

All CSULB credential candidates are required to open a file with the College of Education Credential Center, a Commission on Teacher Credentialing-approved program sponsor.

To open your credential file and receive an initial credential evaluation, please submit the following items to the Credential Center, EED-42:

- Credential Evaluation Request Form – page 2 of this handout
- \$25 Evaluation fee – Payable by credit card at: <https://commerce.cashnet.com/csulbcdcredentials> (must provide copy of emailed receipt), cash (exact change), or check/money order/cashier's check payable to "CSULB" (fee is non-refundable)
- Fingerprint Clearance – printout of valid CTC document showing issuance/expiration dates (e.g. Certificate of Clearance, Emergency Permit, California Credential, etc.)
- Basic Skills Requirement – proof of satisfying Basic Skills (CBEST scores or proof of CTC approved alternative).

What happens next?

Within approximately 30 days of receipt of all needed documents and fees, a credential analyst will email you a credential evaluation. If you still have questions at that time, you may contact the Credential Center for additional information or to set up an appointment.

Program Completion and Application:

Credential application information will be provided during your final semester. Upon completion of all program requirements, including posting of your Master's Degree and all items listed on your credential evaluation, you will be eligible to apply for a 2-year Preliminary Speech Language-Pathology Credential.

Please Note:

- We cannot make copies for you. A copy machine is available for your use in the Library.
- CSULB financial holds must be cleared prior to submitting your application.

Credential Center
Evaluation Request
Speech-Language Pathology Credential

All CSULB credential candidates are required to open a file with the College of Education Credential Center, a Commission on Teacher Credentialing-approved program sponsor. To open your credential file and receive an initial credential evaluation, please complete all information requested below and return to the Credential Center, EED-42 with the necessary documents. You are responsible for notifying the Credential Center of any changes in your name, address, or email address.

Social Security # Birthdate (MM/DD/YY) Student ID # Phone #

Last Name First Name Middle Name Former Name(s)

Address City State Zip Code

Primary Email CSULB Email

- Gender:** **Ethnicity:**
- Female American Indian or Alaskan Native Hispanic or Latino Two or More
 Male Asian Native Hawaiian or Other Pacific Islander Races/ Ethnicities
 Black or African American White Decline to State

- Semester / Year of anticipated program completion:**
- Spring _____ (year) Summer _____ (year) Fall _____ (year)

- Items to submit:**
- \$25 – credit card receipt: <https://commerce.cashnet.com/csulbcdcredentials>, cash (exact change), or check/ money order/cashier’s check payable to “CSULB” (fee is non-refundable)
- Valid Certificate of Clearance or Valid Emergency Permit – printout from CTC website
- Basic Skills – proof of satisfying Basic Skills (CBEST scores or proof of CTC approved alternative)

I understand that I must provide all documentation required for evaluation and recommendation of the credential. I understand that the \$25 Credential Evaluation and Service Fee is valid while I remain enrolled in the above-mentioned credential program and in good standing. If I do not complete all requirements and apply for my credential before the published deadline date of my final semester, I may be subject to a new fee. I authorize the Credential Center at CSU, Long Beach to release information regarding the status of my credential to the school districts and/or county offices of education for the purposes of my employment.

Signature _____ **Date** _____