Position: Quality Assurance & Operations Intern
Contact: Alisa Kilbourne, Director, Quality Assurance & Regulatory
Status: Full-Time / Paid
Location: Headquarters, El Segundo, CA
Universities: CSULB, Chapman University, Cal Poly Pomona

About Sugarfina:

Sugarfina is on a mission to disrupt the $200B confections industry with an innovative approach to candy, gifting, and the customer experience. Recently named to Fast Company's "World's 50 Most Innovative Companies" and "World's 10 Most Innovative Retailers" list, Sugarfina is on an exciting path to becoming a dominant player in the global confections space.

Sugarfina has approximately 25 retail locations in major cities across North America and Hong Kong, a successful ecommerce and mobile gifting platform, a fast-growing corporate and custom gifting business, and high-profile wholesale partners such as Nordstrom, Neiman Marcus, Bloomingdales, Macys, and Paper Source.

We're growing quickly, with a laser-focused, collaborative, small-company culture. We believe that people make a company great and we're working to build a team of smart, passionate, high-integrity individuals who love working together and can take our brand into the future. Our leaders inspire and empower their teams to build our brand, innovating constantly.

What We're Looking For:

We are looking for someone who shares our vision for the future and can help us get there:

- You're an entrepreneur at heart, with a strong desire to be part of something bigger. We are on a mission to reinvent the confectionary industry.
- You're looking to learn, contribute, and stretch your abilities with a company that will provide many opportunities for ownership and growth.
- You thrive in a fast-paced environment thanks to your great communication skills, positive attitude, sense of humor, and the ability to juggle competing priorities.
- You're all about initiative, reliability and having a high level of ownership.

Responsibilities:

Sugarfina is looking for an Intern for our Quality Assurance department to assist the operations team. The QA Intern will be responsible for gathering supplier and item approval information including but not limited to specifications, lot code translations, food safety plans, 3rd party audits, letter of guarantees. They will use this information to update the current approved product database system for the corporate and site teams to use for reference. An analytical mindset and strong attention to detail are critical to success in this role.

Education & Skills:

- Excellent organizational skills and strong attention to detail
- Bachelor's Degree in Food Science, Nutrition, or related field
- MS Office proficiency (Word, Outlook, Excel, Power Point)
- Ability to review your own work to ensure that the data is being entered with a high level of precision
- Food Industry/ QA experience a plus
- Ability to speak and/or write in French or Spanish a plus
- Ability to work independently but is not afraid to ask questions
- Clear and effective communication skills
- Proactive problem solver with can-do attitude
- Ability to navigate ambiguous and often changing situations

Other Requirements:

This position is based out of the Corporate office in Los Angeles, but some travel may be required. Flexibility is a necessity as overtime may be required from time to time to meet the needs of the business that will require some weekends, evenings, and holidays.