



California State University, Long Beach  
College of Education, Graduate Studies  
1250 Bellflower Boulevard, EED-7  
Long Beach, CA 90840-2201  
562-985-8476

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# INFORMATION AND APPLICATION PACKET

## MASTER OF ARTS IN EDUCATION

### OPTION IN DUAL LANGUAGE DEVELOPMENT

Website: [www.csulb.edu/college-of-education/dual-language-development](http://www.csulb.edu/college-of-education/dual-language-development)

Contact Dr. Trini Lewis with inquiries about the program (email preferred)  
[Trini.Lewis@csulb.edu](mailto:Trini.Lewis@csulb.edu)  
562-985-2078

Contact the College of Education Graduate Studies Office with inquires about the application  
[ced-gradstudies@csulb.edu](mailto:ced-gradstudies@csulb.edu)  
562/985-8476

### APPLICATION DEADLINES

APPLICANT	SPRING 2020	FALL 2020
DOMESTIC	11/01/2019	6/01/2020
INTERNATIONAL	10/01/2019	4/01/2020

**BOTH THE UNIVERSITY AND PROGRAM APPLICATIONS MUST BE RECEIVED BY THE DEADLINE.  
POSTMARKED APPLICATION MATERIALS WILL NOT BE ACCEPTED.**

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## FREQUENTLY ASKED QUESTIONS

Q. Is the GRE required?

A. The GRE is not required for this program. For a list of eligibility requirements, please see page 5. For a list of items required to be submitted with the program application, please see checklist on page 8.

Q. Does this program combine a Master's Degree with a preliminary teaching credential?

A. No. CSULB does not offer a combined teaching credential and master's degree. If you are interested in earning the credential to teach, please visit the [Teacher Preparation Advising Center \(TPAC\) website](#).

Q. Does coursework for the program count toward a teacher induction program (i.e.- BTSA)?

A. No, the program coursework does not count toward an induction program. Please consult with your school district for information about an induction program.

Q. How long does the program take to complete?

A. The program is designed to be completed in 2 years. Upon admission, the program coordinator will provide each admitted student a program plan.

Q. How much will the program cost?

A. This program requires 30 total units. CSULB registration fees are prorated at 6 units or less or 7 units or more. Most students enroll in 2 courses (6 units) each Fall and Spring semester. Please refer to [Tuition and Fees website](#) for a complete breakdown for "Graduate" fees. Summer enrollment is optional; please note there is limited availability of summer courses. Please refer to the [College of Professional and International Education website](#) for a breakdown of summer fees.

Q. Where do I send transcripts?

A. Send all official transcripts to CSULB Enrollment Services, not the College of Education Graduate Studies Office. Please see page 6 of this packet for additional information.

## PROGRAM INFORMATION

The Master of Arts in Education, Option in Dual Language Development (30-33 units) is an interdisciplinary program examining the literacy and language development of culturally and linguistically diverse students within local, state, national, and global contexts. Our graduates are highly sought experts and enter professions such as classroom teachers, curriculum specialists, staff developers, and teacher educators. Other graduates hold related positions in the private sector, are consultants, or continue in higher education pursuing doctorates. We encourage you to visit our [program website](#) for program details.

### PROGRAM MISSION STATEMENT

The mission of the Dual Language Development Program has three important aims for our graduate candidates. First, we seek to provide an outstanding interdisciplinary program that examines the literacy and language development of native English speakers, bilingual speakers, English language learners, and/or speakers of non-standard English in grades K-12, including adult education. Second, we strive to provide opportunities for developing important theoretical insights and research-based knowledge for improving the educational outcomes of culturally and linguistically diverse students in an equitable manner. Finally, we aspire to prepare instructional leaders who can disseminate such knowledge and insights in local, state, national, and international forums. In part, our aims are accomplished through our eight inter-related program goals which focus on critical thinking skills applied in the curriculum areas of pedagogy, instruction, and assessment.

### PROGRAM GOALS AND LEARNING OUTCOMES

1. Identify and analyze current multicultural and language issues and policies in the United States and globally.
2. Evaluate the applicability of informal and formal assessment measures to determine their validity for language minority students.
3. Demonstrate knowledge of major theoretical bases for language minority students in a curriculum module.
4. Analyze and apply fieldwork data of students' home language & literacy practices in a classroom literacy plan to inform instruction.
5. Synthesize published literature for informing an action research question related to the education of language minority students.
6. Apply knowledge of cognitive and societal bilingualism to a contemporary issue.
7. Analyze and interpret data to address an action research question.
8. Evaluate personal and professional stances with respect to language minority education in an ethically and socially responsible manner.

