



**CALIFORNIA STATE UNIVERSITY, LONG BEACH**  
Graduate Studies Advisory Committee (GSAC)

**MINUTES**

**Meeting #2 11:00-12:30PM**  
**Thursday, March 17, 2022**

1. Chair, Dina Perrone called the meeting to order at 11:04.
2. Review and Approve Agenda  
Approved unanimously
3. Review and Approve [Minutes](#)  
Approved unanimously
4. [PS 14-01 Requirements for Master's Degrees](#)
  - [Draft Policy on Master's Degrees](#)
    - 1.2.2 Prereqs: Andrew thinks there is language from CO (if admitted in fall 2022, one year would include fall 2022-summer 2023 (before fall 2023). Are we counting summer and winter as a semester? To address this, we changed to "prerequisites should be completed in one year" (instead of in two semesters). Added detail "Fall admit should complete before the following Fall."
    - 2.1-2.2 Meghan and Donna will provide guidance on program GPA to address this at April meeting. [Title 5](#) requirement is less than current wording on GPA: "A grade point average of 3.0 (grade of B) or better in all courses taken to satisfy the requirements for the degree, except that a course in which no letter grade is assigned shall not be used in computing the grade point average."
    - Babette mentioned pre-req courses not being included in the GPA for the basis of disqualification would be helpful for her program.
    - Kevin: Who is watching this right now?
    - Babette: system flags students based on end of semester GPA (based on 2.1). So system would no longer do this, which would make an updated degree planner even more important.
    - Vesna: Some students (civil engineering) need undergrad courses to enhance preparedness and to get out of disqualification. Advisor can count these courses on program of study. That might be a disadvantage to students. College of the Arts.
    - ***Dina: Go back to colleges and ask if removing the cumulative GPA would affect them.***

- 2.4: Changed “Graduate advisors, Department chairs, or Associate Deans will notify students in writing or via email that...” to “Enrollment services will notify students in writing or via email that...” Added statement that academic unit shall also provide requirements to be removed from administrative academic notice.”
  - 2.5: Changed 500 and 600 to “upper division and above” to include 300 and 400 level courses. COTA, CNSM, and CLA have been using 300 level courses by exception, and Jody tracked courses used and deemed them acceptable. COE has not been using 300 level courses but could benefit from using some.
  - 3.0 Transfer: A team met to edit this policy.
    - 3.3. Transfer credit within seven years: Added a statement about revalidation.
    - 3.5: Changed “formal articulation agreements” to “Articulation Agreements.”
  - 6.0 Concurrent Credential & Master’s: Colleen: Student in MA in dance in this concurrent enrollment but have not been allowed. CLA: There can be financial aid issues when enrolled in both at the same time (more details needed). In Ed and Counseling, they don’t want students pursuing both concurrently. Will revisit and consider if adding a statement about financial aid implications is sufficient.
  - 7.0 Concurrent Degrees (tabled for next meeting)
  - 8.0 2<sup>nd</sup> Master’s (tabled for next meeting)
  - 9.0 Credit earned as Senior (tabled for next meeting)
5. Discussion Topics
- ASU in Los Angeles: Ways to ensure programs are not forgotten. ***Are grad advisors talking about this?***
  - [Credit for Prior Learning](#): Policy out of Chancellors office, in second reading. Implications for grad programs: Do grad programs want a separate program from undergrad programs? Policy, as written, would accept a broad range of prior learning (experience, military, prior learning outside of higher ed) at discretion of program. Babette: Can we get a working draft and provide input before it goes to Senate? ***Dina: will ask Danny Paskin to share a draft.***
6. Announcements and Reminders
- Congrats to our Graduate Student Research Competition Winners
    - Nicholas Lozano (Grad) – Physical and Mathematical Sciences
    - Cassandra Jones (Grad) – Education
    - Matt Acosta (Grad) – Biological and Agricultural Sciences
    - Emma Siegfried (Grad) - Biological and Agricultural Sciences
    - Four of nine winners were grad students. Competition details: <https://www.csulb.edu/academic-affairs/34th-annual-csulb-student-research-competition>
  - IRB: Send names, ID#,s, and Emails of Grad Students whose IRB applications are experiencing protracted delays.
  - Thesis Submission Time (2/18-04/08): [Thesis Formatting Checklist](#)
  - March 15: Grad Studies Exit Survey Launch (see new chicklet in SSO).
  - March 25: Graduate Studies Spring Meeting 10am-12pm [RSVP](#)

- April 15: [Grad Fellowship Due](#) (your college may have its own)
7. Good of the Order
  8. Meeting was adjourned at 12:25pm.

Respectfully submitted,  
V. Gray

Next GSAC meeting: Thursday, April 21, 2022, 11-12:30pm