

Risk Management Meeting – All Divisions
Wednesday, February 16, 2022 – 2:30PM
Audit schedule – Dining Services / Feb, May, Aug, Nov
Audit schedule – Bookstore Services / Jan, Apr, Jul, Oct
NEW Audit schedule- Corporate Offices/ Jan, Apr, Jul, Oct
<https://www.csulb.edu/49er-shops-at-the-beach/risk-management>

1. COVID Activity
 - a. Staff Questions on CDC Guidelines/Masks/Travel/Exposure
 - b. SSO Chicklets Student vs. 49er Shop Employee
 - c. Vaccination Exceptions

2. Inspections and Audits
 - a. COVID Monthly Inspections
 - b. Facilitating Audit Forms
 - NEW Corporate Offices
 - NEW Department Manager Signatures Required
 - c. Facility Audit Document Review
 - Save the date- TBD
 - d. Fire Marshal/Internal Walkthrough - TBD

3. Accident Investigation Update
 - a. MedPost → MOMS
 - b. Accident Investigation Forms
<https://www.csulb.edu/49er-shops-at-the-beach/current-employees>

4. Emergency Evacuation Maps
 - a. Update Status

5. General Training
 - a. 2hr. /1 hr. Sexual Harassment Training
 - b. COVID Training /Acknowledgement Form
 - c. N-95 Mask Training
 - d. NEW – Customer Retail Safety – TBD

6. Items to Watch
 - a. Business Continuity Plan
 - Updates – COVID
 - b. AED Installation
 - c. Vendor Roll Call

7. Action Items & Next Steps
 - a. Meeting Frequency
 - i. Next Meeting- March 16th @ 2:00pm