



LockDown Browser and Respondus Monitor

Student Start Guide

WHAT IS RESPONDUS LOCKDOWN BROWSER AND RECONDUS MONITOR?

LockDown Browser is a locked browser for taking quizzes in BeachBoard. It prevents you from printing, copying, going to another URL, or accessing other applications during a test. If a BeachBoard test requires that LockDown Browser be used, you will not be able to take the quiz with a standard web browser.

You may be required to use LockDown Browser with a webcam, which will record you during an online, nonproctored exam. The webcam feature is referred to as Respondus Monitor. Your computer must have a functioning webcam and microphone. A broadband connection is also required. It includes a pre-exam sequence and a webcam check.

An [Introduction to Respondus Lockdown Browser and Monitor video](#) is also available for you to watch.

TAKING A QUIZ WITH LOCKDOWN BROWSER

1. Close all programs, unless one is used to connect you to the Internet.
2. Log into BeachBoard with a regular browser, select the course, and navigate to the quiz.
3. From this screen, either install LockDown Browser or launch it to take the quiz.

The screenshot displays the Respondus LockDown Browser interface. It includes the following sections:

- Quiz Details**
 - Current Time: 2:53 PM [Update](#)
 - Current User: Mariza Admin (username: mhernandez)
 - Quiz Period:
 - Time Allowed: unlimited (estimated time required: 2:00:00)
 - Attempts: Allowed - unlimited, Completed - 0
- Instructions**

Before you submit the quiz, you will have the opportunity to return to questions that you may have missed or have not yet answered. You can submit your quiz responses at any time.

Click "Start Quiz" to begin Attempt 1.
- Quiz Requirements**

You must use the Respondus LockDown Browser to take this quiz.

[Download and install the latest version of LockDown Browser @](#)

[Launch LockDown Browser](#)



LockDown Browser and Respondus Monitor

Student Start Guide

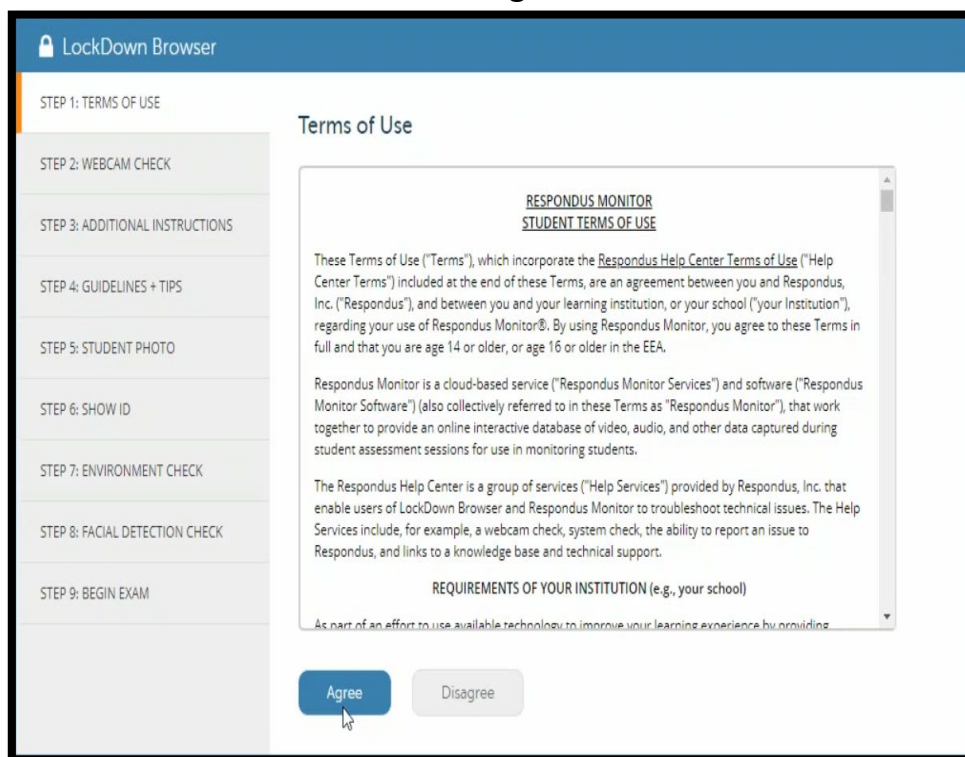
- If the computer already has LockDown Browser installed, click the “Launch LockDown Browser” button.
 - If the computer does not have LockDown Browser installed, click the “Download and install the latest version of LockDown Browser” link, this will enable you to install LockDown Browser to the computer.
4. If prompted to close a blocked program (e.g. screen capture, instant messaging), choose Yes.
 5. The test will then start. (Note, once a test has been started with LockDown Browser, you cannot exit the quiz until the Submit button is clicked.)

