Important Reminders:

- You can only schedule an appointment up to two weeks in advance.
- You are limited to 2 appointments per week.
- If you cannot keep an appointment, you must cancel the appointment at least 3 hours in advance.
- If you have 2 or more no-shows, the system will prevent you from making another appointment.

LOG IN

Log in using Single Sign-On
https://sso.csulb.edu

Use your student ID number and Beach password (same as used for MyCSULB/BeachBoard). Click on the SSC-Advising & Tutoring button.

GET ASSISTANCE

On the far right side, click the “Get Assistance” Button to make a writing tutoring appointment.

CHOOSE TYPE

From the drop-down menu choose “Writing Support.”
SELECT AN APPOINTMENT TYPE
A drop-down menu will appear. Please select “Online-Writing Support” and then click “Next.”

CHOOSE LOCATION & TUTOR
Select the “University Writing Center” from the Location drop down. You may select a specific tutor or let the system assign one.

SELECT A DAY AND TIME
Choose the day and time that fits with your schedule.

CONFIRM
Review the Appointment Details and select which method you wish to receive your reminder: email or text. Please put a few brief notes about the class and assignment you will be working on in the comment box, as well as any additional information, such as your Google Doc link or if this is a group paper. Click on “Confirm Appointment.”