

# Graduate Student Travel Fellowship Application

*California State University, Long Beach*

We are pleased to announce the Fall 2019, Spring 2020, and Summer 2020 Graduate Travel Fellowships. These fellowships are made possible by funding from the CSULB Office of Graduate Studies.

## **Eligibility requirements**

- You must present a talk, poster, or performance at a scholarly/academic conference or meeting. Travel to attend, volunteer, or chair a session at a conference is not eligible.
- Travel must be completed between September 15, 2019 and August 30, 2020.
- You must be a matriculated postbaccalaureate student enrolled in a CSULB masters, doctoral, credential, or graduate certificate program **at the time of travel**; GS 700 is sufficient. Students enrolled through Open University are not eligible.
- All eligible postbaccalaureate students are encouraged to apply. Preference will be given to first-time recipients.
- For DACA / undocumented students, support can be given only if the application is received well in advance of travel, and prior to purchase of registration and tickets.

Each travel fellowship is intended to support and encourage meeting/conference travel. Maximum award each year is \$1,000 for first-time recipients and \$500 for those who received funding in previous years. Students selected for the fellowship will receive the funds in the form of Financial Aid after returning from travel and submitting proof of having presented a poster or talk at the conference. No cash advances will be given before travel.

**NOTE:** These fellowships will be coordinated with other Financial Aid that the recipient may have; thus, awards may first offset loan debt; please contact the Financial Aid office to discuss your particular aid package.

The complete application package must include:

- Graduate Travel Fellowship Application Form (attached)
- Graduate Travel Statement of Purpose (attached)
- Unofficial transcripts for CSULB postbaccalaureate program (these can be obtained from MyCSULB; please convert to .pdf format).

Submit an electronic copy of your complete application **as a single .pdf file** to [GraduateTravel@csulb.edu](mailto:GraduateTravel@csulb.edu).

Review of applications will begin in September 2019 and will continue on a rolling basis until funds are expended.

# Graduate Student Travel Fellowship Application

California State University, Long Beach

## Graduate Travel Fellowship Application Form

### Personal Information

<b>Last Name:</b>	<b>First Name:</b>
<b>Student ID Number:</b>	<b>Have you previously received a travel fellowship through HOGAR or the Office of Graduate Studies?</b>
<b>Email:</b>	

Are you a:

U.S. citizen or legal permanent resident with green card, or international student with visa

Undocumented / DACA student

[If you are an undocumented / DACA student, support can only be provided if the application is received well in advance of travel and prior to purchasing of tickets/registration.]

### Postbaccalaureate Program Information

<b>Program:</b>
-----------------

### Conference/Meeting Information

<b>Dates of departure and return:</b>
<b>Name of conference:</b>
<b>Location of conference:</b>
<b>Link to conference website or description:</b>
<b>Type of presentation:</b>
<b>Talk                  Poster                  Performance                  Not presenting</b>
<b>Title of your talk, poster, or performance:</b>
<b>Does your trip include any personal days, not related to conference attendance? (If so, expenses for these days should NOT be included in the proposed expenses on the next page.)</b>



**Graduate Student Travel Fellowship Application**  
*California State University, Long Beach*

## Faculty verification

(To be signed by the department chair, graduate advisor, or PI)

Please initial each of the following statements:

- \_\_\_\_\_ I have reviewed the information on page 2 and 3 of this application.
- \_\_\_\_\_ I support the above-signed student's application for a travel fellowship.
- \_\_\_\_\_ I verify that the student is not expected to graduate before the date of return from travel.
- \_\_\_\_\_ I am familiar with this conference or have researched it, and verify that it is considered within our field to be an appropriate and legitimate venue for the student to present his/her work.
- \_\_\_\_\_ I verify that the student will be making an original scholarly presentation (or, for the arts, performance) at the conference

Signature (electronic OK) \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Position: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

## **Graduate Student Travel Fellowship Application**

*California State University, Long Beach*

# **Graduate Travel Statement of Purpose**

**Please give a 1-2 paragraph statement (no more than one page) regarding the purpose of the trip, your career aspirations, and how you believe this conference will enhance your academic and professional development.**