TAKING A QUIZ WITH USING WITH A WEBCAM (Respondus Monitor)

If a quiz requires LockDown Browser **and** a webcam, follow steps 1-5 in the previous “Taking A Quiz with LockDown Browser” section.

At this point the Startup Sequence for the webcam begins.

1. You will first need to review and agree to the Terms of Use.

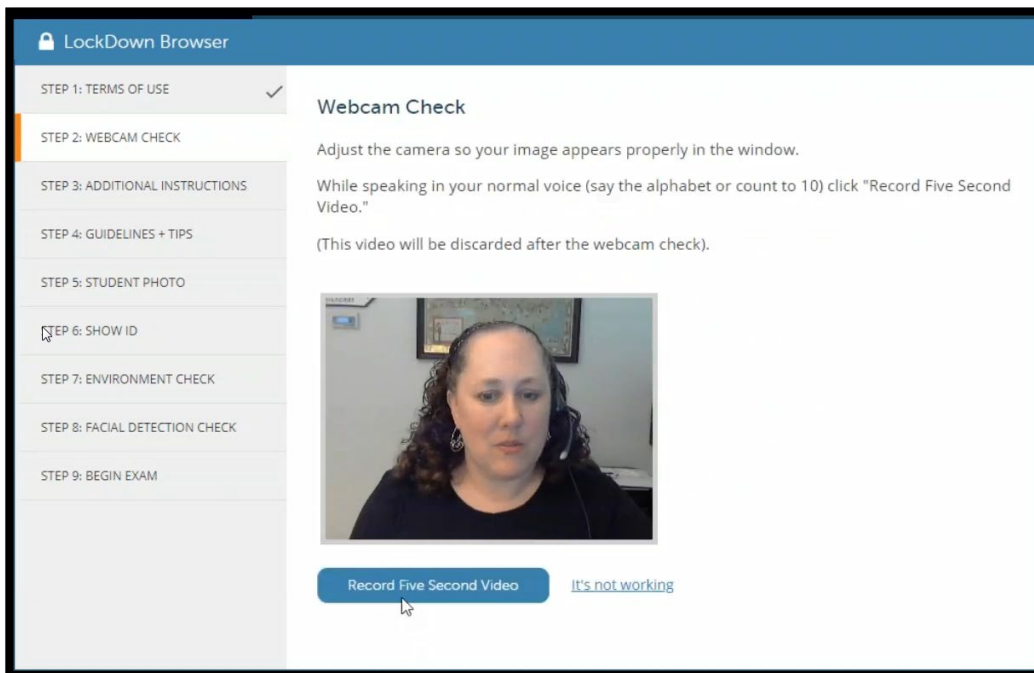
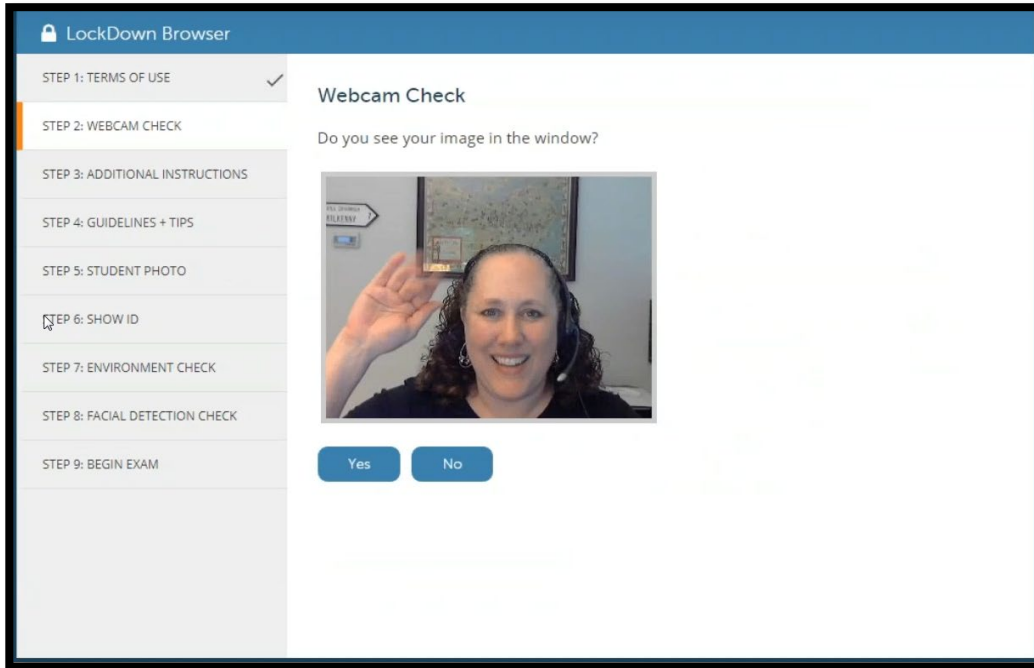




