

These instructions are to apply for the following advanced credential:

- Teacher Librarian Services

Create an account online at www.calstate.edu/apply

CAL STATE **APPLY**

Find your future at the California State University.
With 23 campuses and thousands of degree choices, the CSU is a great place to start your journey.
Explore your options below, and start your application today.

[See Application Dates & Deadlines »](#)

Select a Term to Apply For



Apply

Choose the type of student you are to learn more about how to apply to the CSU:

Freshman

Transfer

Graduate

International

Teaching
Credential

If you are an
International
applicant on an
F1 or J1 visa,
click here

If you are a
domestic
applicant,
click here

CAL STATE APPLY

Teaching Credential

Do you want to teach kindergarten, elementary school, high school, or special education?
Learn how to apply to earn your teaching credential through the CSU.

CSU Schools of Education Teaching Credential Programs

Choose a campus to learn how to apply for the teaching credential you're interested in.

Choose a Campus



Go

Teacher and Educator Degrees & Credentials

The CSU's teacher preparation program awards 6,500 California teaching credentials each year. Learn how you can take the next step in your career.

[Explore Degree & Credential Programs »](#)

Apply Now

[Apply Home](#)

[Teaching Credential >](#)

[Application Dates & Deadlines](#)

[California Residency for Tuition](#)

[Campus Preview & Open House](#)

[Counselor Resources](#)

[FAQ](#)

[Student Services](#)

Click
Apply
now to
log in or
create
an
account

Welcome to The California State University

Thank you for your interest in The California State University. We hope you will find the online application process to be comprehensive and easy to navigate. You do not need to complete the online application all at once. You may access your application and change your answers as many times as you like by using your login credentials from any computer with internet access. Your application can be completed online and submitted electronically once you have entered the required information.

Please Note: If you previously created an account on CSUMentor you will need to create a new account for Cal State Apply.

Sign in with your username and password below. First time here? Select Create an Account to get started.



Sign In

Create an Account

[Forgot your](#)

Click "Create an Account"

Once you have created your account, you will be asked to "Complete Your Profile" (Degree Goal, Military Status, etc.).

On the “Complete Your Profile” page, under “Degree Goal- What degree, credential or certificate are you applying for?” Select: Teaching and Service Credential Only

Extended Profile

Please provide some additional information in order to set up your application.

The information below is provided to your program's admissions offices. Provide complete and accurate information here.

* Indicates required field

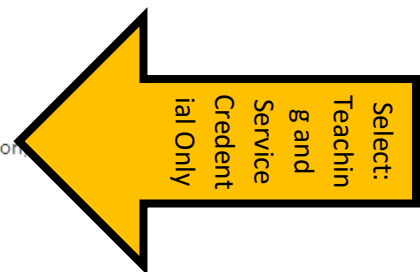
1. Degree Goal

* What degree, credential or certificate are you applying for?

- ☐ First Bachelor's Degree (Seeking your first bachelor's degree and have not earned a prior bachelor's degree)
- ☒ Second Bachelor's Degree and Beyond (e.g. Master's, Teaching Credential, Certificate, Doctoral)

* Please select one or more of the following degree goals.

- ☐ Second Bachelor's Degree (already earned a bachelor's degree and are seeking another one)
- ☐ Graduate (e.g. Master's, Doctoral) or Professional's Degree
- ☒ Teaching and Service Credential Only (e.g. Single or Multiple Subject, Special Education)
- ☐ Certificate



Please then select applicable responses for the remaining questions (Returning; US Military Status; International Applicant)

Once you save your profile, you will be directed to the next step: Select the Program to Which You Want to Apply

Filter options, Campus: CSU Long Beach

Select the Programs to Which You Want to Apply

You must select at least one program to begin your application. You may add additional programs from the Add Program tab at any time before the submission deadline.

Due to CSU enrollment pressures, campuses may offer very limited Lower Division and Second Baccalaureate programs.

Please click [here](#) for campus specific program Dates & Deadlines.

Application fees for some undergraduate programs may be waived based on eligibility. Once you have completed your application in full, please click on the Submit Applications tab to review your fee waiver status. For more information on application fee waiver eligibility, please click [here](#).

Programs with a Source of Extended Education are offered by Extended and Continuing Education on each campus.

The screenshot shows a web interface for selecting application programs. At the top, it states: "You must select at least one program to begin your application. You may add additional programs from the Add Program tab at any time before the submission deadline." Below this, it says: "Due to CSU enrollment pressures, campuses may offer very limited Lower Division and Second Baccalaureate programs." and "Please click [here](#) for campus specific program Dates & Deadlines." Further down, it mentions: "Application fees for some undergraduate programs may be waived based on eligibility. Once you have completed your application in full, please click on the Submit Applications tab to review your fee waiver status. For more information on application fee waiver eligibility, please click [here](#)." and "Programs with a Source of Extended Education are offered by Extended and Continuing Education on each campus."

