements, your application will not be considered for selection. Furthermore, you are completing this form because you are 17 years of age or younger. **Please download and have your parent or legal guardian complete the Parental Consent form. You need to then upload the signed Parental Consent form and this Student Assent form before completing the application.**

Because BUILD is part of a **national research study** on the training of researchers and how this training influences students' academic and personal experiences and career choices, the information in your application may be used as part of this study. As a result, we are asking you to provide your signed Parent Consent form and this Student Assent form to participate in this study as part of this application process. Please note that by completing the application, you are **enrolling** in the research study and giving permission for CSULB to **share** the information that you provide in your application with the BUILD, MARC, and RISE programs, and NIH's Coordination and Evaluation Center (CEC) located at the University of California, Los Angeles (UCLA). The CEC is responsible for the evaluation of all BUILD programs nationwide.

Any disseminated research findings (e.g., presented or published as evaluation reports, conference presentations, and journal publications) will not contain personally identifiable information. Instead the information will be at the aggregated or group level (i.e., from a group of participants sharing specified characteristics).

By uploading your Parent Consent form and this Student Assent form, you are agreeing to:

- permit CSULB to provide the CEC with your student ID and e-mail address so you can be invited to participate in annual surveys. Your participation in these surveys is voluntary unless you are accepted into one of the student training programs.
- give the CSULB BUILD, MARC, and RISE Programs, and the CEC at UCLA permission to use your de-identified data (i.e., information provided in the application or surveys) for research purposes (note: de-identifying data prevents your identity from being revealed).

If you are accepted into one of the student training programs, your parent or legal guardian may be asked to:

- Sign a Memorandum of Understanding (MOU) form which outlines the training program requirements, including that of responding to all CEC administered surveys. After reading the MOU your parent or legal guardian must accept **or** decline your participation in the training program.

## **Potential Risks:**

The **risks** of participating in this study are minimal and include:

- 1) Potential loss of confidentiality
- 2) Potential discomfort in answering specific questions in the program application or CEC surveys.

3) Potential risk of coercion. Students accepted into BUILD and who have signed the MOU may feel pressured to complete even the voluntary aspects of the assessments in order to maintain their enrollment.

The investigators will make every attempt to reduce the risk of:

- 1) Loss of confidentiality: The investigators will store all data securely on password-protected computers and secured network via CSULB, with access limited to authorized personnel. Pseudo IDs will also be assigned to anonymized data to protect your identity.
- 2) Discomfort in providing answers to questions: You have the right to skip any question you feel uncomfortable answering unless the question is required to assess eligibility for the program or to process your application (e.g., your name, contact information).
- 3) All activities described in the projects of research with Human Subjects are volunteer based, i.e., the student participants do have the option to skip questions or stay silent (i.e., in focus group), unless they are required as a condition/agreement to join the BUILD program.

**Potential Benefits:**

While you may not directly benefit from participation in the study, the results may reveal promising practices and models that universities may implement to strengthen the training of undergraduate research students, their campus research culture, and increase the diversity of their health-related discipline faculty. As such, if accepted to one of the research training programs, you may benefit from ongoing improvements made for the programs based on the results of this study.

If you have questions about your rights as a research participant, contact the Office of Research and Sponsored Programs at [ORSPCompliance@csulb.edu](mailto:ORSPCompliance@csulb.edu), or call (562) 985-8147.

If you have questions regarding the data collected, contact Nancy Carrada Zuñiga, BUILD’s Program Data Manager at [Nancy.CarradaZuniga@csulb.edu](mailto:Nancy.CarradaZuniga@csulb.edu) or call (562) 985-2319.

The Parental Consent form must be completed by one of your parent or legal guardians, and the Minor Assent form by you. Remember, as a minor, your parent consent form must be turned in before you complete his application.

Signing this document means that all information about the study has been explained to you. The investigator has answered any questions you have about the study.

\_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date