LockDown Browser and Respondus Monitor

Student Start Guide

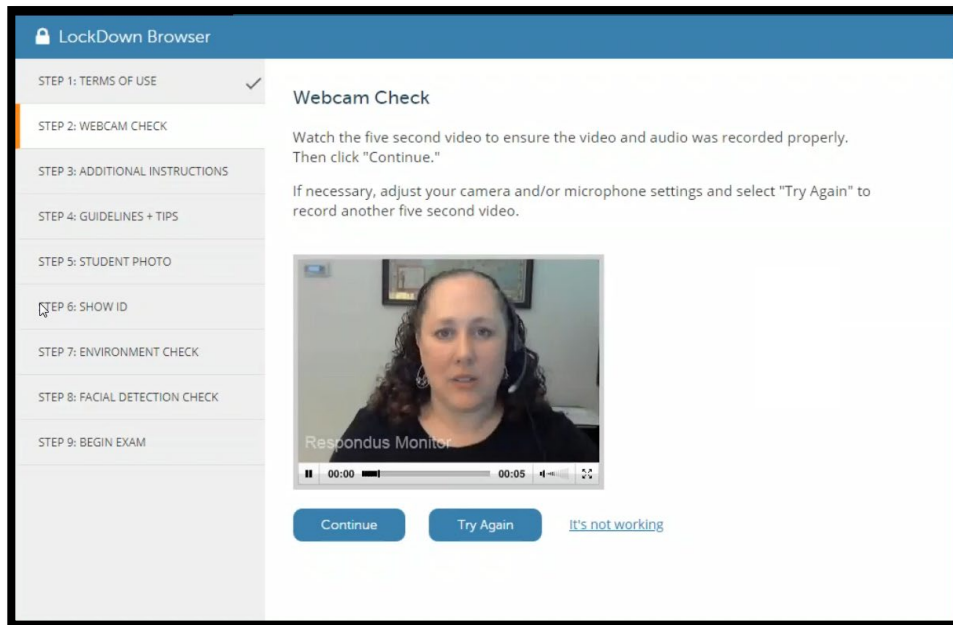
- The **Webcam Check** will confirm that your webcam and microphone are working properly.