## ADVISING INFORMATION

Prospective students may contact the Program Coordinator, Dr. Trini Lewis at 562-985-2078 or [Trini.Lewis@csulb.edu](mailto:Trini.Lewis@csulb.edu). Email is Dr. Lewis' preferred contact method.

## PROGRAM REQUIREMENTS

Admitted students will prepare a program plan in consultation with the DLD Program Coordinator. It is important that candidates take courses in the advised sequence. Candidates will need to be available to take courses the day, time and semester that they are offered. Core courses for this program are typically offered weeknights beginning at 4PM or at 7PM, and are subject to changes to accommodate university, college or program needs.

### PROGRAM PREREQUISITES

- Prerequisites include:
  - A valid teaching credential, preferably with a Bilingual, Cross-cultural, Language, and Academic Development (BCLAD) emphasis OR by permission of the DLD Program Coordinator.
  - Demonstration of a bilingual proficiency, or six college semester units of a language other than English, or verified equivalent.
- Please see the [CSULB Catalog](#) for additional detailed information about prerequisites.

### PROGRAM REQUIREMENTS

- The program consists of 30-33 units.
- A program planner will be provided to each student upon admission.
- Each Fall and Spring semester, students typically enroll in 2 courses (6 units). Summer enrollment is optional; there is limited availability of summer courses.
- Please see the [CSULB Catalog](#) for additional detailed information about course requirements.

### CORE COURSES (15 UNITS)

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- EDCI 541 Designing Curriculum and Instruction in Primary and Secondary Language Settings
- EDRG 551B Assessment of Literacy with Bilingual Students
- EDCI 532 Socialization of Literacy in More Than One Language
- LING 650 Seminar in Bilingualism
- And one of the following courses:
  - EDCI 530 Cross-cultural Education: U.S. and Global Perspectives
  - SCAE 562 Agency, Resistance and Identity in Education
  - SCAE 564 Language and Educational Policies

### METHODS OF SOCIAL SCIENCE INQUIRY (6 UNITS)

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- ED P 400 Introduction to Educational Research
- EDCI 533 Action Research Methods: Teachers as Inquirers

### CONCENTRATION (6 UNITS)

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- 3-6 units of advisor approved electives; some may transferred from post-baccalaureate coursework not used for obtaining a previous degree.

### CAPSTONE REQUIREMENT (3 – 6 UNITS)

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- One of the following chosen in consultation with the DLD advisor:
  - EDCI 695 – Seminar in Curriculum and Instruction (3 units) and Comprehensive Examination through completion and presentation of an action research project **OR**
  - EDCI 698 – Thesis Study in Curriculum and Instruction (6 units taken over two semesters)

# APPLICATION PROCESS

## APPLICANT ELIGIBILITY

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The following are required for admission to the program:

- Baccalaureate degree from an accredited college or university.
- Minimum 2.85 overall grade point average in last degree (not credential or certificate) earned from an accredited institution of higher education. Applicants whose overall GPA is less than 2.85 but meet the University minimum GPA requirement (2.50 for a completed baccalaureate degree or 2.70 for a baccalaureate degree in progress) and who present compelling evidence of academic and professional potential either through recent academic performance and/or experiential background, may be considered for admission at the discretion of the program admission committee.
- A valid teaching credential with BCLAD/CLAD emphasis or certification, or by consent of the program coordinator.
- Demonstration of bilingual proficiency or six college semester units of a language other than English, verified equivalent, or by consent of the program coordinator.
- International applicants have additional university application requirements including meeting the English language proficiency requirement. Please visit The Center for International Education (CIE) website at [www.cpie.csulb.edu/international/](http://www.cpie.csulb.edu/international/) for more information.

## APPLICATION PROCEDURES

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Graduate applicants must apply to the university AND to a specific graduate program simultaneously by the deadline listed on the first page of this packet. Admissions decisions are made at the program level by the faculty. It is essential to follow the guidelines for applying to both the university and program. Failure to do so, and to do so in a timely manner, may result in not being considered for program and/or university admission. If you have questions, please contact the College of Education Graduate Studies Office at 562-985-8476 or [ced-gradstudies@csulb.edu](mailto:ced-gradstudies@csulb.edu).

Admission cannot be deferred. Admitted students who do not attend the term they are admitted will need to re-apply to both the university and the program for a future term.