The main section of the interface includes a summary bar with "APPLICATIONS READY FOR SUBMISSION" (0) and "TOTAL FEE(S)" (\$0). To the right is a button that says "I am Done, Review My Selections". Below this is a large grey area with a search bar labeled "Enter Invitation Code". Under the search bar are two dropdown menus: "Campus" (currently showing "CSU Long Beach") and "Source". To the right of these is a "Start Term" dropdown menu. Below the search bar are three filter buttons: "Show Available Programs" (checked), "Past Programs" (unchecked), and "Future Programs" (unchecked). A "Reset Filters" button is on the right. At the bottom, there is a table header with columns: "PROGRAM NAME", "DEGREE TYPE", "TERM", "ACADEMIC YEAR", "LOCATION", and "DEADLINE (DOT)".

Two yellow arrows with black outlines point to the "Campus" and "Start Term" dropdown menus. The arrow pointing to the "Campus" dropdown is labeled "Select CSU Long Beach" and the arrow pointing to the "Start Term" dropdown is labeled "Select the Start Term".

Please select "CSU Long Beach" as your campus.
Please also select the appropriate start term.

After selecting CSU Long Beach and the start term, scroll down the page to select the one advanced credential program you are interested in applying for (you may only select one. They are listed in alphabetical order:

✓	Teacher Librarian Services	CSU Long Beach	Credential	Fall	2022	Main Campus	04/15/2022
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Once you have made your program selection, Click “I am Done, Review My Selections”

Select the Programs to Which You Want to Apply

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Due to CSU enrollment pressures, campuses may offer very limited Lower Division and Second Baccalaureate programs.

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Programs with a Source of Extended Education are offered by Extended and Continuing Education on each campus.

APPLICATIONS READY FOR SUBMISSION
1

Click "I am Done, Review My Selections"

I am Done, Review My Selections

Campus

CSU Long Beach

Start Term

Spring

Source

Source

Enter Invitation Code

[Add More Programs](#)

Review Your Program Selections

Below are the programs you have selected. If you are ready to start your application, click the Continue To My Application button below. Missing a Program? Click Add More Programs. You can add more programs at anytime.

APPLICATIONS READY FOR SUBMISSION
0

Click "Continue to My Applications"

Continue To My Application >

Sort By

Deadline

The new page will load your “My Application” dashboard, indicating which sections need to be completed: [Personal Information](#), [Academic History](#), [Supporting Information](#), and [Program Materials](#).

Click on each section and complete the information requested.

My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

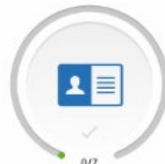
Latest Notifications

🔄 Welcome to the Cal State Apply application (save this email!) Today

[View My Notifications](#)

Getting Started?
Speed up your application by entering your colleges attended first.

Personal Information



0/1
Sections Completed

Academic History



0/3
Sections Completed

Supporting Information



0/1
Sections Completed

Program Materials



0/1
Sections Completed

Personal Information Section:



