



**LONG BEACH REGIONAL CAL-SOAP GOVERNING
BOARD GENERAL BOARD MEETING MINUTES**

Wednesday, February 17th, 2021 | 1:00pm – 3:00pm

Zoom Link: <https://csulb.zoom.us/j/91055541958>

- I. Attendance Record**
- II. Guests:**
 - a. Ryan Cummins - Norwalk/La Mirada
 - b. Jack Friendman - Study Smart Tutors
- III. Call to order:** J. Torres called the meeting to order at 1:01PM on Wednesday, February 17th 2021.
- IV. Adopt Today's Agenda**
 - a. Motion to adopt agenda presented by J. Torres.
 - b. Motion seconded by M. Scott, F. Meza, D. Ramirez. Motion is approved.
- II. Approve Minutes of Previous Meeting (December 10, 2020)**
 - a. Motion presented by J. Torres. Motion is approved by all present Board members.
- III. Welcome/Introductions (D. Scibetta)**
 - a. D. Scibetta welcomes everyone and introduces Ryan Cummins from Norwalk/LaMirada district, who are now considered local preference for CSULB.
 - i. Ryan introduces himself as a potential Governing Board partner.
 - b. D. Scibetta re-introduces Jack Friedman from Study Smart Tutors.

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I. Unfinished Business (D. Scibetta)

- a. Q2 Form B completion from GB.
 - i. D. Scibetta communicates Q2 updates and requests completion from board members. Reminders will be sent out by Ariella and Jocelyn.

II. Reports & Updates

- a. Cal-SOAP Data and Programming (D. Scibetta)
 - i. Data Recap: Schools served, Total students served, Total services, Community workshops, College and Career Expo
 - 1. Total number of students served is down from previous years, consistent with other Cal SOAP's throughout the state. However, D. Scibetta mentions the number of services and community workshops have increased and/or remain consistent. CalSOAP has served over 600 students outside of our community sites including: LA CalSOAP, Alliance, SATO Academy, EMERGE non profit, Sierra Vista/Frontier, Upward Bound Long Beach.
 - 2. Monthly virtual Programs started in September 2020 and will continue it through April 2021 engagement has decreased but will still continue to provide office hours via college advisors. As well as still providing open assistance hours for larger student groups (e.g. financial or college application assistance workshops). LB CalSOAP is brainstorming ways to drive contacts during the pandemic.
 - ii. D. Scibetta reports on staff changes to LB CalSOAP including on vacancy college advisor at Jordan HS (Jordan office hours). The LB Coordinator will transition to Jocelyn Jaime starting March 1st.
 - iii. A call for staff will be released in April (about 15-20 positions for college students). Encourages board members to spread the word once released.
 - iv. D. Scibetta reviews additional funding for LB CalSOAP and asks the board to send ideas to spend down before June 30th. She reviews how the money has already been spent:
 - 1. PD w/ U Aspire and SST for Coordinators and professional Staff
 - 2. Launched a video production series with SST geared toward parents.



3. Partnership with PIQE over 50 students in each cohort in Compton district. Centennial & Compton Early College. Will have a graduation ceremony at the end of the programming.
 - v. J. Torres asks questions about FAFSA/CADAA deadline change.
 1. D. Scibetta mentions FAFSA completion rate is at an all time low from email received from CSAC. No deadline change made.
 - vi. S. Romero offers support in terms of Jordan advisor vacancy with his advisors.
- b. Treasurer & In-Kind Report (A. Hong)**
- i. D. Scibetta provides update on Budget and additional funding
 1. Additional funding towards PD, consultation, additional staffing and partnerships.
 2. D. Scibetta provides an update on In-Kind contribution and mentions we totaled at \$533,000 for the 2019-2020 year.
- c. Partner Updates**
- i. F. Meza shares comments about CalSOAP workshops and suggests if we can provide spanish speaking workshops for parents who are requesting them.
 1. D. Scibetta provides a link to “workshop requests” and asks to request a spanish presentation.
 - ii. J. Torres comments and refers back to additional funding in the CalSOAP budget spending. He adds using additional funding to support students to completion of FAFSA/CADAA or end of the year student celebrations.
 1. D. Scibetta mentions using the print shop at CSULB to provide students with materials/resources for students.

III. New Business (D. Scibetta)

- a. D. Scibetta reviews the CalSOAP Annual Program Plan and updates.
 - i. Budget Review: Salaries and Minimum Wage
 1. CalSOAP received additional funding this fiscal year, but will not remain moving forward. As minimum wage will go up, and we will have less advisors and staff due to the usual funding received from CSAC.
 - ii. Organizational chart and services model
 1. Currently CalSOAP provides 14-16 peer advisors at the sites versus hiring fewer advisors. In the future, the board might consider how to



adjust the service model to account for staffing changes and increased districts served. D. Scibetta mentions an option to have an advisor team per region rather than one at each high school because of budget cuts in the future. She also mentions creating programming in advance to fill in the gaps at certain sites versus having a peer advisor assigned there. She points out that certain schools may not need an individual advisor. However, other sites are in a higher demand for a CalSOAP advisor.

iii. Significant program changes

1. If high schools transition to face-to-face learning, CSULB will have to authorize employees to travel for work - this is pending.

b. Summer Academy 2021 (D. Scibetta)

- i. D. Scibetta provides a recap of 2020 summer academy and the transition to a virtual platform. She asks the board if Summer Academy is something they would like provided in Summer 2021.
- ii. Compton and Lynwood regions comment that they are still interested in supporting and would find benefit from it for their students.
- iii. D. Scibetta states that Summer Academy will most likely be done again and allows board members to place requests for specific workshops. Calendar to be released in March.

c. CalSOAP Sustainability Update (D. Scibetta & J. Friedman)

- i. J. Friedman provides updates on Partnership Outreach
 1. CalSOAP is looking for partnerships that will fit program services and share a common benefit with CalSOAP.
 2. He explains the goal of aiming toward outreaching to at least 100 potential board contacts/partners with potential candidates by late Spring. Update to follow.
- ii. GearUp Grant Updates (J. Friedman & D. Scibetta)
 1. CSULB has been in contact with surrounding districts to evaluate who might be most competitive. They will continue to move forward with data collection and preparation for RFA to be released (date TBD).



IV. Announcements

- a. D. Scibetta announces working with Study Smart Tutors to produce 2-4 minute videos/modules for students and parents (in Spanish and English). J. Friedman shares a video draft.
- b. S. Romero announces CSULB high school sessions available to students on Fridays at 9AM and 2PM. Including “Senior Next Steps” presentation for CSULB and provided link in the chat box.
- c. J. Jaime provides information and link to the Long Beach Immigration Rights Coalition and DACA workshops they provide for undocumented students.

V. Action Items

- a. N/A

VI. Date/Place of Next Meeting

- a. via Zoom on Thursday, April 22, 2021, 1:00pm: <https://csulb.zoom.us/j/92906044725>

VII. Adjournment (J. Torres)

- a. M. Antonio-Palomares adjourns the meeting at 1:59PM on Wednesday, February 17th, 2021.