



**LONG BEACH REGIONAL CAL-SOAP GOVERNING BOARD
GENERAL BOARD MEETING MINUTES**

Thursday, December 10th, 2020 | 1:00pm – 3:00pm
Zoom Link: <https://csulb.zoom.us/j/96690846485>

I. Attendance Record

- A. Lynwood Unified School District, Present, D. Ramirez**
- B. Long Beach City College, Present, M. Antonio-Palomares**
- C. CSU, Long Beach, Present, E. Daliwan**
- D. Long Beach Job Corps, Not Present**
- E. Long Beach Unified School District, Present, C. Ortega**
- F. Educational Opportunity Center (Long Beach), Present, M. Scott**
- G. TRIO Upward Bound (Long Beach), Not Present**
- H. Rio Hondo College, Present, B. Beza**
- I. Compton Unified School District, Present, J. Torres**
- J. Whittier Union High School District, Present, F. Meza**
- K. University of California, Irvine, Present, A. Cheri**
- L. Long Beach Cal-SOAP, Present, D. Scibetta, A. Jimenez-Torres, J. Jaime**

II. Guests: First Name Last Name if present.

- A. Damon Cagnolatti, EMERGE**

III. Call to order: Dr. Jorge Torres called the meeting to order at 1:02PM on Thursday, December 10th 2020.

IV. Adopt Today's Agenda

- a. Motion presented by J. Torres and second by C. Ortega. Motion is approved.**

V. Approve Minutes of Previous Meeting (September 24, 2020)

- a. Motion presented by J. Torres. Motion is approved by GB.**

VI. Welcome/Introductions (D. Scibetta)

- A. Dominica welcomes everyone and allows for introductions.**

VII. Unfinished Business

- A. N/A**

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VIII. Reports & Updates

a. Cal-SOAP (Dominica Scibetta)

i. Data (Services and Programming)

1. Data as of Nov. 2020: 1562 Students served and 6927 services provided

ii. SMART Goal update

1. Each month provided five workshops on four main service categories (financial aid, college/career exploration, academic skill and mentoring): Achieved through Fall Program and by providing individual workshop support to our sites/community.
2. Continued outreach with different community programs and have delivered workshops.
3. Increase representation on our board: Welcomed a UC member, invited guests (Emerge, private schools, Gear Up), but hope to gain a representative from the community soon.
4. Hired and trained staff to meet program goals: Goals were achieved. Hiring of 24 student staff and provided professional development/training with UAspire and Study Smart.
5. Plan to aid FAFSA/CADAA completion rates at each site: In Progress. During Fall semester, Cal-SOAP provided FAFSA/CADAA individual assistance, workshops, and open hours.

iii. Student Advisor survey

1. Student Advisor Survey was introduced to evaluate staff knowledge and confidence levels.
 - a. Take-aways: Advisors felt supported and prepared to provide presentations/workshops due to the provided training. A gap that was noticed was the lack of preparedness in the “tech sector.” However, CalSOAP plans to train in those areas in the Spring.

iv. Fall close out & Spring start

1. CalSOAP team will start closing out before the holidays and return back in January.

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b. Treasurer Report (Q2 Fiscal report) (Annie Hong)

i. In-Kind update

1. A. Hong mentions two separate reports needed to be created due to additional findings.
2. July- Sept spent a total of 107,900
3. D. Scibetta clarifies that 2019 funding along with the \$250,000 of additional funds are in the process of being spent down. Due to additional funding, Cal-SOAP has not made it into spending the regular amount of funding.
4. Quarter 2 finishing December 21st.

c. Partner Updates

- i. B. Beza introduces workshops available to counselors/educators that provide information on supporting students transitioning into Rio Hondo (www.bit.ly/RioCounselorChats).

