November 18, 2020

2:00 – 3:30 p.m.

Please notify the Chair if you are unable to attend.

([nielan.barnes@csulb.edu](mailto:nielan.barnes@csulb.edu))

**Zoom Meeting ID**: 997 8968 2105

Members present: Houng-Wei Tsai, Ali Rezaei, Caleb Aparicio, Dede Long, Janaki Santhiveeran, Josh Palkki, Yu Ding, Brianna Koster, David Weinberg, Sara Moghtadernejad, Juan Apitz, Kerry Klima, Navdeep Dhillon, Noah Asher Golden, Nielan Barnes, Adam Kahn, Gabriel Gardner, Lorin Johnson, Jody Cormack, Sharlene Sayegh

Members excused: Susan Bloom, Sally Chung, Mishelle Laws, Sharon Teng

Members absent: Jun Yan

Guests: none

* Call to Order (2:03)
* Approval of Agenda (m/s/p 2:03)
* Approval of the Minutes: Oct 21, 2020 (amended to correct an error in attendees)(attached and posted on Beachboard) (m/s/p 2:06)
* Introductions - waived
* Announcements (2:06)
  + Reminder: PARC Members are enrolled in the PARC BeachBoard organization and business is conducted electronically via BeachBoard. Council members access the PARC BeachBoard via their student tab. Please bring your electronic device or printed material to the meeting.
  + Next PARC meeting December 2, 2020.
  + 2020-2021 PARC Meeting Dates-

**FALL 2020:** Sept 2, 16; Oct 7, 21; Nov 4 (cancelled), 18; Dec 2, 16 (hold date)

**SPRING 2021:** Feb 3, 17; March 3, 17; April 7, 21; May 5, May 19(hold date)

* **New Business:**
  + Discuss and Approve UPRC reports (Council; 20-30 minutes):
    - Communication Studies
      * Comments from Houng-Wei Tsai regarding the program and some minor changes made to the report as a result of comments from the Communication Studies Department (2:18)
      * Discussion from the floor (2:29)
        + Lorin J. supports the revisions to the report and Houng-Wei T’s analysis. Comment from Lorin resulted in revised wording of two of the recommendations to the department.
        + Jody C. noted that recommendations pertaining to financial support may not make it to the final MOU. This is a process of negotiation with the respective Deans of the affected Colleges.
        + Sharlene S. commented that back-and-forth between UPRC and the reviewed Department over factual errors is just part of the process and designed to ensure accuracy of PARC documentation and conclusions.
      * Recommendations to the Department of Communication Studies approved, as amended (m/s/p 2:30)
      * Recommendations to the College of Liberal Arts and CSULB Administration approved, as amended (m/s/p 2:30)
      * Recommendations to the Program Assessment & Review Council approved (m/s/p 2:31)
* **Old Business:**
  + Updates re: University Program Review Committee (UPRC) report due dates for Fall 2020 (Lorin/Nielan; 5 minutes)
* **Upcoming Business:**
  + *Program Review UPRC report presentations for December 2:* (2:31)
    - Department of Computers Engineering and Computer Science (CECS), B.S., Computer Engineering & B.S., Computer Science
    - School of Criminology, Criminal Justice and Emergency Management, MS in Emergency Services Administration (CCJEM)
    - School of Criminology, Criminal Justice and Emergency Management, MS in Emergency Services Administration (EMER)
  + *Pending Program Review UPRC report presentations* (2:34)
    - The Master of Science in Health Care Administration (HCA) *-12/16*
    - Theater Arts Department -*12/16*
    - Design Department (rec’d)
    - College of Professional and International Education CPIE (rec’d)
    - School of Art (date TBA) 
      * Chair Barnes requested that this report be turned in by the end of the semester.
    - Family and Consumer Sciences (date TBA)
      * Chair Barnes requested that this report be turned in by the end of the semester.
    - Journalism (date TBA)
      * Chair Barnes requested that this report be turned in by the end of the semester.
    - The Student Success Analytics program admission has been capped. Nielan B. is asking organizers if there will be a second round of training.
  + Review & Report planning for Spring (Lorin J. & Nielan B.; 2:42)
    - PARC members are encouraged to volunteer for the programs that have traditional reviews.
      * Upcoming:
        + Chemistry/Biochemistry
        + Political Science
        + Social/Cultural Analysis of Ed
        + Counseling Psychology
        + Asian & Asian American Studies
        + Anthropology
        + Business Advising
  + Comments from Houng-Wei T. and Nielan B. regarding requests from Departments to delay reviews. (2:44)
* Adjournment (2:45)