



CALIFORNIA STATE UNIVERSITY, LONG BEACH

General Education Governing Committee

Minutes - Approved

December 10, 2018

2:00pm – 4:00pm – USU-202 (Newport Beach Room)

Members Present: Omer Benli (CBA), Kenji Klein (CBA), Cheryl Rock (**Secretary**, CHHS), Danny Paskin (**GE Coordinator**, CLA), David Shafer (CLA), Elizabeth Eldon (**Vice Chair**, CNSM), Colleen Dunagan (COTA), Josh Palkki (COTA), Tiffini Travis (**Chair**, UL), Emely Lopez (Student Representative, ASI), Cody Arnold (Advising Training Coordinator, UCUA), Kerry Johnson (Vice Provost, Dean Undergraduate Studies), Danny Whisler (COE), Hemalatha Ramachandran (UL), Birgit Penzenstadler (COE), David Winter (COE), Mark Williams (CLA)

Guests Present: Kari Gage (UA, CHHS), Norbert Schürer (Chair, Academic Senate)

Excused: Ruth Piker (CED), David Keele (CHHS), **Jose Moreno (CLA) [Resigned]**

Absent: Edwin Achola (CED), Jennifer Asensas (CLA), Chris Najer (CBA), Michael Schramm (CNSM), Peter Kreysa (CHHS), Duan Jackson (Director, UCUA)

- I. Call to Order – LAST MEETING FOR THE SEMESTER**
 - Called to order at 2:02 pm by Tiffini Travis the committee chair
- II. Approval of Agenda - APPROVED**
 - Motion Moved (M) and Seconded (S)
 - In the last iteration moved GEGC goals for spring and reinstated it to original discussion
 - All Approved (UA), no abstentions
- III. Approval of Minutes: GEGC Minutes from 11-26-18 posted on BeachBoard – APPROVED AS AMENDED**
- IV. Announcements/Discussions – ALL APPROVED BY EXEC AND @ CEPC FOR FINAL APPROVAL**
 - A. Exec Committee Course Approvals**
 - i. IS310
 - ii. GERN 400
 - iii. CECS 491A
 - B. GE Courses approved after Feb 1 (update)**
 - Feb 1 is the deadline to be submitted to Jody's office
 - Due to this deadline, today (Dec 10) is the last date for proposals to be approved for the Fall for the Spring
 - The reason being was that coding was a heavy burden on the registrars office

- Tiffini has asked for time certain for faculty to have clarifications to expedite the review for their proposals for consideration during this meeting

V. Current Business:

A. Courses for Review

i. DESN 315 Form and Figures: Mathematics of Design (Time Certain 2:20) – **APPROVED/NO ABSTENSIONS**

1. Course GEAR and SCO forms on Beachboard

2. New to GE

3. Request for Mathematics/Quantitative Reasoning (B.2)

- Motion (M) was made and Seconded (S) and opened DESN 315 for discussion
- The frequency of offering will be determined by the department chair on the GEAR form as there was none specified on the document
- The entire exploration is required under the pre-reqs and was recommended to be revised/included on the form
- Some of the content seemed a little ambiguous. However it was specified that there are certain kinds of quantitative reasoning but algebra and statistics would be what this course would pull from to provide some clarification to the GE committee
- After the faculty representative explained, the committee did not have any comments and felt that the proposal was quite comprehensive
- **A motion (M) was made to approve the proposal and Seconded (S) and with no abstentions**

ii. UNIV 111: Paideia First Year Seminar (Time Certain 3:00) - **APPROVED**

1. Course GEAR and SCO forms on Beachboard

2. New to GE

3. Request for Lifelong Learning and Self-Development (E)

- It was mentioned that the review of this course was NOT Violation of Moratorium per say
- Clarification by Norbert the AS committee they decided for the course its part of the highly valued degree initiative
- It was made clear that this proposal is a special case and therefore is not resending the moratorium
- Dave mentioned faculty to submit syllabus proposal with different possible focus for this course
- A recommendation was made to Swap Written and Quant with the Secondary and Information Literacy and Teamwork primary
- It was mentioned that TAs would not teach the class.
- A major concern was how does this class meet the requirements of E category from various faculty
- Danny mentioned that the courses have to be first approved and then accessed
- It was thought that one general weaknesses in this proposal similar to others was that the Alignment of SLOs is not clear and needs to be amended
- **A motion (M) was made to approve the proposal and Seconded (S) and with 1 abstention**

