



Advanced - Online Course Template Design (Weekly Modules)

Advanced Online Course Templates: Weekly Modules and By Units

There are two options to choose from in the ‘advanced template’ category, each with a slightly different course structure: weekly modules vs. by units.

Home Page Widgets

Both of the template designs contain 7 useful widgets on the course homepage:

- Welcome
- News
- Getting Started Steps
- Calendar
- Instructor Bio
- Instructor Contact Information
- CSULB Student Resources
- Accessibility Statement

Modules

Both templates also include:

- Getting started module
- Module objectives and overview placeholders
- Course Assignment table and checklist to help student organization

Organizational Structure Weekly vs. By Unit

- In the “Weekly Modules” template, the course is organized by class lecture, readings, and assignment submodules.
- In the “Units” template, the course is organized by multi-week units.

See figures below for sample views of the course structures / table of contents.

Weekly Template Design

Print Settings

Week 1: Insert name/topic of module

Add dates and restrictions...

After the module objectives page, place your content for each week inside each submodule labeled by the week's number. Add your Zoom link, copies of lectures, PowerPoints, videos, readings, assignments, etc by using the new or add existing activities button. They should be placed in the order you want the students to access them to help create a flow. Erase these instructions once you are done designing your course.

New
Add Existing Activities
Bulk Edit
Expand All | Collapse All

- Module Overview Web Page ✓
- Module Objectives Web Page ✓
- Class Lecture ▶
- Readings ▶
- Assignments/Assessments ▼

Click on the information below to access assignments for this module.

New
Add Existing Activities

- Your Assignment/Assessment Item Goes Here [REPLACE] Word Document ✓
- Linking a Discussion Board Assignment in your Module Web Page ✓
- Linking a Dropbox Assignment in your Module Content Web Page ✓
- Linking a Quiz in your Module Content Web Page ✓

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- Getting Started 17
- Questions About The Class 2
- Course FAQ's 1
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- Course Assignment Table 1
- Week 1: Insert name/topic of module 11
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- Readings 1
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- Supplemental Resources 1
- Week 2: Insert name/topic of module 2
- Week 3: Insert name/topic of module 2
- Week 4: Insert name/topic of module 2

By Unit Template Design

The screenshot shows a course template editor interface. On the left is a sidebar with a search bar and a table of contents. The main area is titled "Unit 1: Insert name/topic of module" and includes a "Print" button and a "Settings" gear icon. Below the title is a dropdown arrow and a text field for "Add dates and restrictions...". A red instructional note follows: "*After the module objectives page, place your content for each week inside each submodule labeled by the week's number. Add your Zoom link, copies of lectures, PowerPoints, videos, readings, assignments, etc by using the new or add existing activities button. They should be placed in the order you want the students to access them to help create a flow. Erase these instructions once you are done designing your course.*". Below this are three buttons: "New", "Add Existing Activities", and "Bulk Edit", along with "Expand All" and "Collapse All" options. The content area is organized into sections: "Module Overview" (Web Page), "Module Objectives" (Web Page), "Week 1", and "Week 2". Each week section contains a "New" button, an "Add Existing Activities" button, and a dashed box with the text "Drag and drop files here to create and update topics".

Search Topics

Overview

Bookmarks

Course Schedule

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- 1
- 2
- 2
- 2

Unit 1: Insert name/topic of module

Print Settings

Add dates and restrictions...

After the module objectives page, place your content for each week inside each submodule labeled by the week's number. Add your Zoom link, copies of lectures, PowerPoints, videos, readings, assignments, etc by using the new or add existing activities button. They should be placed in the order you want the students to access them to help create a flow. Erase these instructions once you are done designing your course.

New Add Existing Activities Bulk Edit Expand All Collapse All

- Module Overview Web Page
- Module Objectives Web Page

Week 1

New Add Existing Activities

Drag and drop files here to create and update topics

Week 2

New Add Existing Activities

Drag and drop files here to create and update topics