



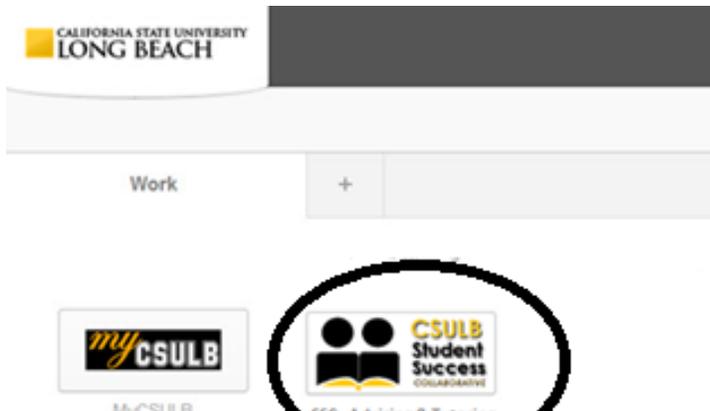
## Request an Appointment with an Advisor

### LOG IN

Log in using Single Sign-On

<https://sso.csulb.edu>

Use your student ID number and Beach password (same as used for MyCSULB/BeachBoard). Click on the SSC-Advising & Tutoring button.



### GET ASSISTANCE

On the far right side, click the **“Get Assistance”** Button to make an advising appointment.



### CHOOSE TYPE

From the drop down menu choose the type of appointment you need.

Then choose "Faculty Major Advisor" from the secondary drop-down menu.

### Schedule Appointment

What type of appointment would you like to schedule?

Advising

What type of Advising are you looking for?

-- please choose one --

-- please choose one --

Faculty Major Advisor

Advising Center

## SELECT A SERVICE

To begin, select the **Reason** you are seeking advising from the drop down list. If none of the options represent your needs choose the one closest.

### Schedule Appointment

What type of appointment would you like to schedule?  
Advising

Pick a Service for your Appointment

- Class Schedule Assistance
- Academic Challenges
- Advising Hold Resolution
- Beach Pledge (CA Promise)
- Career/Internship Exploration
- Class Schedule Assistance
- Degree Progress and Planning

Next ▶

## CHOOSE A LOCATION

Select your advising center from the Location drop down. You may select a specific advisor or let the system assign one. If you don't know your advising center click [here for a list of campus advising centers](#).

### Schedule Advising Appointment

Reason > Location & Advisor > Time Select > Confirm

What location do you prefer?  
University Center for Undergraduate Advising

Which advisor? You may select more than one.  
*If you don't have a preference, just click Next.*  
Any Advisor

◀ Back Next ▶

## SELECT A DAY AND TIME

Choose the day and time that fits with your schedule. If none of the available times work for you, you can view the Walk-in Times for the advising center.

### Schedule Advising Appointment

Reason > Location & Advisor > Time Select > Confirm

prev week Appointment Times This Week next week ▶

Mon, Mar 14	Tue, Mar 15	Wed, Mar 16	Thu, Mar 17	Fri, Mar 18
Morning N/A	Morning 7 Available	Morning N/A	Morning N/A	Morning 7 Available
Afternoon N/A	Afternoon 6 Available	Afternoon N/A	Afternoon N/A	Afternoon N/A

Can't find a time that works in the next couple of weeks? [View Walk-in Times](#)

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## CONFIRM

Review the **Appointment Details** and select which method you wish to receive your reminder: email or text. Please put a few brief notes about what you'd like to discuss with your advisor in the comment box.

### Schedule Advising Appointment

Reason > Location & Advisor > Time Select > Confirm

Your appointment has not been scheduled yet. Please review and click Confirm Appointment to complete.

**Appointment Details**

Who: Daniel Gleason with Daniel Gleason  
Why: Explore or Declare Major/Minor

When: Tuesday, March 15 2:00pm - 2:30pm  
Where: University Center for Undergraduate Advising

**Additional Details**

Is there anything specific you would like to discuss with Daniel?  
Comments for your advisor...

Would you like to set a reminder?  
Send Me an Email Send Me a Text

◀ Back Confirm Appointment