

University Resources Council Minutes – October 19, 2021

Members in Attendance (25)

Pitiporn Asvapathanagul; Newton Bao; Ehsan Barjasteh; Heather Barker; Andreas Bill; Terie Bostic (ASM); Abby Bradecich; Gabriel Gardner; DeeDee Green (ASM); Marianne Hata (AVP); Carrie Hernandez (ASM); Yoojin Lee; Michael Nicassio; Kara Perkins (AVP); Claudia Plaza (AVP); Jeanine Pociask (ASM); Karen Roos; Christine Scott-Hayward; Nizan Shaked; Praveen Soni (Chair); Theresa Stanberry (ASM); Jonelle Strickland (Secretary); Dave Whitney; Henry Wu (ASM); Rosario Yeung-Lindquist (ASM)

Guests in Attendance (6)

Michelle Barrack; Virginia Gray; Chungsup Lee; Wendy Reiboldt; Nancy Torres; Tiffanye Vargas

1:03	Approval of the agenda – Meeting of October 19, 2021	(First) Jonelle (Second) Gabriel Approved
1:04-1:05	Approval of the Minutes: Meeting of October 5, 2021 (As Corrected)	(First) Christine (Second) Andreas Approved
1:06-1:32	Presentation on CSULB Human Resources – Aggregate headcounts/FTE and aggregate salaries for the last five years for all categories of employees by division – Administrators, Staff, Tenured/Tenure Track Faculty and Lecturers	Nancy Torres, AVP, Human Resources

	<p>From Dave, 1) is staff hiring flat compared to increasing student enrollment? 2) Is workload increasing? 3) Do you expect more resignations?</p> <ol style="list-style-type: none"> 1) Yes, and these numbers do not include "casuals" (non-time-base appointed folks); 2) I don't know. Operations vary. More analysis is needed. 3) Not necessarily, but there may be more retirements. We need more analysis when we return to campus in spring. <p>From Heather, Please elaborate on HR changes. Onboarding process is streamlined (online) with priority email access. No more tables and chairs outside of payroll.</p> <p>From Praveen, 1) What happens after DocuSign? 2) Returning to Dave's ?, is staff tied to student enrollment?</p> <ol style="list-style-type: none"> 1) For the Benefits Group, nothing is printed: everything is input electronically. This varies by Group. 2) It depends on the Division. (Cashiers in enrollment services, yes; purchasing, not so much.) 	
<p>1:32-1:43</p>	<p>Proposal to elevate the BA in Recreation, Option in Recreation Therapy to the BS in Recreation Therapy, First Reading</p> <p><u>Professor Lee</u></p> <ul style="list-style-type: none"> • Major units (65 → 62) • No new faculty hires, no courses added, no additional cost • Pre-Pandemic enrollment has been trending (5 years) upward • Only fully accredited program in SoCal that currently offers a BA degree (all others offer the BS degree) • WSCUC requires no further action. <p><u>Dean Vargas</u></p> <p>Adds her support from the College reiterating Professor Lee's comments above.</p> <p>From Gabriel, did you run this by all of your accreditors (including COAPRT)? (Professor Lee) Yes, we solicited and received their approval last year.</p> <p>From Praveen, how many new students can you accommodate before you will need additional resources? (Dean Vargas) The College is prepared to absorb additional costs with increased student enrollment.</p>	<p>Chair Terry Robertson (Not Present), Professors Heewon Yang (Not Present) and Chungsup Lee, and CHHS Associate Dean Tiffanye Vargas</p> <p>Gabriel (First) Yoojin (Second)</p> <p>Motion for First Reading Passes</p>

<p>1:44-1:45</p>	<p>Budget or other financial updates No Updates. The next Board meeting is early November.</p>	<p>AVP Kara Perkins</p>
<p>1:46-2:01</p>	<p>Proposal for a Minor in Nutrition, First reading <u>Professor Barrack</u></p> <ul style="list-style-type: none"> • 25 sections (1,000 students) annually • Survey indicates >50% students are interested in this minor (n=90) • No new additional resources, faculty . . . required • No new spaces/facilities, tech., equip. . . . needed • Minor would help to fill some under-enrolled courses in the major <p><u>Professor Gray</u></p> <ul style="list-style-type: none"> • Professor Barrack covered all of my points. <p><u>Dean Vargas</u></p> <ul style="list-style-type: none"> • The College is supportive of this minor. <p><u>Chair Reiboldt</u></p> <ul style="list-style-type: none"> • The Department is supportive of this minor. • Standards are shifting (nationally) that have affected our growth. • Enrollment is plateauing due to a limited number of dietitian positions. <p>From Heather, have you spoken to other Departments to discuss interdisciplinary demand? (Reiboldt) There is a potential partnership with food science (Chemistry Department). Once approved, we will solicit more partnerships. (Gray) The survey that was conducted across campus showed student interest. (Barrack) There are a number of Departments within the College that are potential matches (i.e., gerontology).</p>	<p>Chair Wendy Reiboldt, Professors Michelle Barrack and Virginia Gray and CHHS Associate Dean Tiffanye Vargas</p> <p>(First) Christine (Second) Andreas Motion for First Reading Passes</p>
<p>2:01-2:07</p>	<p>Discussion of Two First Readings</p> <p>From Gabriel, the Librarian report from 2019 raised a red flag for me, but I have reached out to the Librarian who authored the report, and their recommendation stands.</p>	<p>Praveen</p>

	<p>From Pitiporn: Why BS and not BA? (Praveen) This question is appropriate during the reading period when the guests are here to answer it. Please ask it during the second reading. (Christine) Reference the report. (The program is attempting to reposition itself from an Option in a BA degree to a BS Major.)</p>	
2:08	Adjourn	Praveen