



5500 Atherton, Suite 227A, Long Beach, CA 90815 | Tel: (562) 985.3105 | [www.csulb.edu/calsoap](http://www.csulb.edu/calsoap)

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## LONG BEACH REGIONAL CAL-SOAP GOVERNING BOARD GENERAL BOARD MEETING MINUTES

Thursday, June 24<sup>th</sup>, 2021 | 1:00pm – 3:00pm

<https://csulb.zoom.us/j/91080886680>

### AGENDA

#### I. Call to Order (J. Torres)

- a. J. Torres calls the meeting to order on Thursday, June 24th 2021 at 1:03PM.

#### II. Roll Call (J. Torres)

- a. Compton Unified School District, *Present*, Dr. Jorge Torres
- b. CSU, Long Beach, *Present*, Annie Hong, Samuel Romero
- c. Educational Opportunity Center (Long Beach), *Present*, Michele Scott
- d. Norwalk La Mirada, *Present*, Ryan Cummins
- e. Long Beach City College, *Present*, Margaret Antonio Palomares, Looloo Amante
- f. Long Beach Cal-SOAP, *Present*, Dominica Scibetta, Ariella Jimenez
- g. Long Beach Job Corps, *Present*, Sandy Annino
- h. Long Beach Unified School District, *Not Present*
- i. Lynwood Unified School District, *present*, *Present*, David Ramirez
- j. Rio Hondo College, *Present*, Cinthia Palini
- k. TRIO Upward Bound (Long Beach), *Present*, Kathy Ann King
- l. University of California, Irvine, *Present*, Taariq Elmahadi, Dr. Ashley Cheri
- m. Whittier Union High School District, *Not Present*

#### III. Adopt Today's Agenda (J. Torres)

- a. J. Torres presents a motion to adopt the agenda. S. Annino makes a motion and T. Elmahadi seconds a motion. Agenda is approved.

#### IV. Approve Minutes of Previous Meeting (April 22, 2021)

- a. Motion to approve minutes from previous meeting ([April 22nd 2021](#)) presented by J. Torres. S. Annino makes a motion and T. Elmahadi seconds a motion. Minutes from the previous meeting approved.

#### V. Welcome/Introductions (D. Scibetta)

- a. D. Sciebttta welcomes Looloo Amante from LBCC Outreach department who will be our new LBCC representative/governing board member and also officially welcomes Ryan Cummins from Norwalk La Mirada Unified School District as part of the CalSOAP governing board.

#### Unfinished Business (J. Torres)

b. N/A

## **VI.Reports & Updates**

a. Cal-SOAP (D. Scibetta)

### **i.Data Summary**

1. D. Scibetta provides updates on virtual workshops, parent outreach, and new community partners.

### **ii.Treasurer Report (Fiscal report)**

1. On behalf of the treasurer, Annie Hong, D. Scibetta presents the Q3 reimbursement report, in-kind summary for 2020/2021 year, and in-kind pledge summary for 2021/2022 year. Ariella will follow-up with missing forms.

2. 2019/2020 Budget extended until June 2022.

### **iii.Other accomplishments**

1. D. Scibetta mentions SB 737 was intended to modernize the CalSAP legislation that had not been revised since the 1970s or 80s. The bill updated the language to consider the populations that we serve and updated and clarified the language of our services. It was passed and moved through the system.

2. D. Scibetta brings up the parent video series launched by CalSOAP that are being offered in english in spanish. These videos are meant to supplement the workshops we provide students.

3. D. Scibetta mentions that the Clorinda Donato Center for Translation has offered to translate our workshop material and powerpoints in the future. The translating languages include spanish, togula, and viatanamese.

4. D. Scibetta raises the point of the collaboration with the PIQE program providing parents resources on how to best support their student through their educational journey with a variety of resources and tips.

5. D. Scibetta introduces the youth business alliance (YBA) which is a non-profit in LA involved with different career sectors. They provide workshops where industry experts come and speak to students. YBA thus far has provided CalSOAP three of those career related workshops.

6. D. Scibetta additionally touches on the CalSOAP development of online curriculum including about 30 workshops which include powerpoint, script, and resources for each workshop. CalSOAP has curated a workshop menu that is sent to schools sites, partners or those who request a workshop from CalSOAP. In addition all advisors are trained in each workshop. CalSOAP has also been able to offer financial aid resources in spanish and english.

7. D. Scibetta indicates that this year CalSOAP has been able to provide a variety of professional development training for advisors and staff including sessions with UAspire, Study Smart Tutors, and others.

8. D. Scibetta reports that the CalSOAP social media improvements as far as content, instagram lives for students to ask questions on and growth in followers.

9. D. Scibetta notes that CalSOAP was recognized by the Division of Student Affairs at Cal State Long Beach for a performance review based on having goals and metrics met by the end of the academic year.

