

ITSC Classroom Technology & Support Subcommittee

Meeting Date: 10/7/21 @ 2pm

Location: via MS Teams

Meeting Attendance: ~27 people in attendance

Items reviewed: Mostly general discussion of expectations of the committee, basically what is it we want to accomplish. Goals and Initiatives are listed below. Prior to the meeting a draft purpose of the committee was sent out for review. Committee had no exceptions to the Statement of Purpose. Statement of Purpose was reviewed after role / introductions. Next agenda item was to review software matrix, and how it relates to FACT and the Classroom Technology & Support Subcommittee. College representees were asked to add departmental locations to spreadsheet, upon suggestion of the committee. No objections raised.

Topic of discussion for next meeting: Classroom Support, specifically evenings and weekends. Is a unified / collaborative solution available? Thoughts, ideas, and expectations.

Purpose of Committee:

The purpose of this committee is to unify classroom technology on campus by reviewing best practices for AV and computing equipment in Teaching and Learning Spaces and Student Computer Labs. We strive to help faculty with the use of technology by making moving from department allocated rooms to university / general lecture teaching spaces seamless and predictable.

The Classroom Technology & Support Subcommittee is a collection of technical professionals representing each college and technology support entities at the university who support each other through shared governance and responsibility by implementing innovative and forward-looking teaching and learning technology, based on faculty influence to strengthen the university community.

Goals and Initiatives:

- Standardized computing hardware and software being deployed to teaching and learning spaces
- Standardized AV Technologies
- Standardized Academic Software Matrix
 - o SharePoint Accessible?
 - o Include other department labs and classrooms
- Academic Governance for Software Deployments
 - o Via Academic Software Matrix approval process
- Classroom Technology & Support ITSC Subgroup Website
 - o State purpose
 - o Members list
 - o Meeting times
 - o Meeting notes
 - o Increase communication with FACT
- Best Practices for Academic Computing Environments
 - o Software Packaging
 - o Security

- Deployment Strategies
- DeepFreeze
- After Hours Classroom Support?
 - Discussion for next meeting

Measurements of Success:

How do we know what we're doing is good?

Meeting Times:

1st Thursday of the Month @ 2pm – 3pm via Microsoft Teams

Software Matrix

<https://www.csulb.edu/academic-technology-services/software-depot/software-deployments-within-university-supported-areas>

Faculty Advisory Committee on Technology (FACT)

<https://www.csulb.edu/academic-senate/faculty-advisory-committee-technology-fact>