**iii. HCA 341: Financial Management of Health Care Institutions – APPROVED
PENDING EXEC COMMITTEE**

1. Course GEAR and SCO forms on Beachboard

2. New to GE

3. Request for Mathematics/Quantitative Reasoning (B.2)

- The outline of subject matter needs to be aligned with the SLOs
- Pre req with in the major or not and does not require an exploration course
- There needs to be at least 1 exploration course per GE policy
- Students have been under 1110 this year so there is no limit
- A Motion (M) was made to approve courses with prereqs (HCA 200 and ACCT 201) in the Major pursuant to EO 1100 Pending Clarifications from Academic Senate
- Tiffini will double check the policy
- **A motion (M) was made to approve the proposal and Seconded (S) and with 1 abstention**

iv. ENGL 100B, - TO BE APPROVED AT EXEC WITH AMMENDMENTS

1. Course GEAR and SCO forms on Beachboard

2. New to GE

3. Request for Written Communication (A.1)

v. ASAM 100B

1. Course GEAR and SCO forms on Beachboard

2. New to GE

3. Request for Written Communication (A.1)

vi. AFRS 100B

1. Course GEAR and SCO forms on Beachboard

2. New to GE

3. Request for Written Communication (A.1)

vii. CHLS 104B

1. Course GEAR and SCO forms on Beachboard

2. New to GE

3. Request for Written Communication (A.1)

viii. AIS 104B.

1. Course GEAR and SCO forms on Beachboard

2. New to GE

3. Request for Written Communication (A.1)

- It was mentioned that they are courses needed to fulfill EO 1110
- All of them have similar errors in the content
- These included, missing SLOs for intercultural knowledge as primary SLO
- They were not articulated in the SLO to match the content as measurable outcomes
- There is a typo on page 4 on AFRS 100B and the cross listing on the GEAR form must be corrected due to the inconsistencies
- **It was proposed that these could be approved at executive level**

VI. Future Business:

A. GEGC Goals for Spring

i. Priority courses

- Upper Division E 15 courses approved – doubled the number courses
- Cody is doing forecasting
- Change to LD – 19 outstanding
- Of the F courses with no categories we have 148 courses unless they have another category to them
- Correspondence through individual emails will be sent to faculty by Danny by the GEGC coordinator

ii. Message to your Colleges

- It was recommended to spread the message and distribute it as widely as possible to your college and department regarding the courses needs to be updated to be in compliance
- For example, if they are faculty that have UD E courses that have to be repositioned or lowered they will need to do so for classes to be in compliance
- The WI courses may still be an option and can stay as F for students who came in 2012, but going forward they have to be repositioned if they want to be classified as GE
- WI have been removed from GE website and placed on GEAR website
- WI under category F can stay for students under the 2012 pattern.
- If category F has major specific requirements can they be moved over? Yes
- This was a big conversation. The summer committee allowed 1 courses and not its unlimited
- Adding another category will be important because F is going away

iii. Streamlining/Revising SCO and GEAR – **NO JAN 14, 2019 MEETING**

- We do not meet January 14
- There is no January meeting to approve courses
- CEPC can approve because of SNAFUS of the calendar to pass course approved by EXEC
- The Jan 28th would be the last date to approve courses if approved by CEPC

iv. Draft GEGR SLOs document

v. Suggestions from the Committee

- Send Tiffini and email about improvements to approval of proposals

vi. First Meeting for Spring: January 28, 2019

B. Draft GEGR SLOs document

C. New GE help pages for faculty writing new proposals

D. Streamline/Revise SCO and GEAR

VII. Adjournment

GEGC Meeting Dates

Location: **USU-202 (Newport Beach Room)** *Except 9/10 and 5/13 in **USU-306**

January 28

February 11, 25

March 11, 25

April 8, 22

May 13**