IX. New Business

a. Board Matrix - Brainstorm (Jack Friedman)

- i. Shares reporting from the last meeting in addition to some discussion questions. 11 out of the 16 board members completed the BM.
- ii. J. Friedman shares strengths of board like diversity, resources, etc.
- iii. Cal-SOAP would like to add local philanthropic partners that can bring indirect in-kind to the organization and fill in expertise gaps.

b. Board Outreach & Goals (Jack Friedman & Dominica Scibetta)

- i. J. Friedman introduces a goal for GB members to outreach to at least 1 potential partner.
- ii. J. Friedman provides a spreadsheet for board members to provide one contact that may be able to be a part of the board or share interest in a partnership.
- iii. D. Scibetta shares a handout/flyer that can be shared by GB members for recruitment efforts.

c. Executive Summary & Future direction (Jack Friedman & Dominica Scibetta)

- i. D. Scibetta opens discussion regarding the future of Cal-SOAP. Lack of additional fundings for next year makes existing staff structure questionable (Ex: Dominica being the only full time staff for CalSOAP).
- ii. J. Friedman shares other Cal-SOAP structures and board makeup (CalSOAP

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- Los Angeles/San Bernardino) to provide examples of sustainable programs.
- iii. D.Scibetta introduces GEAR UP as an example of a sustainable partnership
 - iv. J. Friedman introduces the option of writing a GEAR UP grant.
 - v. J. Torres and C. Ortega mentioned their positive experiences with GEAR UP grants and their establishment with college readiness programs.
 - vi. J. Friedman explains GB can pursue writing parts of the grant (ex: with data, etc) and writing multiple grants
 - vii. D. Scibetta states CSULB can support and be a fiscal agent if a GEAR UP grant is something the board wants to pursue. D. Scibetta to provide updates to the board if they plan to support the GEAR UP grant.
 - viii. J. Friedman shares the requirements of schools and districts with obtaining a GEAR UP grant. J. Torres mentions his GEAR UP experience (quarterly meetings, new staff hirings, in kind overview, data chats).
 - ix. D. Scibetta mentions GEAR UP application opening mid spring and opens the floor for discussion for support in regards to applying to GEAR UP grant. CSULB would be the fiscal agent, higher ed partner, and would apply for/administer the grant (if awarded).
 - x. A. Cheri asks J. Torres about any schools that aren't being serviced through the GEAR UP grant he mentions almost all K-8 schools are not being serviced through the grant.
 - xi. J. Torres presents motion to GB for K12 partners to explore how GEAR UP would benefit their communities, this might include collecting general data, and setting up meetings with district representatives.
 1. Motion is presented by J. Torres and seconded by E. Daliwan. C. Ortega, M. Scott, B. Beza, A. Cheri., and M. Antonio all in favor.

X. Announcements

- a. E. Daliwan mentions CSU application deadline extension.
- b. D. Scibetta mentions Long Beach CalSOAP joining Los Angeles CalSOAP for college and career fair expo. CalSOAP will have joint publicity and outreach. Information to be sent to board in January

XI. Action Items

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- a. GB outreach to at least 1 person as a potential new member
- b. LB CalSOAP will follow up with those who have yet to turn in their Q1 in kinds and will send Q2 in-kinds by January.

XII. Date/Place of Next Meeting

- a. via zoom on Thursday, February 17, 2021 1:00pm | <https://csulb.zoom.us/j/91055541958>

XIII. Adjournment: J. Torres adjourned the meeting at 2:40PM on Thursday, December 10th, 2020.

Data as of Nov. 2020

School	Students	Services
Centennial High School	43	136
Compton High School	52	141
Compton Early College	15	98
Dominguez High School	51	208
Firebaugh High School	30	172
Lynwood High School	324	968
Cabrillo High School	72	71
Jordan High School	4	38
Lakewood High School	200	2393
Millikan High School	144	213
PAAL	42	174
Poly High School	54	116
California High School	59	213
La Serna High School	72	116
Pioneer High School	270	918
Santa Fe High School	27	55
Whittier High School	103	897
	0	0
	1562	6927

Community workshops = 420 served