Personal Information

0/7 Sections Completed

Release Statement

Biographic Information

Contact Information

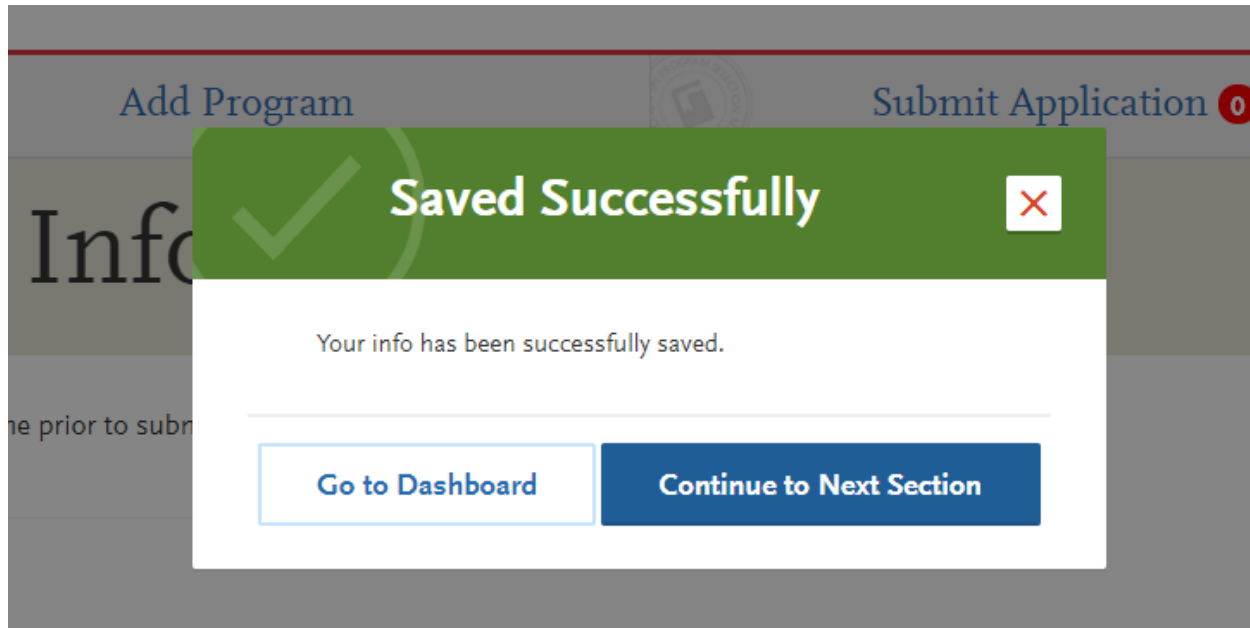
Citizenship/Residency Information

Race & Ethnicity

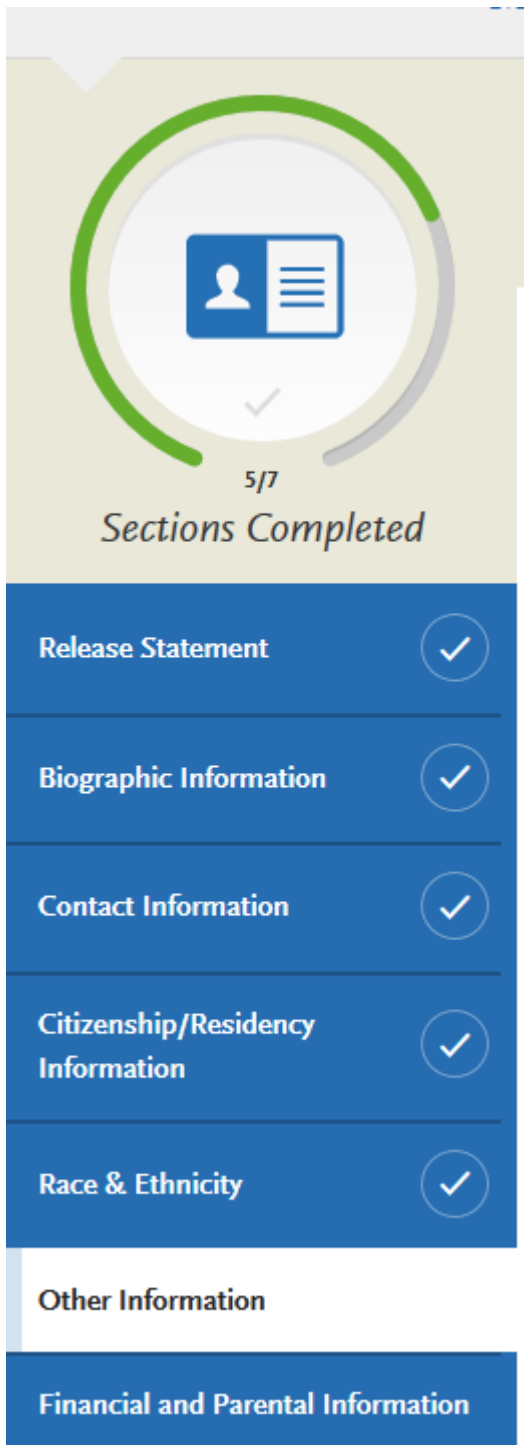
Other Information

Financial and Parental Information

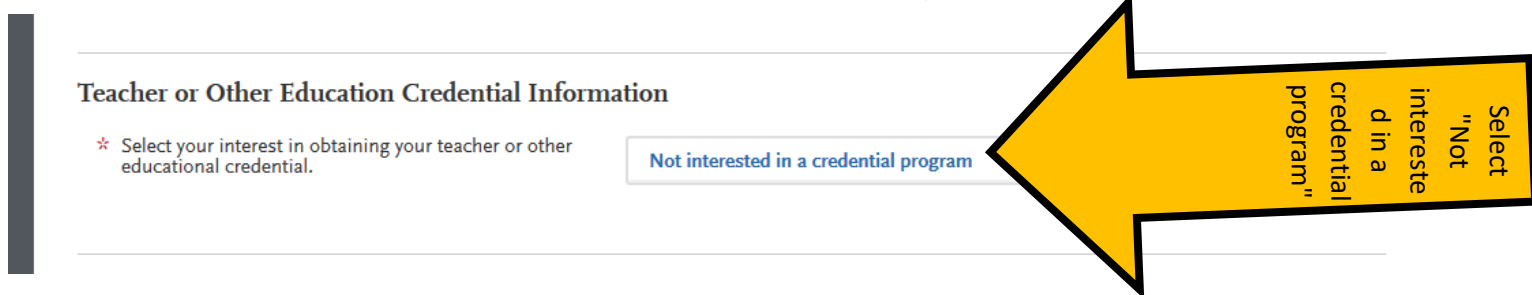
Note: As you complete each section, you will receive a pop-up letting you know you have completed a section and the information has been saved:



You will also be able to track the progress you have made completing the application on the left-hand side on the page:



In the “Other Information” section of the Personal Information, you will find the “Teacher or Other Educational Credential Information,”:



