

CSULB INTERNATIONAL EDUCATION COMMITTEE (IEC)

**Minutes for Meeting # 1: September 12, 2017
12:00 – 2:00 PM (FO2 101A)**

In Attendance: Richard Marcus, Charles Slater, Ali Rezaei, Minh Nguyen, Heather Barker, Pitiporn Asvapathanagul, Christy Nellis, Aamna Akhtar, Michiko Takeuchi, Kim Glick, Reo Song, Sharon Olson, Eugenia, Francine Vasilomanolakis, Reo Song, Leakhena Nou, Khue Duong, Em Williams, Hojin Moon, Elaine Haglund, Flora Banuett, Terrence Graham , Tim Keirn

1. Introductions
 - a. Approval of Agenda
 - b. Approval of May Minutes
 - c. Introduction of Members-International experience and current projects
 - d. Election of IEC Committee Leadership
 - Opened the nominations for Chair of Committee. Tim Keirn nominated. Nominations closed. Tim elected.
 - Opened the nominations for Vice-Chair. Em Williams declined nomination. Heather Barker nominated. Nominations closed. Heather elected .
 - Opened the nomination for Recorder. Nominated Christy Nellis. Nominations closed. Christy elected.
 - At large position nominations opened. Leakhena self-nominated. Nominations closed. Leakhena elected.
 - e. Introduction to the role of the IEC within the 'Global Universe' at CSULB (Richard M & Terrence G)
2. Reports
 - a. VP Jeet Joshee (by Terrence Graham)

Simon Award- We are nominating ourselves for this award. It is awarded to institutions that create a culture of internationalization. First stage is 750 word essay submitted by Nov 3. Then Jeet may ask CIE members for input if we are accepted in the second round.
 - b. CIE-Terrence Graham

- All 7 admin units are in the Foundation Building on various floors. Sharon: Working on strategies to do student outreach with the less location exposure including meetings around campus and a “pop-up” Study Abroad yurt with large moveable globe.
 - CCPE building will be opening Fall 2018.
 - Pre-census international graduate enrollment-graduate is down 18%, first time freshman down 36%. Transfer (within U.S.) enrollment is up 9%. (There have been delays, denials, but also Freshman who paid deposit but didn’t show)
- c. Education Abroad (Sharon O)
- Sept 20 from 10-2 is Fall Study abroad fair in front of the bookstore.
 - All 37,000 students will get an email about Study Abroad with links to programs.
 - Two projects-
 1. Course substitutions have been completed. Advisors from CSULB colleges are now reviewing. (Not able to do this in all disciplines). The goal is to show that study abroad doesn’t slow down graduation.
 2. Flyer with links about study abroad for 2018-2019

3. New Business

- a. Document for establishing membership for the Education Abroad Subcommittee
 Heather: Need for a liaison from IEC on EAS? Terrence and Sharon fill this role because they are permanent members.
 Em: 3 year terms would be better as it takes time and training to learn how to review agreements
 Flor: Academic Senate says terms must be 2 years.
 Richard: Could the IED ensure that there are members who renew?
- b. Em brought list of members of EAS for this year.
 -Heather Barker will find a younger member for COTA.

-Pitiporn will find a younger member from Engineering.

Motion was made to approve slate for ED abroad Subcommittee of the IEC. Approved.

- c. ASI-CSULB Study Abroad Scholarships (Sharon O)
Need readers now. Deadline is Oct 2 for applications. Last year there were 120 applications. We need to confirm Pres Conoley's and ASI's scholarship provision. Volunteers: Christy, Elaine, Khue, Michiko, Leakhena, Em, Eugenia, Kim, Reo, Ho Jin
Tim: We need to work on ratios.
- d. Introduction to GSI International Curriculum Inventory (Richard M) Move to next meeting.
- e. Reimagining the International Teaching and Learning Awards (Tim K & Richard M) In the past, workshops have been for the recipients for the award. It will now be a more casual lunchtime on Wed, Sept 27 for potential recipients. Tim and Richard will discuss goals, structure, etc. at the luncheon. Tim reminded us that we want departmental proposals , offering 6 units of assigned time and clarifying the need for departmental change. Kim: How are faculty and chairs going to know about the luncheon? Richard will send an email to faculty chairs.
- f. IEC and Program Review- move to next agenda
- g. Establishing IEC Objectives for 2017-18-move to next agenda

4. Future Meetings – Inviting the Provost to one of these meetings

- October 10
- November 14
- December 12
- February 13
- March 13
- April 10
- May 8

Recorded by Christy Nellis