

EFFECTIVE: 1 August 1998

REVISED: 1 July 2005
1 December 2007
1 December 2008
1 January 2010
20 June 2011

SUBJECT: Mutual Aid Requests for Mobile Command Vehicle

ISSUED BY: Fernando Solorzano

I. BACKGROUND

CSULB has acquired and equipped a mobile command center to be maintained in its emergency preparedness inventory. Because this equipment is highly sophisticated and state-of-the-art, it is anticipated that requests may be received for its use by other campuses. This policy is written to establish the conditions and restrictions for its use.

II. POLICY

- (a) The following shall apply to all mutual aid requests:
 - (1) The needs and priorities of CSULB shall supersede all requests from other campuses.
 - (2) Requests received as a result of natural disaster (earthquake, flood, etc.) shall be granted whenever possible to any CSU campus.
 - (3) Requests received for planned, routine events (concerts, commencements, etc.) may be granted if the requesting campus is within a two hour response time back to CSULB in the event the command center must be recalled.
 - (4) Whenever a mutual aid request is granted, two employees of this Department who are specially trained in the operation of the vehicle will accompany the mobile command vehicle and provide operational support to the requesting campus.
 - (5) Exceptions to this policy must be approved by the Chief of Police, the Field Services Division Commander, or the Administrative Services Division Commander.

- (b) The following charges will apply to campuses requesting the use of the mobile command vehicle.
- (1) Requests for use due to a natural disaster will be considered mutual aid. All the rules pursuant to mutual aid compensation will be followed. All rental and mileage costs of the vehicle will be waived.
 - (2) Campuses requesting use due to a planned special event or routine events will incur the following costs:
 - a. Rental: \$400 per day
 - b. Mileage: \$.48 per mile
 - c. Wages: Current pay scale, including overtime, of employee assigned to operate the equipment.

APPROVED