Teacher or Other Education Credential Information

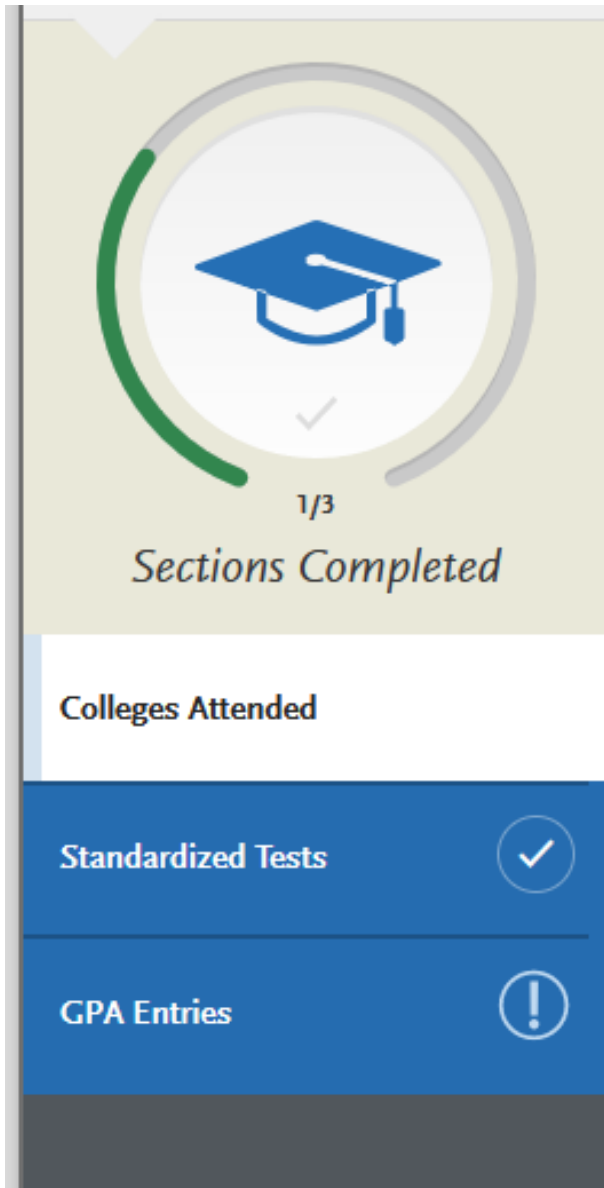
* Select your interest in obtaining your teacher or other educational credential.

Not interested in a credential program

Select "Not interested in a credential program"

Select “Not interested in a credential program”. If you are applying to an advanced credential-only program, we will know that from your application.

Continue to fill out the Personal Information Section. Once you have finished the sections, you will be navigated to the “Academic History” Section:



On the Standardized Tests section, click on “I Am Not Adding Any Standardized Tests”.

Standardized Tests

You can self-report your standardized test scores or report tests you plan to take in this section. Some of the programs you apply to may require you to report certain test scores; be sure to check with your programs to ensure you are completing all requirements. Visit the [Applicant Help Center](#) for more information.

- **Freshman Applicants:** ACT and SAT test scores will not be used for any admission purposes and applicants are not required to submit these scores. If you took the ACT or SAT and already sent your scores to a CSU campus, you can add your information and College Board or ACT ID number below. If you have not sent your scores to a CSU campus, no further action is needed at this time. If you are accepted and you elect to submit your SAT and ACT scores, these results will only be used as one of the measures to place you in the proper mathematics and English courses.
- **Transfer Applicants:** if you completed less than 60 transferrable units and took the SAT and/or ACT, report your results here. While SAT and ACT scores are not required, we encourage you to report any results here. If you do not plan to take the exams, click **I Am Not Adding Any Standardized Tests**.
- **Graduate Applicants:** report your GMAT and GRE results or the date you plan to take the tests. If you do not plan to take the exams, click **I Am Not Adding Any Standardized Tests**.
- **International Applicants:** report your IELTS and PTE results or the date you plan to take the tests. If you do not plan to take the exams, click **I Am Not Adding Any Standardized Tests**.

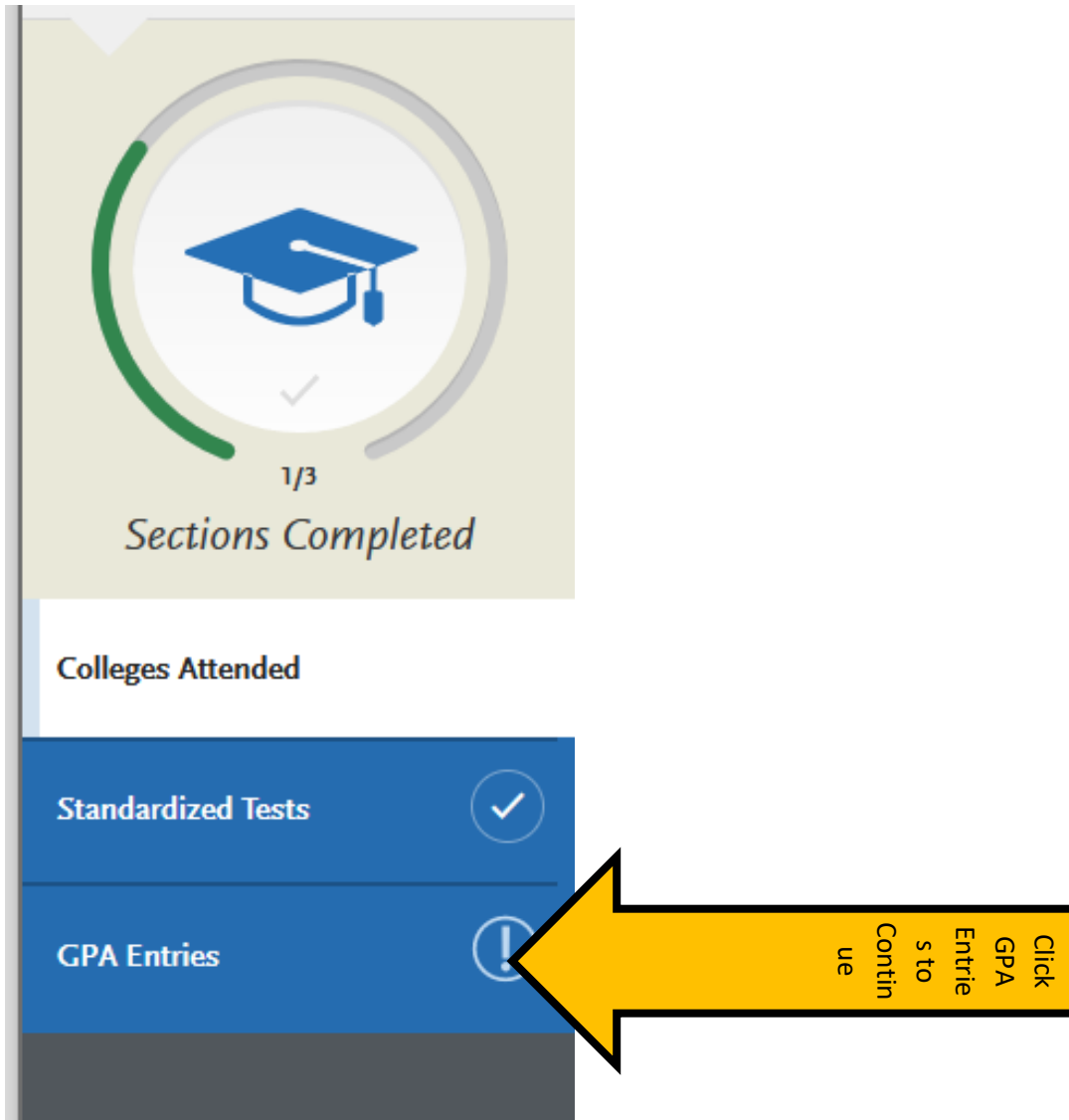
Once you submit your application, you cannot edit previously entered tests, but you can add new tests.

