

Faculty Advisory Committee on Technology (FACT)

Minutes

Tuesday, November 2, 2021

11:00 am-12:15 pm

<https://csulb.zoom.us/j/82562425774>

1. Call to Order

Attending: S. Landa (Chair), M. Hernandez (guest), C. Fouratt, D. LuPresto, D. Islas, J. Foster, M. Finney, M. Mayo, M. Karnofel, N. DeBellis, R. Ovalles, S. Ahmed, S. Adams, T. Mozia, T. Mayfield (Secretary)

2. Agenda

2.1. No changes

3. October 2021 minutes

3.1. M/S/P

4. Announcements

4.1. None

5. Old Business

5.1. Qualtrics QClassroom for SPOT evaluations discussion (D. LuPresto, S. Ahmed)

5.1.1. Not formally approved yet, still working on some tech spec as well as budgeting.

5.1.2. Shared with FACT to get perspective, and received good feedback.

5.1.3. Shared with Associate Deans, who shared with Department Chairs, have no objections so far.

5.1.4. Pilot with FCS – Consumer Affairs in spring and open to more pilots in fall.

6. New Business

6.1. ATS Updates (Dennis, Marvin, & Shariq)

6.2. M. Mayo – Faculty programs offered since AMI began, specifically summer (see slide deck).

6.2.1. Incorporated Quality Matters as well as peer review

6.2.2. Chancellor's Office offering QM courses as well

6.2.3. More programming coming for winter and spring, and partnering with Faculty Center.

6.2.3.1. Question about going through the program for one course versus multiple courses. Per Marvin, instructors go through the programs (especially the stipend ones) for one class to gain the knowledge and then go back and apply it to their other courses. Sabrina clarified that for QM can an instructor go through the program for each course and Marvin replied in the affirmative.

6.2.3.2. Question regarding no-credit instructors and if they qualify to go through the programs. Per Marvin, they do not qualify for the stipends, but they are more than welcome to go through the programs.

6.2.4. D. LuPresto – Follow up to last meeting's software matrix demo. What happens after someone makes a request for software.

6.2.4.1. On the software matrix website (<https://www.csulb.edu/academic-technology-services/software-depot/academic-software-matrix>) there is a timeline graphic to illustrate to process and the timeline.

- 6.2.4.2. Dennis also verbally walked the committee through some of the questions and follow up questions he needs and must dialog with a requestor when a request comes in.
 - 6.2.5. Dennis also reported that the Classroom Technology & Support Committee met for the first time. For more information: <https://www.csulb.edu/academic-technology-services/classroom-support-services/classroom-technology-and-support>
 - 6.3. Shariq shared that we are in the preliminary stages of the campus transitioning to Canvas.
 - 6.3.1. It is in the very early stages.
 - 6.3.2. He has spoken with the President, Provost, CIO, and Senate.
 - 6.3.3. Will take place over several semesters
 - 6.3.4. There are third party vendors to help with the transition
 - 6.3.5. ATS will work to make it as seamless as possible
 - 6.3.6. Several semesters of overlap with Canvas & D2L is expected
 - 6.3.7. Looking at incentivizing it for faculty
 - 6.3.7.1. A request for templates for faculty was made
 - 6.3.7.2. Question about if all 23 campuses moving to Canvas, and if so, is it so that students can take classes across the CSU. Shariq noted that the presidents of the 6-7 campuses that are not on Canvas are working to move over.
 - 6.4. ATI Subcommittee Introduction (Mariza Hernandez) **Time Certain 11:30-11:45**
 - 6.4.1. Presentation focused on instructional materials annual report that goes to the Chancellor's Office
 - 6.4.2. See slide deck
 - 6.4.3. Also shared on how to automatically include subtitles/captions whenever you put your PPTs into show mode. See <https://support.microsoft.com/en-us/office/present-with-real-time-automatic-captions-or-subtitles-in-powerpoint-68d20e49-aec3-456a-939d-34a79e8ddd5f>
 - 6.5. Campus IT – Security Updates (Cuc or Janet) - **Tabled**
 - 6.6. D1DA Program (Rico)
 - 6.6.1. Brief intro today based on time constraints
 - 6.6.2. See slide deck
 - 6.7. General discussion
7. Other
8. Thanks!