

## **CSULB INTERNATIONAL EDUCATION COMMITTEE (IEC)**

### **Agenda # 3: Tuesday, Nov. 11, 2019 Noon-1:45 pm, ASO - Conference Room - AS125**

#### **Present:**

Mona Zahour, Ali Rezaei, Jyotsna Pattnaik, Pei Fang Hung, Michiko Takeuchi, Barbara Grossman-Thompson, Heather Graham, Heather Barker, Maria Aceituno, Kim Glick, George Martinez, Jeet Joshee, Sharon Olson

#### **Absent:**

Alfred Pallarca, Ming Chen, Kholoud Khalil, Laura Ceia, Alicia Del Campo, Flora Banuett, Hojin Moon, Jim Ary, Yan Li, Mia Ellsberry, Richard Marcus, Christina Nellis, Terrence Graham

#### **I. Administrative**

- a. Introduction of new members: Jyotsna Pattnaik from Teacher Education, term is for Fall 2019 only; Heather Graham from COTA - term will run through 2022
- b. Approval of October Minutes
- c. Approval of Agenda

#### **II. Announcements**

- a. Jeet Joshee, Associate Vice President, International Education and Global Engagement; Dean, College of Continuing and Professional Education
  - ii. Confucius institute is officially closed and changes are reflected on the website. Any remaining programs such as the Chinese language test (HSK test) will be forwarded to the international training programs office.
  - iii. Jeet has provided comment to media regarding closures. Specifically, in regard to closure despite not having a flagship language center on campus. In response: we do have department of defense enrollees in campus Chinese classes, necessitating closure.
  - iv. A transition plan is forthcoming for the Center for International Education as Terrence leaves. Students will not be affected.
  - v. Several international agreements are changing at the Chancellor's Office: 1080, 1081 and 1082. These agreements will all have changes. Changes will reflect compliance with state regulations and approval processes.
  - vi. Heather - Who will be our CEPC liaison from IEC as Terrence moves on?

1. Sharon - It is up to Curriculum and Educational Policies Council (CEPC) to make the decision who will be the appointee to liaise with IEC. Heather, as chair, can request who the appointee will be.
- b. Terrence Graham
- ii. Next week is international education week
    1. Materials forthcoming: Posters and flyers will be sent through emails and have already been sent to some listservs.
    2. Monday, 11/18/19 is East Asia subcommittee event - invitation only
    3. Tuesday, 11/19/19 Events
      - a. 11:30am international education week kickoff event. CPIE courtyard.
      - b. Additional Tuesday events:
        - i. African extravaganza
        - ii. CAPS program
    4. Wednesday, 11/20/19 Events
      - a. Study abroad photograph exhibit. 3pm-5pm, USU Art Gallery.
    5. Thursday, 11/21/19 Events
      - a. Bookclub on *Americanah* by Chimamanda Adichie
      - b. Visa Ps and Qs
      - c. American Language Institute students' poster fair
  - iii. NAFSA (Association of International Educators) event
    1. Terrence attended and presented on international student ally training
    2. Intent is to expand International student ally training (ISAT) across campus
  - iv. Search underway for Peace Corps strategic recruiter for campus.
  - v. PAWS grant - application time period has closed
    1. Selection committee meeting on 11/13/19 to decide awards
- c. Sharon L. Olson - Director, Center for International Education - Education Abroad
- i. Update on study abroad scholarships

