CALIFORNIA STATE UNIVERSITY, LONG BEACH
Graduate Studies Advisory Committee (GSAC)

MINUTES
Meeting #2 11:00-12:30PM
Thursday, February 17, 2022

1. Chair, Dina Perrone called the meeting to order at 11:04.

2. Review and Approve Agenda
   V. Gray moved to approve the agenda. M/S/P

3. Review and Approve Minutes
   V. Gray moved to approve minutes. M/S/P

4. Introduction of new member: Sarah Shrank: Professor of History, new Director of Grad Studies for College of Liberal Arts

5. Identify secretary/historian: V. Gray and C. Dunnagan rotate in spring 2022.

6. PS 14-01 Requirements for Master's Degrees
   See: Draft Policy on Master's Degrees

   a. 1.2.2: L. Portnoi suggested removing deficit-oriented language (e.g., deficiencies). Language is pulled out of Title 5.
      J. Cormack: Likes new language, retains intent of message. May add message indicating Title 5 is the basis of this statement.

   b. 1.2.2A: A. Wright: two semesters vs. one year? J. Canales will confirm.
      C. Dunnagan: Students start in summer but aren't officially admitted until fall.

   c. 2.2: Unless a course has been reserved from undergraduate degree, it should not be included in grad GPA. Some grad advisors use undergrad courses on program of study to boost GPA. We can address this in substitutions or course reserves.
      The three GPA labels on transcript do not match policy.
      CSULB GPA triggers probation; this is different than the combined GPA. Clarifying this could help students and advisors. Will revisit.

   d. 2.4: DP: Discussion on campus to change language from probation to notice. (Due to language linked with criminal charge).

e. 2.5: Added policy 11-02 into 2.5. Changed "400" to "upper-division." Also, added language to indicate counting of credential or certificate units is at the approval of the degree program and in adherence with PS(x).

f. 2.6: Policy says academic unit can approve graduation with less than required degrees as long as there are at least 30 units. Currently, this requires an exception (not aligning with policy wording). Do we want to change it?
Jody: Check with ed code to ensure we follow policy.

g. 2.10.2: Policy on academic load. "Full time" definitions vary (for fees, financial aid, by program, etc.). A. Wright: on student records website: https://www.csulb.edu/student-records/student-unit-load#:~:text=Full%2Dtime%20enrollment%20during%20the,students%3A%206%20or%20more%20units. Also on financial aid site: https://www.csulb.edu/financial-aid/graduate-aid-programs
Group favors leaving this language out of the policy and adding to Grad Studies website.

h. S. Shrank: Language about concurrent credential and Master's program enrollment would be helpful.

i. Create Subcommittees? Yes for transfer policy. Other areas: comment before next meeting.
DP: GSAC members review remaining policy and add comments before next meeting. If no comments, it will be assumed we do not see need for change.
   - 2.0 General Req.
   - 3.0 Transfer (need Enrollment and Student Records represented in reviewing) (Rhianna Williams, Mary Anne Rose, Andrew Wright, and Dina Perrone will meet to discuss this before next meeting)
   - 4.0 Program of Study
   - 6.0 Concurrent Degrees
   - 7.0 2nd Master's
   - 8.0 Blended?

7. Announcements and Reminders
   - New Meeting Time AY 22-23:
      - 10:30-12 (Jody, maybe 10-11:30?)
   - Thesis Submission Time (2/18-04/08): Thesis Formatting Checklist
      - Please share with thesis chairs.
      - Dina received data from winter, fall, and spring about issues in theses; will share at next meeting.
   - COVID-Related RSCA Funding for Students ($3500)
      - Students denied or delayed access to research lab, were caretaking, or experiencing COVID can apply. App deadline 3/4.
   - Graduate Travel Fellowship ($1000)
   - March 1: Grad Studies Exit Survey Launch
      - Added question about health care.

- March 11: <u>Student Research Competition</u>, 9am-1pm COB
- March 25: Graduate Studies Spring Meeting 10am-12pm
  - In person
- April 15: <u>Grad Fellowship Due</u>
- ASU in Los Angeles, lobbying state legislation to use state funds.

8. Good of the Order

9. Meeting was adjourned at 12:25pm.

Respectfully submitted,
V. Gray

Next GSAC meeting: Thursday, March 17, 2022, 11-12:30pm