

California State University, Long Beach
Single Subject Credential Program
TPAC ED1-67
(562) 985-5325

Applicant Recommendation Form

This form is to be completed as a professional reference. Examples of acceptable recommenders are professors, clergy, job supervisors, employers, etc. Family members are not acceptable. Recommenders are asked to consider the applicant's potential as a teacher.

APPLICANT

LAST NAME _____	FIRST NAME _____
CREDENTIAL PROGRAM _____	
STREET ADDRESS _____	
CITY _____	STATE _____ ZIP _____
TELEPHONE CONTACT # _____	EMAIL _____

RECOMMENDER

LAST NAME _____	FIRST NAME _____
INSTITUTION _____	POSITION/TITLE _____
STREET ADDRESS _____	
CITY _____	STATE _____ ZIP _____
TELEPHONE CONTACT # _____	EMAIL _____

TO THE APPLICANT (SIGN ONE OF THE BELOW STATEMENTS):

Confidential

I waive the right provided by the Family Educational Rights & Privacy Act of 1974 (Buckley Amendment) to view this letter of recommendation in my file at California State University, Long Beach. The contents of this statement are to remain confidential.

SIGNATURE OF APPLICANT _____ DATE _____

Non-Confidential

I do not wish to waive this right. Rather, I wish to retain the right to view this letter in my file at California State University, Long Beach. The contents of this statement are not confidential.

SIGNATURE OF APPLICANT _____ DATE _____

TO THE INDIVIDUAL COMPLETING THIS FORM:

We appreciate your answering the following prompts in a specific, detailed, and candid manner, noting in particular incidents that illustrate the applicant's maturity, initiative, and intellectual capacity. Please feel free to attach a full letter to this document if you feel constrained by space. Please complete items 1 through 6 on the reverse side and sign this form even if you attach a separate comment sheet. If you choose to submit a confidential recommendation, return this form to the candidate in a sealed and signed envelope.

Please Continue on Reverse Side

Applicant: _____

1. Under what circumstances and for how long have you known the applicant?

2. What do you consider the applicant's most outstanding talents or characteristics as a future teacher?

3. What chief liabilities or weaknesses would keep the applicant from being a successful teacher?

4. Do you think post-baccalaureate teacher preparation is appropriate for the applicant at this time? Why or why not?

5. Please rate the applicant with respect to the following qualities:

	BELOW AVERAGE BOTTOM 1/3	AVERAGE MIDDLE 1/3	GOOD TOP 1/3	UNUSUALLY GOOD TOP 15%	OUTSTANDING TOP 7%	TRULY EXCELLENT TOP 2%	CANNOT COMMENT
INTELLECTUAL CAPACITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
ABILITY TO WORK WITH OTHERS	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
MATURITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
POTENTIAL FOR TEACHING	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
IMAGINATION/ CREATIVITY	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

6. Recommendation for admission to the credential program at California State University, Long Beach:

strongly recommend recommend recommend with reservations do not recommend

SIGNATURE OF RECOMMENDER _____ DATE _____

If you have "reservations" or "do not recommend" the candidate, please comment: