

Career Development Center

Internship Resources

Internship Search Tools

CareerLINK Internship Postings: Search approved job & internship postings for CSULB students

- **To Access:** Log in to CareerLINK via <https://csulb.okta.com/>. Select “Jobs and Internships” from the left-hand menu, then click “Search”.

- **More Info:** To view videos on how to navigate CareerLINK, visit <http://www.careers.csulb.edu/students/careerlink.htm>

CareerShift & GoinGlobal: Search for numerous domestic and international jobs and internships

- **To Access:** Log in to CareerLINK via <https://csulb.okta.com/>. Select “Jobs and Internships” from the left-hand menu, then click “Jobs - CareerShift” or “Int’l & H1B – GoinGlobal”.

Internship Preparation

One-on-One Counseling Appointments: 30- or 60-minute sessions; must be scheduled in advance

- **To Access:** Log in to CareerLINK via <https://csulb.okta.com/>. Select “Counseling Appt” from the left-hand menu, followed by “Request New Appointment”. Within the “Type” drop-down menu, select “Internship”.

Drop-in Advising: 15-minute career advising sessions offered on a first-come, first-served basis

- **To Access:** Log in to CareerLINK via <https://csulb.okta.com/>. Select “Access Drop-In Advising” from the right-hand side of the page under the “Career Development Center” section.

Resume and Cover Letter Review: Available via One-on-One Appointment or Drop-in Advising

- **To Access:** Schedule a one-on-one counseling appointment (select “Resume – Cover Letter” under “Type”) or utilize drop-in advising in CareerLINK by following the instructions above.

Webinars: Virtual workshops on a variety of career topics

- **To Access:** Log in to CareerLINK via <https://csulb.okta.com/>. Select “Events” from the left-hand menu, followed by “Workshops”. Click on “RSVP” for the workshops you would like to attend.

- **More Info:** To see the full calendar of webinars being offered this semester, visit http://www.careers.csulb.edu/students/workshops_and_events.htm#tabs1-1

Internship Scholarships

Internship Essay Contest: Scholarships awarded to one student from each college based on internship reflection essays

- **To Access:** Log in to CareerLINK via <https://csulb.okta.com/>. Select “Surveys” from the left-hand menu and open the “Internship Essay Contest” by clicking on “Respond”. Complete the form and submit your essay. Applications will be due in October.

- **More Info:** http://www.careers.csulb.edu/students/workshops_and_events.htm#tabs1-4

Manuel Perez Internship Success Scholarship: Assists students seeking to explore a career via a summer internship in the non-profit or government fields

- **To Access:** Application available through CareerLINK via <https://csulb.okta.com/> in May

Internship & Job Fair Events

Internship Week: A week of events to help students gain skills and connect with employers

- **To Access:** Log in to CareerLINK via <https://csulb.okta.com/>. Select “Events” from the left-hand menu, followed by “Workshops”. Click on “RSVP” for the events you would like to attend.

- **More Info:** Click http://careers.csulb.edu/students/workshops_and_events.htm and then select the “Internship Events” tab.

Virtual Job Fairs: Virtual recruitment events offering full-time, part-time, and internship opportunities

- **To Access:** Log in to CareerLINK via <https://csulb.okta.com/>. Select “Events” from the left-hand menu, followed by “Job Fairs”. Click on the job fair you would like to attend, followed by the “Attend” button located on the top right-hand side of the screen.

- **More Info:** Visit http://www.careers.csulb.edu/students/workshops_and_events.htm#tabs1-3

Online Presence Tools

Career Management Badge: Helps students take charge of their career development and effectively demonstrate their skills to employers

- **More Info:** For information on digital badges, an instructional video, and how you can obtain one through the Career Development Center, visit http://www.careers.csulb.edu/students/workshops_and_events.htm#tabs1-5

ePortfolio: A digital collection of students’ professional and academic work

- **To Access:** Log in to BeachBoard via <https://csulb.okta.com/>. Click on the “Resources” drop-down menu at the top of the page, then select “ePortfolio”.

- **More Info:** For more information and instructions for ePortfolio, visit http://www.careers.csulb.edu/students/jobs_prepare.htm and select the “ePortfolio” tab.

Other Online Career Tools

Optimal Resume: Design your resume to effectively share your volunteer, work and internship experiences.

Big Interview: Enhance your interview skills with mock interviews and expert video tutorials tailored to your industry and experience level.

CandidCareer: Search thousands of videos from professionals in a variety of industries to hear their first-hand experience and find out what a typical workday is like in different professions.

To Access: Access all of the above career tools by logging in to CareerLINK via <https://csulb.okta.com/>. Look for the “Online Tools” and “Videos” sections on the right-hand side of the page.