

PARC Meeting Minutes

October 20, 2021

2:00 – 3:30 p.m.

Members Present: Nielan Barnes, Ali Rezaei, Adam Kahn, Houng-Wei Tsai, Janaki Santhivereen, Jody Cormack, Jonelle Strickland, Jun Yan, Kerry Klima, Lorin Johnson, Noah Golden, Sally Chung, Sara Moghtadernejad, Navdeep Dhillon, Susan Bloom, Dede Long, Joshua Palkki (scribe), Yu Ding

Guests: n/a

Members Excused: Sharon Teng, Michael Fender

Members Absent: Mishelle Laws, Sandra Adams, Sogol Gharaei, Juan Apitz, Gabriel Gardner

• **Call to Order** 2:02

• **Approval of Agenda** 2:03 (m/s/p)

• **Approval of the Minutes:** Oct 6, 2021 2:03 (m/s/p)

• **Announcements** 2:04

See agenda

• **New Business:**

• Program Review Report Presentations: MS in Counseling 2:10 pm (Lorin Johnson for Brianna Koster)

- Traditional review
- m/p/s; approved at 2:35 pm

• Best practices and tips for successfully writing and presenting reports (Nielan & Lorin) 2:36

- See PPT presentation on BeachBoard
- Report Presentation Format document (posted to BeachBoard)

• **Old Business:**

• Updates re: UPRC assignments and deadlines for Fall 2021 (Lorin/Nielan; 10-15 minutes) 3:03

• **Upcoming PARC meetings/member capacitation:**

- November 3rd - PASS (now MAPS) UPRC report presentation
- November 17th – Rec and Leisure & COB CSS URPC report presentations
- How to read/understand Accredited Review self-study reports (date TBA)
- New Dept Self Study Template & Institutional Assessment Task Force (date TBA)
- Updates to UPRC Template

• **Adjournment** 3:09