

CANDIDATE'S QUICK REFERENCE GUIDE

Review, Promotion & Tenure



How Do I Access My Evaluation?

On or after the evaluation notification date, navigate to your packet and click on the **Shared Committee Files** tab.

Locate the evaluation and click the **title** of the file.

Unit	Type	Candidate Instructions
California State University-Long Beach	Review	View Instructions

Overview Packet **Shared Committee Files**

Below you will see files that have been sent to you by committee members. [Actions](#) ▾

▼ **Sent by Liz Harris on March 3, 2018**

Shared Files	Actions
Biology RTP Committee Evaluation ←	Copy to Dossier Download

Open for Response
To learn more, read about how to [View and Respond to Files Shared with You by a Committee](#)

Due
Due: Mar 13, 2018

[Send Response](#)

Your evaluation will display in PDF format. You can also download your evaluation to save and/or print by clicking **Download**.

Technical issues with Interfolio (i.e., navigation, accessing your packet, uploading materials) can be directed to helpdesk@csulb.edu or contact Interfolio Scholar Services at 877-997-8807 or help@interfolio.com.