### **iv.Year End Report**

1. D. Scibetta mentions June 30th is the end of the fiscal year and the reports are due sixty days after.
2. D. Scibetta mentions that CSULB employees have been approved to return back to office in the Fall. If approved by high school districts CalSOAP will be sending any student advisors back to their sites.

v. Board Outreach & Partnerships

1. D. Scibetta announces the CalSOAP outreach campaign and has developed about 40 new leads in areas like tax, immigration, LGBTQ, educational services, basic needs, CTE, CBOs, etc. She mentions that the new community partner Increases awareness, provides additional spaces for workshops. The partnerships also help CalSOAP provide more services to our community that may bring a variety of expertise to the program and board.

vi. Summer Academy Summary

1. D. Scibetta mentions our Summer Academy is in its last and second week. The students who attend are provided with a certificate of completion and all the curriculum when they attend 5 or more workshops; already 45+ have completed the 5 or more benchmark; 667 have logged on to watch a workshop; 315 students have registered. On average 30-60 students attend each SA workshop.

vii. Year End Wrap-Up

1. D. Scibetta announces that June 30th is the last day for CalSOAP's staff working academic year. And as of July 1st, 2021 full-time staff at Cal State Long Beach is able to be back in-person. In addition as of August 1st 2021 part-time and student assistant staff are approved to be back in-person and are approved for work travel.
2. D. Scibetta mentions we will be serving all the same sites in addition to John Glenn High School.

**VII. New Business (J. Torres)**

a. Membership & Executive Officer Vote

- i. D. Scibetta mentions we will need a new vice chair, but the chair and treasurer may stay one for one more year. In addition the governing board will need a formal vote either during this meeting, the next meeting or via email.
- ii. D. Scibetta motions to vote in Dr. Jorge Torres as chair for an additional year. Via zoom 12 of members present voted yes to keep Dr. Jorge Torres as chair for another year. Motion is approved for Dr. Torres to serve as Chair, by the governing board members.
- iii. D. Scibetta announces co-chair voting. Governing board was not able to reach a decision to put in place a vice chair. The co-chair will be left vacant, voting will happen at the next meeting. Nominations to be collected via email.
- iv. A. Hong self-nominated herself to be treasurer for the board for an additional year. Annie Hong is re-voted as treasurer for CalSOAP. 12 of the members present vote yes to keep Annie Hong as CalSOAP's treasurer. Motion is approved for Annie Hong to serve as Treasurer by governing board members.

b. 2021-2022 Service Sites and Programming

i.D. Scibetta mentions CalSOAP's service model including data support, program assistant support 3 regional coordinators, 17 college advisors with addition to new site John Glenn. With a few vacancies that will be filled by August.

ii.D. Scibetta announces that once the Fall semester begins CalSOAP will be offering in person services to those school sites after August 16th to those sites who will be letting outside services come into their school sites.

c. 2021 - 2022 Governing Board Meetings

i.Doodle poll

1. D. Scibetta mentions a doodle link will be sent to set the meetings for the next academic year to set meeting dates by the end of the summer.

ii.Needs & Wants Survey

1. D. Scibetta mentions a Needs & Wants assessment survey for governing board members to fill out. For CalSOAP to gauge how they want meetings, resources, etc to plan out next year.

### **VIII. Announcements**

a. J. Torres mentions Compton Unified is still unsure of full capacity return to in-person Fall semester and should be having future meetings.

b. D. Ramirez mentions Lynwood Unified School District will be returning in the Fall 21 to a full capacity in-person class schedule and are providing students with vaccines however no vaccine mandate has been discussed.

c. S. Romero, mentions Cal State Long Beach will be keeping their virtual services through the fall and will be pending on Spring semester and our encouraging the vaccine but no mandate has been put into place.

d. L. Amante mentions that LBCC has been operating in-person since early May, two days a week with limited capacity and as of June 14th Admission and Aid, Welcome Center, main general student services have been operating and providing in-person services during specific hours. Explains LBCC reps are still not able to meet with students in person only with supervisors on campus. However, the LBCC campus is not requiring vaccines.

e. T. Elmahadi mentions that late April was making a policy that the UCI campus will implement a policy on July 15th 2021 for students and employees to be fully vaccinated to return and be on campus. UCI will also be starting a slow transition to in-person classes over the summer and into Fall 21.

f. A. Cheri mentions the EOC is waiting on district plans to continue their plans, but still to be determined.

g. L. Amante mentions LBCC college promises that are being provided to LBUSD students and non-LBUSD students as well as promoting the LBCC Summer Voyage.

### **IX. Action Items**

a. The board together will vote in co-chair next meeting. Nominations made via email.

b. D. Scibetta will resend the Needs and Wants survey via follow up email.

c. D. Scibetta will send a Doodle poll for next academic year meetings to be chosen via email.

### **X. Date/Place of Next Meeting - TBD**

**XI.Adjournment (J. Torres)**

- a. Time: J. Torres motions to adjourn meeting at 1:55PM. L. Amante seconds meeting adjournment. Adjournment of the meeting is approved.