



General Engineering Contractor

Looking for a Project Engineer to join our team

If you are looking for a company to hang your hat and call home, you have found it. At Los Angeles Engineering, Inc., you are part of a team, with a great work environment. We are a leading general engineering construction firm that provides vital infrastructure, transportation, and recreation construction since 1986. Our work is diverse from road work to bridges, parks, landscaping, pumping plants, pipelines, and other specialty complex projects. We are seeking a Project Engineer to join our team with the ability to “think outside the box” looking for an opportunity for growth and development. We offer great compensation packages with benefits along with an ESOP (Employee Shared Ownership Program). If you are motivated, willing to learn, and would like to join our team you can send me your resume at aaron@laeng.net

Sincerely,

Aaron O'Brien
COO



General Engineering Contractor

Job Title: Project Engineer
Department: Project Management
Position Type: Full Time
Reports to: Operations Manager

Primary Purpose: This position assists Project Managers & Estimating Department

Description of Duties and Tasks:

- Buy Out Materials
- Create Subcontract Agreements
- Procure, Review, and Submit Submittals
- Write RFI's
- Do basic Quantity Takeoffs
- Maintain Submittal, RFI, and CO Logs
- Assist with Billings and Sub req
- Do basic Quantity Takeoffs
- Request for Sub / Material Quotes
- Other Departmental Duties as needed

Required Knowledge, Skills and Abilities:

Demonstrated ability to use office machines: Computer, Scanner, Fax Machine, Copy Machine

Demonstrated ability to use computer programs: Microsoft Word, Microsoft Excel, Microsoft Access, Computerease

Type 40+ words per minute

Excellent verbal communication skills

Excellent written communication skills

Ability to work in a team environment

Ability to read plans and specifications

Good problem solving and organizational skills