Note that self-reporting your scores isn't the same as providing official scores to your programs. See [Sending Official Test Scores](#) for more information.

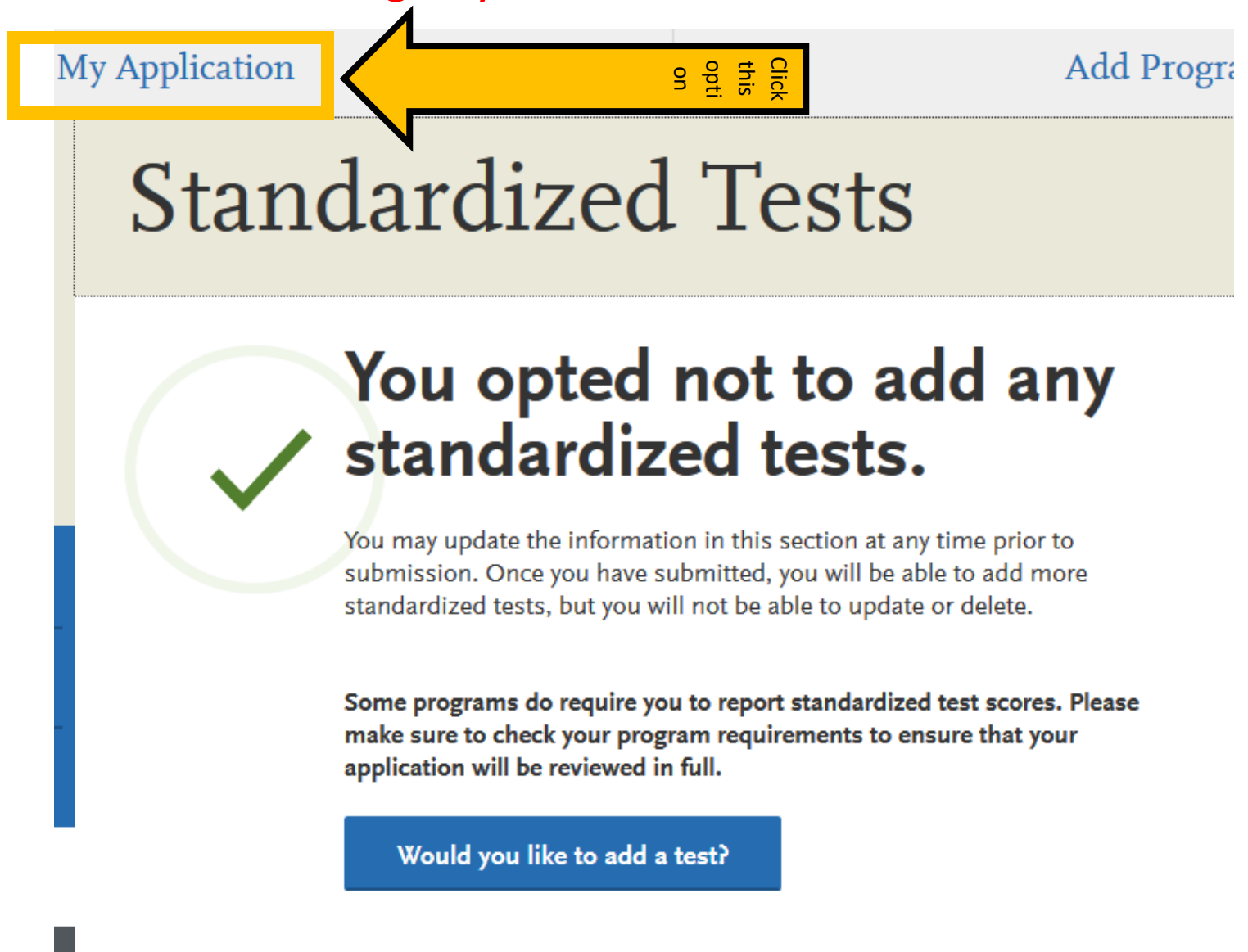
I Am Not Adding Any Standardized Tests

Click this option

Click on GPA Entries to continue through Academic History section.



