

California State University Long Beach  
Program & Assessment Review Council  
Meeting Minutes

February 17, 2021

2:00 – 3:30 p.m.

**Zoom Meeting ID:** 820 5286 3790

**Members Present:** Adam Kahn, Janki Santhiveeran, Sharlene Sayegh, Lorin Johnson, Ali Rezaei, Sally Chung, David Weinberg, Dede Long, Houg-Wei Tsai, Jody Cormack, Josh Palkki, Juan Apitz, Jun Yan, Kerry Klima, Navdeep Dhillon, Nielan Barnes, Noah Golden, Sara Moghtadernejad, Sharon Teng, Susan Bloom, Yu Ding, Gabriel Gardner  
**Members Absent:** Caleb Aparicio, Brianna Koster  
**Members Excused:** Mishelle Laws

- **Call to Order** (2:02)
- **Approval of Agenda** (2:03)
- **Approval of the Minutes:** February 3, 2020 (attached and posted on Beachboard) (2:03)
  
- **Announcements** (2:05)
  - Next PARC meeting March 3, 2021. Note that we only meet on the 1<sup>st</sup> and 3<sup>rd</sup> Wednesday of the month; there will be a two week period with no meeting in the latter two weeks of March.
  - Remaining Spring 2021 PARC Meeting Dates: March 3, 17; April 7, 21; May 5, May 19 (hold date)
  
- **Old Business**
  - Vote on revised Health Care Administration UPRC Report (S. Sayegh, L. Johnson)
    - Sharlene gave a brief summary of comments from the department and related deliberations of the PARC Steering Committee pertaining to the delays with the report. (2:08)
      - Part of the reason was delay due to absence of CPIE data, HCA was encouraged to develop closer relationship with Institutional Research to avoid this in the future. Juan Apitz commented from the floor noting that IR&A does have CPIE data available.
    - Recommendations to Department of Health Care Administration Services, recommendations to College of Health & Human Services and CSULB Administration, and recommendations to Program Assessment and Review Council approved (m/s/p 2:09)
    - Question by A. Rezaei from the floor regarding timeline and procedures after the vote on the UPRC Report. (2:13)
  
- **New Business**
  - School of Art UPRC Report (N. Barnes, N. Dhillon)

- A summary of the recommendations was given by N. Barnes. (2:24)
  - Comment from the floor by J. Palkki regarding a joint credential with CoE which is absent from the UPRC Report. Response from S. Sayegh noting that such credentials exist currently outside the PARC processes and we are working on how to integrate them going forward. (2:26)
  - Comments from the floor by J. Palkki regarding the quantitative aspects of PARC reviews. Responses by L. Johnson and S. Sayegh noting that the current process allows for much qualitative input as well and that it is appropriate for UPRC members to reach out to departments/programs under review if they would like additional context. Additional comments from J. Cormack noted that the program review process allows programs to interpret and provide narrative structure for any quantitative data. (2:34)
  - L. Johnson clarified that the report should be changed to indicate School of Art's BFA options rather than separate undergraduate degrees, noting curricular revisions needed under E.O. 1071. He requested a subsequent language change in the recommendations. Request granted. (2:35)
  - Recommendations to the School of Art approved (m/s/p 2:36)
  - Recommendations to the College of the Arts and CSULB Administration approved (m/s/p 2:36)
  - Recommendations to the Program Assessment & Review Council approved (m/s/p 2:36)
- **Upcoming Business (2:39)**
  - UPRC Presentations next meeting (reports sent to departments for review)
    - Department of Design UPRC Report (Janaki; Jun)
    - College of Professional and International Education (Lorin; Sharlene)
    - Family and Consumer Sciences (Susan; Houn-Wei)
    - Journalism (Yu; Noah)
  - Completed UPRC report with department requested extensions for comment
    - Human Development (likely presented on April 7)
  - With UPRC
    - Recreation and Leisure Studies
    - College of Business Advising
- **Adjournment (2:39)**

Adam Kahn is inviting you to a scheduled Zoom meeting.

Topic: PARC Spring 2021 Meetings

Time: Feb 3, 2021 02:00 PM Pacific Time (US and Canada)

Every week on Wed, until May 19, 2021, 8 occurrence(s)

Feb 3, 2021 02:00 PM

Feb 17, 2021 02:00 PM

Mar 3, 2021 02:00 PM

Mar 17, 2021 02:00 PM

Apr 7, 2021 02:00 PM

Apr 21, 2021 02:00 PM

May 5, 2021 02:00 PM

May 19, 2021 02:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Weekly:

[https://csulb.zoom.us/meeting/tZYtcuugqDgtE9SeK5tq7\\_osO5XAfKOSsxeZ/ics?icsToken=98tyKuGqrj4oEtKWtxCHRpwQAo\\_4a\\_zwpnZaj\\_pumTSwFzEEXQzlGbd6E7RUP-vD](https://csulb.zoom.us/meeting/tZYtcuugqDgtE9SeK5tq7_osO5XAfKOSsxeZ/ics?icsToken=98tyKuGqrj4oEtKWtxCHRpwQAo_4a_zwpnZaj_pumTSwFzEEXQzlGbd6E7RUP-vD)

Join Zoom Meeting

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213.19.144.110 (Amsterdam Netherlands)  
213.244.140.110 (Germany)  
103.122.166.55 (Australia)  
149.137.40.110 (Singapore)  
64.211.144.160 (Brazil)  
69.174.57.160 (Canada)  
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