

## Scheduling an Appointment with a Tutor

### LOG IN

Log in using Single Sign-On

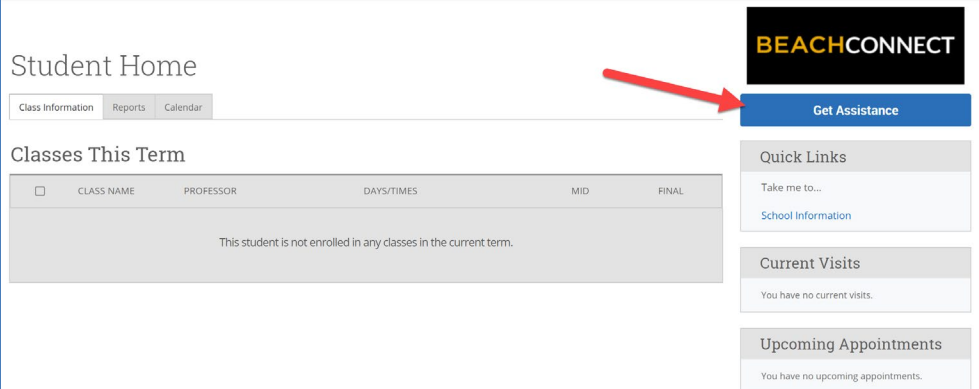
<https://sso.csulb.edu>

Use your student ID number and Beach password (same as used for MyCSULB/BeachBoard. Click on the BEACH CONNECT button.



### GET ASSISTANCE

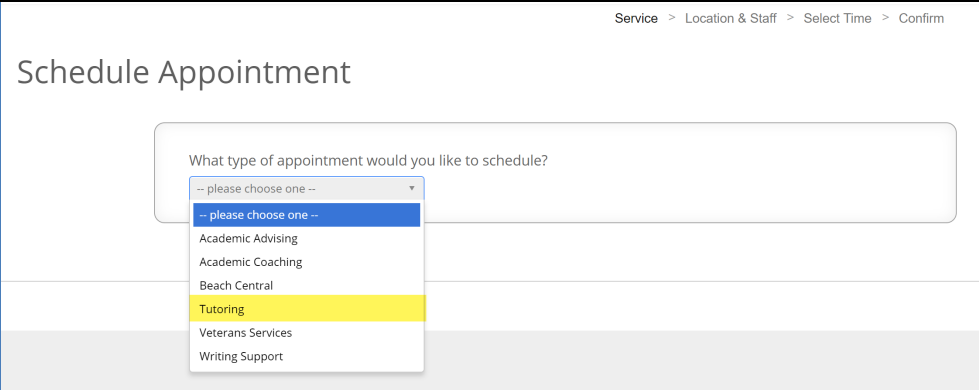
On the far right side, click the "Get Assistance" Button to make an advising appointment.



### CHOOSE TYPE

From the drop down menu choose the type of appointment you need. Currently you can schedule appointments for:

- Academic Advising
- Academic Coaching
- Beach Central
- **Tutoring**
- Veterans Services
- Writing Support



## SELECT SERVICE

Choose the service. Course-based Tutoring is the most common service available.

## Schedule Appointment

What type of appointment would you like to schedule?

Tutoring

Pick a Service for your Appointment

-- please choose one --

- please choose one --
- Course-based Tutoring
- ESL/Language & Writing
- Tutoring - Other
- Tutoring - Writing Support

## CHOOSE A LOCATION

Select your tutoring center from the Location drop down. You may be prompted to select a specific course if you are scheduling "Course-Based Tutoring."

## Schedule Appointment

Pick a Location for your Appointment

The Learning Center (SSC-160)

Pick a Course

-- please choose one --

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## SELECT A DAY AND TIME

Choose the day and time that fits with your schedule.

## Schedule Advising Appointment

Reason > Location & Advisor > Time Select > Confirm

< prev week

Appointment Times This Week

next week >

Mon, Mar 14	Tue, Mar 15	Wed, Mar 16	Thu, Mar 17	Fri, Mar 18
Morning N/A	Morning 7 Available	Morning N/A	Morning N/A	Morning 7 Available
Afternoon N/A	Afternoon 6 Available	Afternoon N/A	Afternoon N/A	Afternoon N/A

Can't find a time that works in the next couple of weeks? [View Walk-in Times](#)

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## CONFIRM

Review the **Appointment Details** and select which method you wish to receive your reminder: email or text. Please put a few brief notes about what you'd like to discuss with your tutor in the comment box.

## Schedule Appointment

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

**Appointment Details**

Who: Brandon Perry with [Name Redacted]

When: Monday, April 06  
11:00am - 12:00pm PDT

Why: Course-based Tutoring

Where: The Learning Center (SSC-160)

**Additional Details**

Is there anything specific you would like to discuss with [Name Redacted]?

Comments for your staff...

Send Me an Email

Send Me a Text

Please provide your mobile number

[Mobile Number Field]

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Confirm Appointment