**California State University, Long Beach**

**Policy Statement**

**12-06**

**May 14, 2012**

**POLICY ON FACULTY AWARDS (PFA)**

(This Policy Statement supersedes PS 11-04)

**The text below is offered as a substititue for the current policy’s section 7.0 DISTINGUISHED FACULTY ADVISING AND MENTORING AWARD. If approved, the text would replace the current 7.0:**

**7.0. DISTINGUISHED FACULTY ADVISING AWARD**

7.1. Purpose: The Distinguished Faculty Advising Award, established in 2008, is designed to encourage, reward, and publicly acknowledge sustained excellence in academic advising by members of the University’s faculty. Nominees shall be evaluated based on evidence of effective qualities, practices and impact in advising undergraduate or graduate students (including postbaccalaureates). At most three (3) awards are granted annually.

7.2 Scope: Academic advising encompasses activities that assist students to define andplan the coursework in their degree program/minor/certificate to achieve their educational goals.

Candidates will identify their expertise and contributions within one of the following areas to be considered for this award:

1. undergraduate academic advising

d) graduate/postbaccalaureate academic advising

7.3. Eligibility: All Unit-3 faculty are eligible. These awards are designed to honor candidates outstanding records of advising over three (3) or more years. A period of ten (10) years must elapse before a recipient is again eligible for this award.

7.4. Nomination: Nominations for the Distinguished Faculty Advising Award may be submitted by university faculty, staff, administrators, students and/or alumni/ae. Any nominator may nominate only one (1) candidate for this award in a given academic year. The letter of nomination, signed by the nominator(s), shall identify the nominee, and shall provide a brief rationale for the nomination. Nomination letters are due at the Academic Senate Office. Self-nominations are permitted.

7.5. Evaluation Criteria: A record of excellent and committed advising, including the significance of the nominee’s impact on students’ success, and demonstrated skills in areas of advising. The quality of performance will be the determining factor.

7.6. Submission: Candidates who accept their nomination shall submit an application and the required materials to the Academic Senate Office.

Materials needed for submission are:

•     A completed Application Form;

•     Up to a total of ten letters of support addressing the quality of advising of the nominee from faculty, students, and/or alumni;

•     A 3-5 page summary statement by the nominee highlighting their advising in relation to the above criteria;

•     Evidence that the candidate’s advising significantly impacted student success.

7.7. Selection: The University Awards Committee shall evaluate the evidence submitted by each nominee. The name(s) of the award recipient(s) shall be forwarded to the Academic Senate Office.

**8.0. DISTINGUISHED FACULTY MENTORING AWARD**

8.1. Purpose: The Distinguished Faculty Mentoring Award, established in 2020, is designed to encourage, reward, and publicly acknowledge sustained excellence in mentoring in all forms by members of the University’s faculty. Nominees shall be evaluated based on evidence of effective qualities, practices and impact in mentoring undergraduate or graduate students (including postbaccalaureates). At most three (3) awards are granted annually.

8.2. Eligibility: All Unit-3 faculty are eligible. These awards are designed to honor candidates outstanding records of mentoring. Nominees must have been employed by the University for a minimum of five (5) years. A period of ten (10) years must elapse before a recipient is again eligible for this award.

8.3. Nomination: Nominations for the Distinguished Faculty Mentoring Award may be submitted by university faculty, staff, administrators, students and/or alumni/ae. Any nominator may nominate only one (1) candidate for this award in a given academic year. The letter of nomination, signed by the nominator(s), shall identify the nominee, and shall provide a brief rationale for the nomination. Nomination letters are due at the Academic Senate Office. Self-nominations are permitted.

8.4. Evaluation Criteria: A record of excellent and committed mentoring, including the significance of the nominee’s impact on students’ success, and demonstrated skills in areas of mentoring. The quality of performance will be the determining factor. The following are examples of accomplishments that may be included as evidence:

• Peer-reviewed publications jointly authored and/or created with students;

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• Research/creative activity projects with students and/or supervision of student research or theses;

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* Extra-curricular supervision leading creative outcomes by the students

8.5. Submission: Candidates who accept their nomination shall submit an application and the required materials to the Academic Senate Office.

Materials needed for submission are:

•     A completed Application Form;

•     Up to a total of ten letters of support addressing the quality of mentoring of the nominee from faculty, students, and/or alumni;

•     A 3-5 page summary statement by the nominee highlighting their mentoring in relation to the above criteria;

•     Evidence that the candidate’s mentoring significantly impacted student success.

8.6. Selection: The University Awards Committee shall evaluate the evidence submitted by each nominee. The name(s) of the award recipient(s) shall be forwarded to the Academic Senate Office.