- a. Stage of review has progressed to notification of awards
  - j. Confirmation of Florence Semester faculty member for fall 2020
    - a. David Anglin from Department of Music
    - b. Confirmation requested for confirmation of David Anglin: MSP.
  - k. London and Costa Rica Semester faculty applications are being reviewed
    - a. Tuesday, December 10 is planned deadline to confirm faculty for each semester
  - l. Upcoming Spring 2020 semesters
    - a. 22 applications for London semester
    - b. Costa Rica is still open to encourage higher enrollment
- d. Michiko Takeuchi, East Asia Sub-Committee Vice-Chair - Welcome Reception for Scholars and Students from East Asia
  - ii. November 18, 3-5pm. Anatol Center patio.
  - iii. Request to IEC members to promote in their colleges and departments
  - iv. The aim is to allow networking and particularly mentor/mentee opportunities
  - v. Talks by Terrence Graham and Dean of College of Business
- e. Richard Marcus - Director of the Global Studies Institute and the International Studies Program
  - ii. Elaine Haglund - Global Studies institute is working towards COIL program
    - 1. Meeting with potential donors this week
  - iii. Babs Grossman - MA in International Affairs approved through Academic Senate and sent to Chancellor's Office for Approval

### III. Old Business

- a. Review "Request for Funding" Document
  - ii. The IEC has no budget and historically has not had a role in apportioning funds.

- iii. A request has been made for IEC to have a mechanism to make recommendations for funding to bodies that would like to see IEC input on decisions.
- iv. Heather Barker - please review the form to ensure that it captures the appropriate information.
  - 1. Mona Zanhour - Even if events are not funded these provide a good record of the needs on campus.
- v. Jeet Joshee - Funding from CPIE for such events has also been ad hoc as there is not a current official mechanism. This form will help formalize and systematize requests for funding.
- vi. Heather Barker - in addition to reviewing the form itself, IEC should develop a brief process for how these forms are reviewed.
  - 1. Heather will develop policy and circulate draft to IEC for revision and approval
- b. First Reading, Policy on Subcommittee Membership
  - ii. Flora Banuett and Heather Graham designed policy
  - iii. Policy will be circulated over email and on Beachboard
  - iv. Sharon Olson - This needs to be a Spring process in order to prepare the committee to serve in the fall
- c. Review draft C.O.I.L flowchart
  - ii. Heather - COIL classes may take a variety of iterations/forms.
  - iii. Jyotsna Pattnaik - Currently undertaking an exchange program with Costa Rican educators and students within her college.
  - iv. Heather - draft Flowchart distributed to IEC members
    - 1. Designed to work as a “road map” to identify different task areas of creating a COIL opportunity
      - a. Different task areas will help identify detailed steps and different areas for funding.
      - b. The goal is to create 1) A general flowchart for potential projects to use as a “road map” 2) A repository of examples of how a COIL is developed.

- c. IEC members - please provide Heather Barker feedback on how to make this sheet usable for someone new to COIL or looking for a COIL development map.
  - 2. Sharon Olson - what tech is supported?
    - a. Maria Aceituno - Any tech can be used but Academic Technology Service can only provide support through campus approved tech.
    - b. Heather Barker - can we give access to Beachboard to international partners?
      - i. Sharon - there is a mechanism to do this by giving them "filler" student ID numbers.
    - c. Elaine Haglund - Request to Maria Aceituno to assist with providing resources on conference telecommunication in advance of meeting with fundraisers for potential expansion of COIL opportunities in the Global Studies Institute.
- v. Pei Fang - if COIL is pursued as a structural approach do courses need to be re-approved through curriculum process?
  - 1. Heather Graham - Currently, yes. However Heather Graham will propose to Academic Senate to include COIL as a manner of approved instruction in future curriculum approval forms.
  - 2. Generally, no. As COIL will most often be used as a learning tool or instructional activity, rather than a manner of instruction substantively different than current categories of "in person," "hybrid," or "online."
- vi. Heather - COIL working group
  - 1. The charge of COIL working group is to present a statement of importance of COIL
  - 2. Connect this to the new Beach 2030 mission
  - 3. Sharon Olson - workshops for faculty on developing COIL?
    - a. Terrence Graham - Key partners in this working group are Academic Technology Sources and

Malcolm Finney (Faculty Center for Professional Development)

4. Jeet Joshee - Discussion of where could this be hosted?
  - a. Faculty Center or GSI as potential homes
5. Heather - Creation of media to promote COIL on campus would be helpful
  - a. Maria Aceituno - During the upcoming meeting this can be discussed.

#### IV. New Business