

Risk Management Meeting – All Divisions
Wednesday, September 8, 2021 – 2:00PM
Audit schedule – Dining Services / Feb, May, Aug, Nov
Audit schedule – Bookstore Services / Jan, Apr, Jul, Oct
NEW Audit schedule- Corporate Offices/ Jan, Apr, Jul, Oct
<https://www.csulb.edu/49er-shops-at-the-beach/risk-management>

1. Risk Management- Roles and Responsibilities
2. COVID Activity
 - a. Staff Questions on CDC Guidelines/Masks/Travel/Exposure
 - b. SSO Chicklets Student vs. 49er Shop Employee
 - c. Vendor and Paper Surveys
 - d. NEW Vaccine Chicklet and Updates
3. Inspections and Audits
 - a. COVID Monthly Inspections Update
 - b. IIPP- Location Inspections Audit
 - i. Responsibility of Department Managers
 - ii. Audit and Documenting Corrections
 - c. Facilitating Audit Forms – 2.0
4. Accident Investigation Update
 - a. Employee Accident Form – Risk Management Website
 - b. Worker’s Compensation Refresher Training – Thursday, September 30, 2021 @ 2pm.
5. Business Continuity Plan
 - a. Updates – COVID
6. CPR-First Aid/AED/General Training
 - a. EHS – Tom Lopez
 - b. Available Dates - September: 8, 14, 20 AND 22
October: 5, 13, 19, 20
Time: (8:30-1:30PM)
 - c. Execution of BKS/Retail/Dining equipment training
 - d. 2021-2022 CSURMA - AORMA Risk Management Webinar Series of Trainings
 - e. Food Handlers Card Training System
7. Action Items & Next Steps
 - a. Next Meeting- October 20th @ 2pm