You will receive the following message when you select “I am not adding any standardized tests”:



To continue filling out the application, select the “My Application” link at the top of the page to return to the application menu.

Next, select “Supporting Information”

Personal Information



7/7

Sections Completed

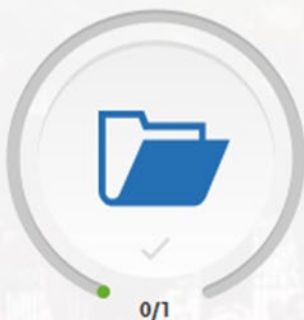
Academic History



3/3

Sections Completed

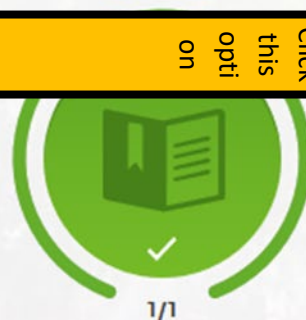
Supporting Information



0/1

Sections Completed

Program Materials



1/1

Sections Completed



Click
this
opti
on

On the Experiences section under Supporting Information, click on “I Am Not Adding Any Experiences” as you will submit your experiences on via your Résumé in the Program Materials section.

My Application

Experiences

0/1
Sections Completed

You may update the information in this section at any time prior to submitting Experiences, but you will not be able to update or delete completed Experiences of the application to determine if experiences are required for your program

List all applicable employment. Include military service but omit summer and part-time employment. Indicate your present employer, if now employed.

+ Add an Experience

I Am Not Adding Any Experiences

Click this option

To continue filling out the application, select the “My Application” link at the top of the page to return to the application menu.

Next, select “Program Materials”.

[Add Program](#)

[Submit Application](#)

My Application

This dashboard is your application home providing access to each part of the application you need to complete and a high level overview of your progress.

Latest Notifications

Your Cal State Apply application is ready for your review

We're transferring your Cal State Apply information

[View My Notifications](#)

Program Materials

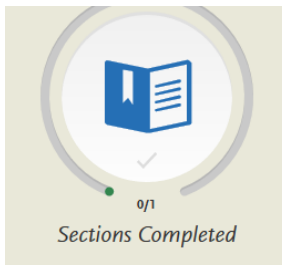
0/1 Sections Completed

Teacher Librarian Services

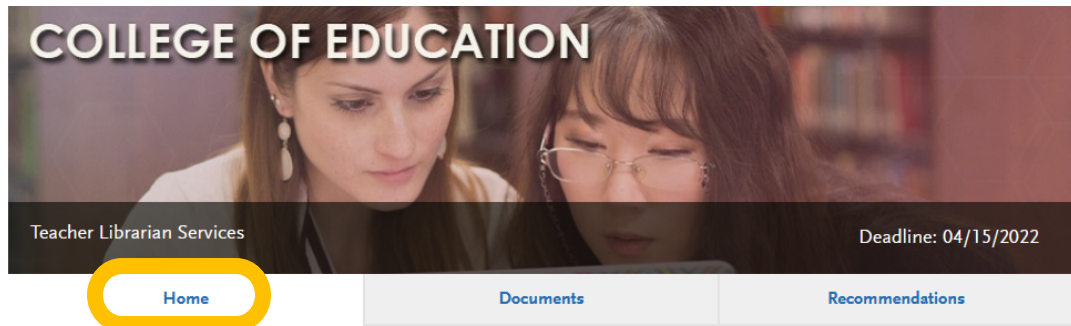
Long Beach Credential

Click on your selected program

Then navigate to the “Home” tab. This section will provide additional details about the program and required application materials that will be submitted in the “Documents” tab.



Teacher Librarian Services
Long Beach Credential



CSULB College of Education

The [College of Education](#) at [CSU Long Beach](#) is amongst the premier educator preparation institutions in the state, preparing teachers, counselors, administrators and community leaders to promote equity and excellence in education. The College of Education fosters an environment of rigorous learning, intellectual dialogue, and inclusivity that embraces its mission to prepare professional educators and practitioners who promote equity and excellence in diverse urban settings through effective pedagogy, evidence-based practices, collaboration, leadership, innovation, scholarship, and advocacy. Visit the [College of Education](#) website to learn more.