### UNIVERSITY APPLICATION PROCEDURES

You must submit a Graduate/Post-Baccalaureate Admissions Application online at [Cal State Apply](#) accompanied by the nonrefundable application fee by the program application deadline. For Spring 2020 admissions the application fee is \$55. For Fall 2020 admissions the application fee is \$70.

The Graduate Studies Office has created a [tutorial](#) with tips for submitting the university application on Cal State Apply. For technical assistance with the university application, please contact the Cal State Apply Help Desk: (857) 304-2087 or [CalStateApply@liaisoncas.com](mailto:CalStateApply@liaisoncas.com).

Once the university application has been submitted, applicants can track their university application in the Applicant Self Service portal, found at: [www.csulb.edu/admissions/applicant-self-service](http://www.csulb.edu/admissions/applicant-self-service).

## TRANSCRIPTS

You must submit 1 set of official transcripts for ALL colleges and universities attended to Enrollment Services. This includes all community college(s) attended, bachelor's degree(s) coursework, and all post-baccalaureate or extension coursework. Note that if you received your bachelor's degree from CSULB and have not attended any other university or college since, you will most likely not need to provide transcripts. You will be notified by Enrollment Services if a transcript is needed.

Deliver official transcripts to Enrollment Services by any of the following methods: (1) electronically, (2) mail, or (3) drop-off in person.

Official transcripts may be submitted electronically directly from a U.S. college or university to [ES-IDPTrans@csulb.edu](mailto:ES-IDPTrans@csulb.edu).

Official transcripts may be delivered in a sealed envelope to the address below:

Enrollment Services/Admissions  
California State University, Long Beach  
1250 Bellflower Blvd.  
Long Beach, CA 90840

You are not required to submit transcripts to the College of Education Graduate Studies Office. It is critical that you submit your university application and the transcripts prior to the program application deadline. This will allow the College of Education faculty and staff access to your transcripts as part of the review of your program application.

## PROGRAM APPLICATION PROCEDURES

The program application may be found on pages 8-12 in this packet. All program application materials must be received by the application deadline; please see the first page of this packet for the deadline.

**Applications may be submitted in-person or via traditional mail. Electronic submissions are not accepted.** Send materials to the College of Education Graduate Studies Office as one complete packet containing all documents listed on the Application Checklist:

California State University, Long Beach  
College of Education, Graduate Studies Office  
1250 Bellflower Boulevard, EED-7  
Long Beach, CA 90840-2201

All program application materials should arrive in one large envelope. Please do not submit program application materials separately. The College of Education Graduate Studies Office will send you an email once they have processed your application.

## INTERNATIONAL APPLICANTS

We encourage international applicants to consider our graduate degree. International applicants planning to attend on a J1 or F1 VISA have additional requirements for admission, and can find admission information at the [Center for International Education website](#). Please note that some programs have earlier deadlines for international (F1 or J1 VISA) applicants. Please verify all deadline dates in the application packet on the [Program Deadlines and Application Packets page](#).

## APPLICATION PROCESS – TWO STEPS

1. **STEP ONE: Apply to the university**
  - a. Complete the university application through Cal State Apply [www.calstate.edu/apply](http://www.calstate.edu/apply)
  - b. See this checklist from the Center for International Education for all items required <https://www.cpie.csulb.edu/International/about.aspx?pid=6>
2. **STEP TWO: Apply to the program (see above)**

The program application may be found on pages 8-12 in this packet. All program application materials must be received by the application deadline; please see the first page of this packet for the deadline.

**Applications may be submitted in-person or via traditional mail. Electronic submissions are not accepted.** Send materials to the College of Education Graduate Studies Office as one complete packet containing all documents listed on the Application Checklist:

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All program application materials should arrive in one large envelope. Please do not submit program application materials separately. The College of Education Graduate Studies Office will send you an email once they have processed your application.

## ADMISSION PROCESS

### PHASE 1: PROGRAM APPLICATION PAPER REVIEW

You must submit all of the items listed on the program application checklist. The Admissions Committee will review the program application materials four weeks after the deadline. You will be notified by email by the Graduate Studies Office regarding the status of your application. The program coordinator may contact you with questions about your application.

### PHASE 2: ORIENTATION

Candidates who are invited for admission will be invited to a mandatory orientation meeting with the program coordinator. During orientation, a program plan will be developed and you will be advised as to the appropriate sequence of classes. It is important that students attend carefully to the advised sequence of classes as course offerings are limited in the Master's program. Many required courses are offered only one semester each year.



