

CSULB INTERNATIONAL EDUCATION COMMITTEE (IEC)

**Minutes # 3: Tuesday, November 10, 2015
Noon – 2:00 PM (FO2 101A)**

Quorum reached and meeting called to order at 12:05 pm

Present: Heather Barker, Fatima Hasan, Francine Vasilomanolakis, Khue Duong, Sharon Olson, Leslie Reese, Christy Nellis, Aili Malm, Emyr Williams, Richard Marcus, Roger Lo, Tom Kelty, Tim Keirn, Terrence Graham, Charles Slater, Dana Sumpter, Nikki Estanol, Aparna Nayak

1. Introductions

- a. Meeting Agenda was approved unanimously.
- b. October Minutes were approved pending edits.

2. Reports

- a. AVP Joshee Report: not presented as AVP Joshee could not attend.
- b. CIE report by Terrence Graham
 - i. International Education Week: a reminder will go out to the entire campus community. The CIE calendar has all events listed. Kick off event on Monday, November 16. On Nov 17, 4 pm: reception for visiting scholars, PAW recipients, faculty leaders of study abroad in the Chart Room, with Chinese cultural performance. IEC members invited.
 - ii. ASI Scholarships – the scholarship committee is still finalizing decisions. Students leaving in winter: decisions have already been made and recipients informed. Spring study abroad applicants: scholarship decisions haven't yet been made. Applications received: 23 applications for winter session (everyone awarded scholarship); 71 for spring (about 30 total scholarships will be awarded).
 - iii. PAWS applications – the committee is still finalizing decisions. 42 applications received – likely 15 awards will be made (14 in spring). Discussion about the call and proposed deadlines / which time frame the travel must

be completed. Only one annual call will preclude faculty who have short time notice – double cycle is more helpful. Applications: some for research, some for teaching. Elaine suggested that we should prioritize applications that directly engage students / applications that prioritize teaching. Tim proposed revisiting the call for proposals to define both the call for applications and the evaluation criteria better.

Cuba as future destination for study abroad: Terrence did an exploratory trip with Victor Rodriguez to pursue a proposal with the Institute of Philosophy. Process still ongoing. Although the Institute does not have undergraduate degree programs, it has experience working with the University of Havana and US education abroad programs and promises to be a strong partner.

3. Study Abroad by Sharon Olson: reported on numbers of faculty led study abroad opportunities for winter and preparations: Study abroad office held a successful lunch meeting for faculty interested in taking short term study abroad – also invited experienced faculty. Many first timers interested in taking classes next summer. Plans to reach out to colleges whose students cannot go abroad for a semester to think of short-term faculty led programs. Anticipates between 40-50 summer programs in summer 2016.

4. New Business –

- a. Modifications for the application and evaluation process of ASI and PAWS award programs –

ASI scholarship: discussion on how to make the process less burdensome on the evaluation committee. Lesley proposed rethinking the process because (a.) there are more and more applications; (b.) the weight given to intangibles like adaptability etc. Suggests making more generic decisions (eg. anyone who gets Pell grants gets a scholarship, etc), not based on the student narratives. Other suggestions for clarification / improvement: align questions with evaluation criteria. Clarify purpose of the scholarship. A proposal was made to rework

both the call and the evaluation criteria. Terrence requested a working group to be formed to make the changes and present the modifications to the IEC. Propose the changes by the December meeting. Question by Tim Keirn about how the money is allocated to the different types of study abroad (winter / summer session, semester, year)? Is that taken into consideration in the evaluation? How is the pot divided between these different types of study abroad categories?

Unanimously moved to form this committee. 5 members. Nikki, Christine, Lesley, Elaine, Fatima, Richard, Terrence. Committee to revisit the call, differentiate the call, criteria & evaluation process; decide if that needs to be differentiated; look at possible reallocation of funds.

Terrence reported that Institutional Research is open to making a marker in PeopleSoft to make courses taken at foreign institutions searchable / would also appear on transcript.

- b. Recruiting new members for IEC from Staff Council and Library – one IEC staff rep needs to be replaced. Any staff may be nominated, does not have to be on staff council. Library rep required
- c. International Teaching and Learning Projects

5. Other Business

Tim reported about the Confucius Institute – the board includes: Michael Solt, Praveen Soni, Henry Yae, Tim Keirn, Simon King, Terrence Graham, Heidi Graham, Teri Yamada . 9 voting members, 5 from CSULB, 4 from the partner institution. Housed in CCPE. First board meeting will be held in December.

Tim proposed inviting the President to our meeting in Feb. Study abroad is also one of the priorities of fundraising / development.

Working group / scholarship review committee: will report in February

Elaine suggested coming to the December meeting with ideas for projects for this committee for spring so that this committee goes beyond only reporting and has opportunities to create as well.
Tim suggested having a “college report” – what’s happening related to IE, innovation, best practices, etc.
Dana and Tim will report in Feb
Charles Slater and Lesley in April
Heather Barker in May

Submitted by Aparna Nayak
These minutes have not been approved.