Members Present: Citali Ortiz, Ferdinand Arcinue, Praveen Soni, Ali Rezaei, Brenda Freshman, Dave Whitney, Robert Blankenship, Xuhui Li, Christiane Beyer, Praveen Shankar, Kelly Janousek, Cyndi Farrington, Marianne Hata, Jeanine Pociask, Carrie Hernandez, Terie Bostic, Henry Wu, Chanel Acker, Claudia Plaza, Rosario Yeung-Lindquist, Ted Kadowaki

Guests: Cyrus Parker-Jeannette and Margaret Black, College of the Arts; Michael Cesca, VP; Min Yao, CIO; Shawna Dark, AVP

**Meeting called to order at 1:05 pm**

1. Approval of the Agenda – Meeting of November 6, 2018
   Agenda approved with no changes.

2. Approval of the minutes – Meeting of October 16, 2018
   Minutes approved with minor change to 3b.

3. Announcements – Data on Faculty resources and Tenure Density (College and University) courtesy of AVP Marianne Hata (3 Attachments)
   - Additional information on FTEF and tenure density across colleges and university organizations produced by Institutional Resources was presented.
   - One-time funds of $25M allocated to CSU system in 2018-19 for tenure-track hiring was discussed by the committee.

4. Discontinuance of the MA in Art, Option in Studio Art at 1:05 pm – COTA Deans Cyrus Parker-Jeannette and Margaret Black (Attached)
   - Waiver of First Reading – MSP
   - Second Reading – MSP
   - Discontinuance of the MA in Art, Option in Studio Art is approved by URC

5. CSU and CSULB Budget information and updates – AVP for Budget and University Services, Ted Kadowaki
   Key Points
   a. Summary of 2019-20 proposed operating budget was presented. The anticipated increase in expenditure is $554.1M. This includes funding for an anticipated enrollment growth of 5%
   b. The increase in the budget request (General Fund) for 2019-20 is $455.8M. The expected increase in revenue through tuition from the enrollment growth is $98.3M
   c. In addition, a one-time funding request of $265M including deferred maintenance ($250M)

6. Presentation on University Relations and Development resources, allocations and priorities at 1:30 pm – VP Michelle Cesca
   Key Points
   a. University Relations and Development is responsible for all private funding, state government relationships, alumni relations (~325,000 all over the world).
   b. URD advances CSULB in coordination with colleges and university organizations.
   c. CSULB averages about $28.5M in donations over the last 5 years. This includes donations from corporations and foundations. 80% of donations are raised from alumni and friends. About 10% is raised from corporations and about 5% from foundations. Another 5% is raised from parents of students.
   d. CSULB has a current endowment of $77M. This has increased from $50M over the last 10 years.
   e. URD budget is ~$5.84M for 2018-19 and was ~$5.67M in 2017-18.
   f. A table of expenditure by URD across various operating costs and activities was presented

7. Presentation on Information Technology and resources, allocations and priorities at 2 pm – CIO Min Yao
   Key Points
   a. IT supports infrastructure and enterprise applications. This includes desktop support, email, wireless access points, high performance computing, VPN, accessibility technology, firewalls and information security and data center.
   b. IT receives ~$10M from University – General fund ($7.9M), SEF (competitive, $512,000 in 2018-19) and cost recovery (telecom services ~ $1.6M).
   c. General Fund Expenditure: $5.6M is salary for employees in IT, $1.6M for contract services and ~$700,000 is flexible funds are used for providing various specialized services across campus (example: e-displays, Mathworks license, capability to log on from off-campus)
   d. SEF was utilized for increasing the campus Wi-Fi access points and costs jointly with other colleges.
   e. Cost recovery funds is expended on software licenses and telephone services.

8. Presentation on Academic Technology resources, allocations and priorities at 2:00 pm – AVP Shawna Dark
   Key Points
   a. Academic Technology focuses on instruction. This includes learning management system (BeachBoard), instructional design (primarily support for online instruction) and support for physical learning spaces (classroom technology)
   b. AT budget is $4.9M. About 70% of funds is used for salaries. Funds are also used for maintaining the Learning Management System.

9. Open discussion on top concerns in terms of Campus Physical Planning and Facilities – Buildings, classrooms, laboratories etc.
   - Campus Planning Committee meets on Thursday, November 8th, 2018

- Chair Soni requested committee members to send comments on campus physical important campus facility issues and requirements
- Committee commented on the requirement to follow through on maintenance of buildings and facilities, ADA compliance and making sure campus meets OSHA requirements

10. Adjourn