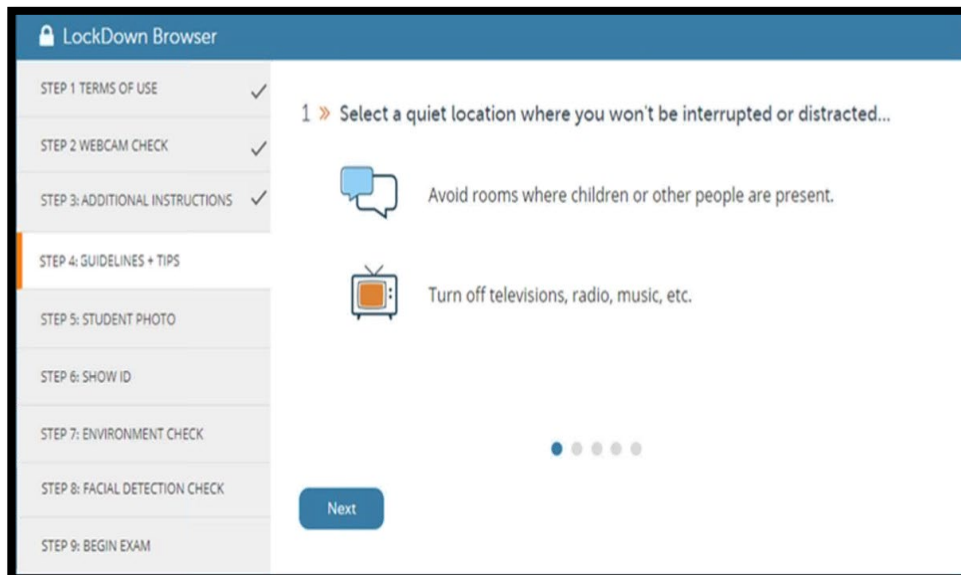
LockDown Browser and Respondus Monitor

Student Start Guide



3. The remaining steps of the Startup Sequence will depend on settings chosen by your instructor. Follow the instructions and note your progress along the left side of the screen.

4. Guidelines





Student Start Guide

5. Student Photo

The screenshot shows the 'Student Photo' step in the LockDown Browser interface. On the left is a vertical sidebar with a list of steps: STEP 1: TERMS OF USE, STEP 2: WEBCAM CHECK, STEP 3: ADDITIONAL INSTRUCTIONS, STEP 4: GUIDELINES + TIPS, STEP 5: STUDENT PHOTO (highlighted), STEP 6: SHOW ID, STEP 7: ENVIRONMENT CHECK, STEP 8: FACIAL DETECTION CHECK, and STEP 9: BEGIN EXAM. The main content area is titled 'Student Photo' and contains the following text: 'Position your face so it fills most of the picture window below.' and 'Look into the camera and click "Take Picture."' Below the text are two side-by-side webcam images of a woman with curly hair and a scarf. At the bottom of the main area are three buttons: 'Continue' (with a mouse cursor over it), 'Try Again', and a link that says 'It's not working'.

6. Show ID

The screenshot shows the 'Show Identification' step in the LockDown Browser interface. The sidebar on the left is identical to the previous screenshot, but 'STEP 6: SHOW ID' is highlighted. The main content area is titled 'Show Identification' and contains the following text: 'Hold your identification to the camera and select "Take Picture."' and '(Only use the type of identification indicated by your instructor).' Below the text are two side-by-side webcam images of a person holding a white identification card. The card has 'CAROLINA' at the top, 'ARLANGE MASON' below it, a small photo of the person, and a barcode at the bottom. At the bottom of the main area are three buttons: 'Continue' (with a mouse cursor over it), 'Try Again', and a link that says 'It's not working'.



Student Start Guide

7. Environment Check

The screenshot shows the LockDown Browser interface during the Environment Check step. On the left, a sidebar lists steps 1 through 9, with 'STEP 7: ENVIRONMENT CHECK' highlighted. The main content area is titled 'Environment Check' and contains the following text: 'Make sure the area around your computer is clear of papers, books, phones, etc.' and 'Click "Start Recording" and slowly tilt/pan your webcam so a brief video can be made of the area around your computer. (If the webcam is built into the monitor, just do your best to show the surrounding area.)'. Below this is a video window showing a desk with a keyboard and mouse. At the bottom, there are two buttons: 'Stop Recording' and 'It's not working'.