Teacher Librarian Services Credential

The [Teacher Librarian Services Credential program](#) at CSULB is designed to prepare fully-qualified, outstanding K-12 teacher librarian professionals, and emphasizes meeting the information, educational technology and reading needs of diverse populations. It offers a Teacher Librarian Services Credential and a Special Class Authorization in Information and Digital Literacies for those who already [hold a credential](#). This 27-unit state-accredited program is based on the principles and philosophy of the American Association of School Librarians, emphasizing the information professional roles of teaching for learning, building the learning environment, and empowering learning through leadership. Students can earn this stand-alone advanced credential, which supplements a valid California initial teaching credential.

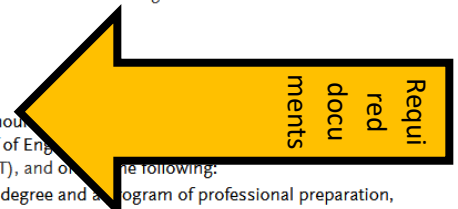
Students can also pursue a [Master of Arts in Education, Option in Educational Technology and Media Leadership degree](#), which subsumes the credential work. NOTE: If you intend to apply for both the MA in Educational Technology and Media Leadership and Teacher Librarian Services Credential, you must apply for the Master's degree program on Cal State Apply; please change your "extended profile" to change this application.

Please visit the [program website](#) to learn more.

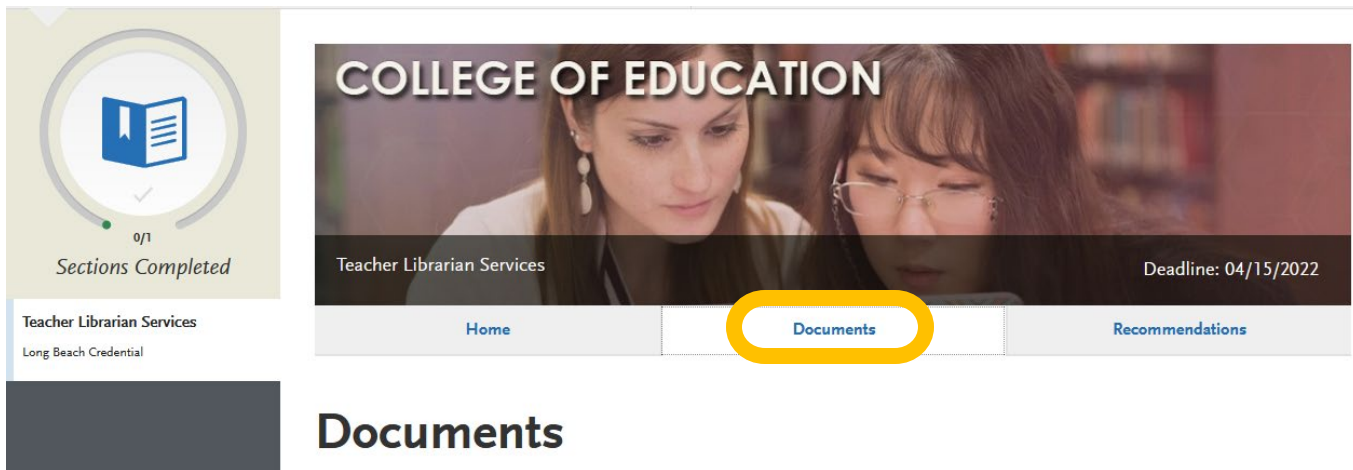
How do I apply?

By the deadline listed above, you must complete this Cal State Apply application and submit the following:

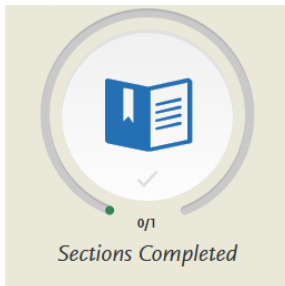
- Upload the following on the 'Documents' tab:
 - Statement of purpose (prompts provided on 'Documents' tab)
 - Résumé
 - Please upload proof of meeting the [CTC](#) preconditions. This proof should include proof of completion of [Basic Skills Requirement](#) (typically met with the CBEST), and one of the following:
 - A valid California teaching credential requiring a bachelor's degree and a program of professional preparation, including student teaching; has met the Basic Skills Requirement, and proof of holding an English learner authorization; or
 - a clear, valid full-time Designated Subjects Teaching Credential, provided that the holder also possesses a bachelor's or higher degree from a regionally-accredited college or university, has met the Basic Skills Requirement (CBEST scores or proof of CTC approved alternative) and proof of holding an English learner authorization



Next, navigate to the “Documents” tab. This is where you will upload your Résumé, Statement of Purpose, and any additional documents required for your program.



Next, navigate to the “Recommendations” tab.



Teacher Librarian Services
Long Beach Credential

COLLEGE OF EDUCATION

Teacher Librarian Services

Deadline: 04/15/2022

[Home](#)[Documents](#)[Recommendations](#)

Recommendations

Enter information for **two** recommenders below. Recommendations are preferred from a supervisor in a professional setting or a university faculty member, or may be a general recommendation. We encourage you to seek the strongest possible recommendation regardless of the source. Therefore, we suggest speaking with your recommenders before completing this section.

When specifying the Due Date, enter 4/15/2022

You may complete and submit your Cal State Apply application and your recommenders submit their letters.

Lastly, please copy and paste the instructions below to include in the email request to your recommenders.

