



Emergency Reference Guide

EXPLOSION

Explosions may occur on the CSU Long Beach campus for a variety of reasons. They may be from deliberately set devices, a result of naturally occurring disasters, or the result of an accident. The following procedures should be followed for any explosion occurring on campus.

Campus Community

If Indoors

If possible, move away from windows; try to get underneath a solid object such as a desk or table. Otherwise, move to an interior wall.

Drop to your knees with your back to the windows and knees together

Clasp both hands behind your head covering your neck

- Leaning over bury your face between your arms and legs.
- Close your eyes tightly.
- As soon as possible move away from windows and overhead fixtures.

Assess any injuries and provide first aid where capable.

Notify the University Police at 9-1-1. Provide the dispatcher with all available information regarding the explosion.

Assess any damage. If the area appears safe, do not evacuate unless instructed to by Building Marshals or emergency responders.

In the event it is unsafe to remain inside or an evacuation has been ordered Faculty and Staff should

- Follow the instructions of the Building Marshals
- Try to maintain class integrity. This allows for a more accurate count of missing persons.
- Note any injured that cannot be moved and report them to Building Marshals, University Police, or Emergency Responders as soon as possible.
- Following an evacuation of the building attempt to identify any missing students and whether fellow students know of their whereabouts. Notify Building Marshals, University Police, or Emergency Responders of any unaccounted for persons.

In the event Building Marshals are NOT available to assist and an area needs to be evacuated, the following procedures should be followed:



- Try to maintain class integrity and begin to self-evacuate
- Move by the safest route possible towards an exit. Avoid any exposed electrical wires, gas outlets, water mains, and overhead objects.
- Once outside move away from the source of the explosion
- Once outside contact Building Marshals from another area or Emergency Responder

If Outdoors

Turning away from the source of the explosion.

Drop to the ground with your feet pointed towards the source of the explosion

Clasp both hands behind your head covering your neck

- Bury your face between your arms.
- Close your eyes tightly.
- As soon as possible move away from the area.

Assess any injuries and, if safe, provide first aid where capable.

Notify the University Police at 9-1-1. Provide the dispatcher with all available information regarding the explosion.

Refrain from using cellular phones or portable walkie-talkies as the radio frequency energy transmitted at the antenna could cause the detonation of any other devices in the area.

University Administration/University Police

As the chief investigator agency with jurisdiction for the campus the University Police will maintain incident command for any incident likely to lead to a criminal investigation. In incidents where the University Police will not be the primary investigatory agency incident command will be transitioned to the agency responsible for such investigation upon their arrival. As a matter of course the Long Beach Fire Department will have incident command on all fires, mass casualty incidents, and hazardous materials incidents to which they respond.

University Police will establish a safety perimeter around the area of the explosion. Size of the perimeter will be based on type and size of the explosion and the possibility of secondary devices.

If the explosion is of suspicious origin emergency responders should take into consideration the possibility of secondary devices and act accordingly.

It is a tactic of terrorists to plant a second bomb (secondary device) near the first. This device is placed in such a way as to target emergency responders.

Refrain from using cellular phones and portable radios within 1000 feet of the suspected device. Radio Frequency transmitted could be enough to detonate a secondary device should one be located nearby.



If it is safe to do so, initiate first aid on explosion victims OR evacuate victims from immediate area as quickly as possible.

Assist Building Marshals in evacuation of any and all affected buildings or perimeter buildings

Based on the response needs the University Police Incident Commander will request the University Police Chief, or his/her designee, to institute a mutual aid request to any necessary response organization needed to assist in the response effort. This may include, but is not limited to:

- The City of Long Beach
- The County of Los Angeles
- State and Federal Agencies
- The CSU Critical Response Unit
- Other CSU campuses
- Volunteer Agencies which specialize in disaster response.

Return to Normal Operations

If the incident has resulted in the evacuation of part or all of a campus building(s) then those areas will remain closed until the University determines:

- The area is safe to occupy
- All immediate police and rescue activity has been completed.
- Any and all crime scene investigations have been completed.
- There is no longer a need to keep the area closed.

NOTE: Due to the complexities involved in the preservation, collection, and investigation of evidence some areas may remain closed longer than other