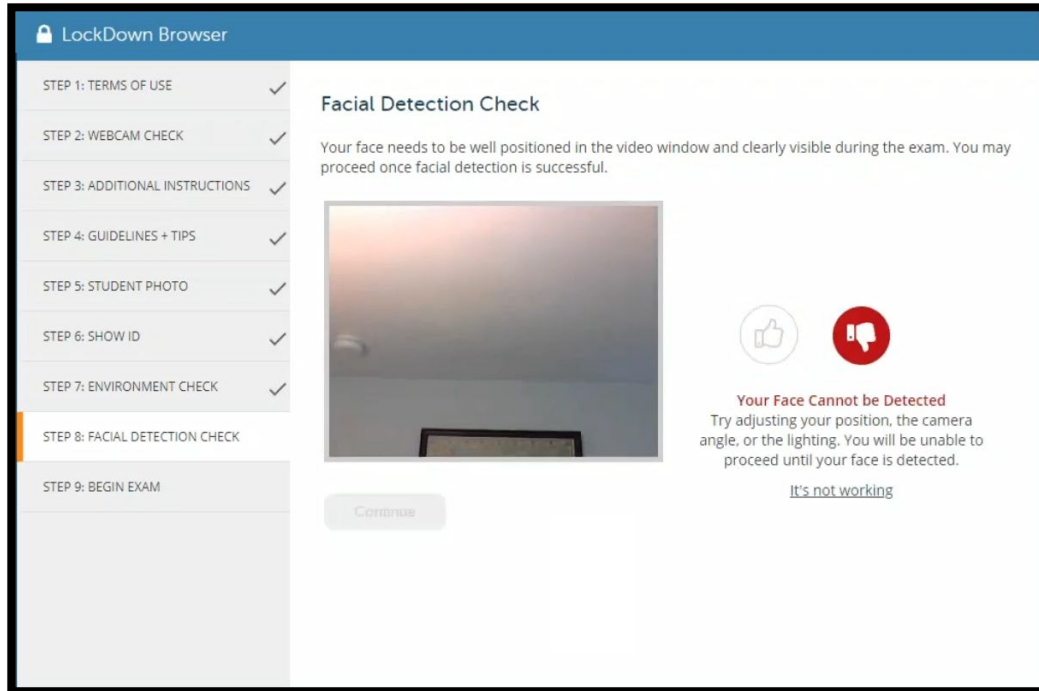
8. Facial Detection

The screenshot shows the LockDown Browser interface during the Facial Detection Check step. On the left, a sidebar lists steps 1 through 9, with 'STEP 8: FACIAL DETECTION CHECK' highlighted. The main content area is titled 'Facial Detection Check' and contains the following text: 'Your face needs to be well positioned in the video window and clearly visible during the exam. You may proceed once facial detection is successful.' Below this is a video window showing a woman's face. To the right of the video window are two icons: a green thumbs-up icon and a white thumbs-down icon. Below the icons, the text reads 'Success! Click Continue to proceed'. At the bottom, there is a 'Continue' button.

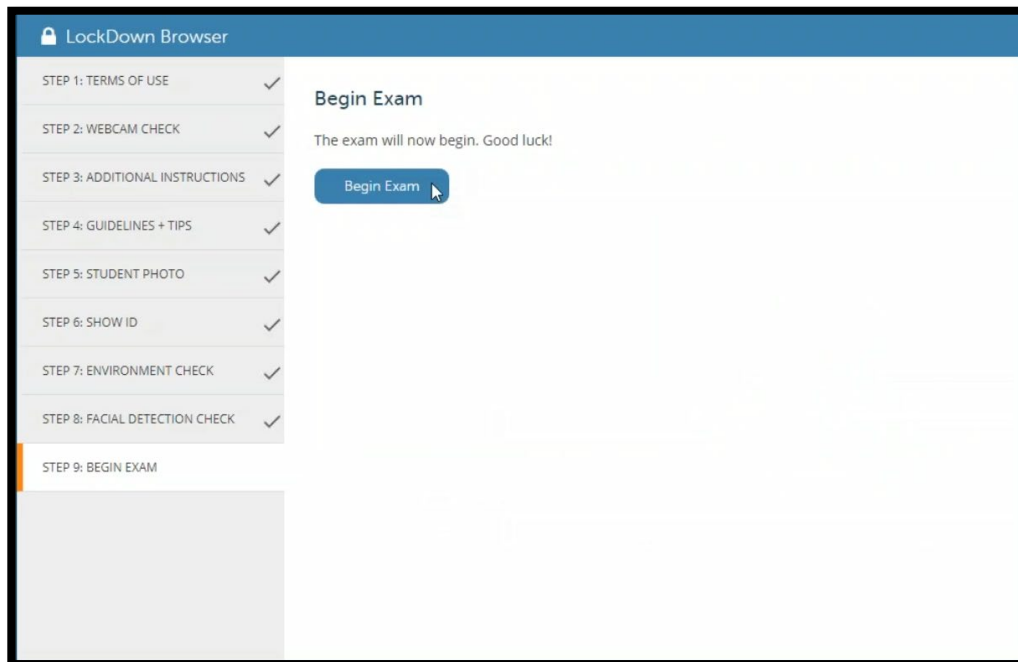


LockDown Browser and Respondus Monitor

Student Start Guide



9. Begin Exam



10. The quiz will begin after the Startup Sequence is complete. You cannot exit LockDown Browser until the quiz is submitted for grading.