Please provide the following relevant to the applicant's suitability for graduate study:

- Academic abilities & intellectual capacity;
- Personal qualities & maturity;
- Ability to work with diverse groups of people;
- Obstacles overcome;
- Any additional topics that you believe are relevant to the applicant's preparation and background.
- It is not necessary to address each of the topics noted above, especially if you do not have a basis for commenting on a certain area.

Once you have saved an electronic recommendation, an email request will automatically be sent to the recommender on your behalf. Please advise your recommender to look for this email in their inbox, as well as their spam or junk-mail folder, as emails do occasionally get filtered out.

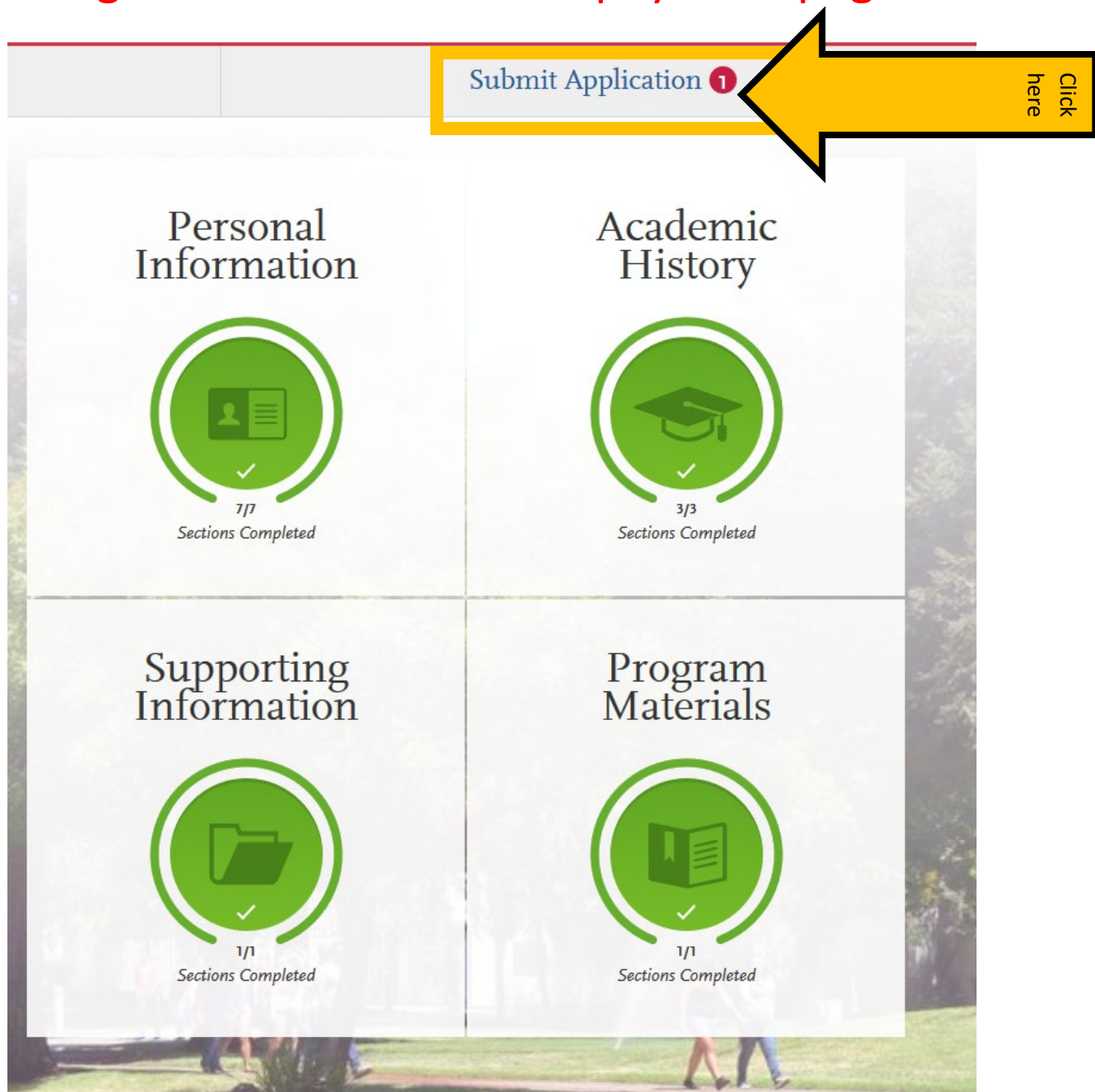
Deadline date

Instructions for
recommenders

In this section you will be required to enter the names and e-mail addresses of two unique recommenders. The system will automatically send an email to your recommenders. You will be able to enter a deadline date by which you would like your recommenders to complete the recommendation request, and instructions for the recommendation. You will receive an automated email once the recommendation has been completed.

Once you have completed all of the sections of the university application, you will see the 4 sections are now entirely in green and the “Submit Application” button is now available.

When you are ready, click “Submit Application” to navigate to the submit and payment page.



Review the information and confirm the progress bar is entirely green When you are ready to submit your university application, click “Submit.”

Sort By Deadline ▼

Long Beach Graduate
Counseling Psychology ⓘ

Term: Fall Download Trash

Deadline |||||

Submit

Click Submit

You will be recorded as an applicant to CSULB only after you pay the application fee and receive an email confirmation from Cal State Apply. The application fee is \$70.