

# College of Engineering Writing and Communication Resource Center

1250 BELLFLOWER BLVD. LONG BEACH, CA 90840  
VIVIAN ENGINEERING CENTER – 128B

## Thesis/Project Submission Road Map

The College of Engineering submission date is two weeks before the thesis office deadline.

The Oral Defense date is scheduled by the committee (usually by the chair) and must be completed at least one week before the submission to the COE so that the student has enough time to make the suggested changes from committee presiding over the oral defense. It is suggested that the oral defense take place a few weeks prior to the college submission date. This will help ensure the most amount of time for the student to make corrections.

There are no differences in submission dates between departments.

Suggested timeline:

1. Finish/Project Thesis – Up to a month prior to COE submission date, Sept. 25.
2. Schedule Oral Defense – Three weeks prior to COE submission date, Oct. 2.
3. Schedule 10 hours of appointments with WCRC graduate assistant.  
**Book an Appointment:**  
Leticia Valente - leticiavalente.youcanbook.me  
Ryan Hunter - ryanhunter.youcanbook.me  
Max Lemuz - maxlemuz.youcanbook.me
4. Review Updated Thesis Formatting Guides on Thesis Website –  
<http://www.csulb.edu/thesis-and-dissertation-office/thesis-and-dissertation-office>
5. Contact Thesis Office regarding Signature Page Submission and Formatting Questions –  
[thesis@csulb.edu](mailto:thesis@csulb.edu)
6. Complete Forms Necessary for Submission.
7. Submit Thesis/Project to College – Oct. 25 (two weeks prior to thesis library deadline).
8. Submit to Library by deadline– Nov.1.