# APPLICATION FOR ADMISSION

Master of Arts in Education  
Option in Dual Language Development  
California State University, Long Beach

The information on pages 8-9 of this packet may be typed or hand-written.

**SEMESTER:**

**YEAR:**

## PROGRAM APPLICATION CHECKLIST

You must provide all of the items listed below. Please do not submit pages 1-7 of this packet.

- Application for Admission (pages 8 & 9 of this packet)
- Personal Statement (guidelines on page 10 of this packet)
- Two completed recommendation forms and narrative letters (pages 11 & 12 of this packet)
- Copy of teaching credential, if held

## PERSONAL INFORMATION

First Name:

Last Name:

MI:

Other Names, if applicable (for example, maiden name):

Preferred Phone:

Alternate Phone:

Email Address:

Languages Spoken Other Than English (optional):

## ACADEMIC EXPERIENCE

### ACADEMIC BACKGROUND

College/University

Program/Major

Dates Attended

GPA

Degree Earned



## ACADEMIC EXPERIENCE CONTINUED

### CREDENTIALS HELD, IF ANY

Credential	Issuing Agency	Date granted	Expiration date
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## PROFESSIONAL AND VOLUNTEER EXPERIENCE

### EMPLOYMENT EXPERIENCE

Employer	Location	Position	Full/Part Time	Dates
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### VOLUNTEER EXPERIENCE

Agency / Organization	Location	Nature of Experience	Hours per week	Dates
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Applicants will receive an email notification once their application has been processed.

My signature below certifies that I have read the program information and I am familiar with the program's goals, mission, requirements, and procedures as posted.

Applicant's Signature: \_\_\_\_\_

Date: \_\_\_\_\_



## PERSONAL STATEMENT

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Master of Arts in Education  
Option in Dual Language Development  
California State University, Long Beach

Submit a two-three page double-spaced typewritten personal statement. It should address the following areas:

- Your experiences with cultural and language diversity.
- Your goals in applying to the Dual Language Development program.
- Personal and academic experiences that contributed to your choice of the MA in Dual Language Development program.



# RECOMMENDATION FORM

Master of Arts in Education  
Option in Dual Language Development  
California State University, Long Beach

Make two copies of this recommendation form, one for each of your recommenders. Ask your recommenders to return the completed forms and letters to you and include them in your application packet. Recommendations are due by the application deadline.

## APPLICANT

Please indicate the following and sign below: I do  (OR) I do not  waive my right to access this confidential letter of recommendation and similar evaluative statements received in connection with my application.

*Printed Name:* \_\_\_\_\_

*Applicant's Signature:* \_\_\_\_\_ *Date:* \_\_\_\_\_

## RECOMMENDER

Please complete the information requested below in regards to the applicant who is seeking admission to the program. After completing this two-page recommendation form and supporting letter, please return both to the applicant in a sealed envelope with your signature across the back flap of the envelope.

Recommender Name: \_\_\_\_\_

Institution: \_\_\_\_\_ Position: \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone: \_\_\_\_\_

How long and in what capacity have you known this applicant?

## Assessment of Applicant

Please indicate your evaluation of the applicant by placing a check mark where appropriate:

	Below Average	Average	Above Average	Outstanding	Cannot Comment
Academic Writing Ability	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Intellectual Capacity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Experiences with Diverse Groups	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Potential for Graduate Work	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Please indicate your overall recommendation for the applicant's admission to the program at California State University, Long Beach with a check mark:

- Strongly recommend
- Recommend
- Recommend with reservations
- Do not recommend

## LETTER

**PLEASE ATTACH A LETTER MAKING SPECIFIC COMMENTS ABOUT THIS APPLICANT.** In the letter of recommendation, please provide information relevant to the applicant's suitability for graduate study in Dual Language Development. Please cover topics such as the applicant's academic abilities and intellectual capacity, personal qualities, maturity, ability to work with diverse groups of people, and potential as a teacher-leader in the area of instruction of language minority students. It is not necessary to address each of the topics noted above, especially if you do not have a basis for commenting on the applicant's abilities in a certain area. Please include any additional topics that you believe are relevant to the applicant's preparation and suitability for this graduate program.

When you have completed this form and letter of recommendation, please place them together in an envelope, seal, sign over the seal, and return to the applicant. The applicant is required to submit the letter along with a complete set of application materials by the deadline.

Recommender Signature: \_\_\_\_\_ Date: \_\_\_\_\_

We thank you for taking the time to complete this Recommendation Form and Letter.