



CALIFORNIA STATE UNIVERSITY, LONG BEACH

General Education Governing Committee

Minutes

October 12, 2015

2:00pm – 4:00pm – President's Conference Room, BH-302

Please notify a member of the GEGC Executive Committee (Heather.Rae-Espinoza@csulb.edu, Danny.Paskin@csulb.edu, Grace.Reynolds@csulb.edu or Vanessa.Red@csulb.edu) if you are unable to attend.

Attending Members: Chen, Ming (CBA); Dunagan, Colleen (COTA); Eldon, Beth (CNSM); Estrada, Gabriel (CLA); Hempel-Lamer, Nele (AA); Keely, Beth (CHHS); McPherson, Mary (CLA); Newberger, Florence (CNSM); Paskin, Danny (CLA); Rae-Espinoza, Heather (CLA); Ramachandran, Hema (LIB); Salazar, Jose Luis (ASI); Sittler Schrock, Rebecca (COTA); Thompson, Danny (CED); Travis, Tiffini (LIB)

Excused Members: Reynolds, Grace (CHHS)

Absent Members: Carlos-Marquez, Alfredo (CLA); Jackson, Duan (UCUA); Piker, Ruth (CED); Shehab, Tariq (COE); Wu, Xiaolong, (COE)

- I. Call to Order: 2:02pm
- II. Approval of Agenda: unanimously approved
- III. Approval of Minutes: GEGC Minutes posted on BeachBoard: change minutes to reflect CLSC 370 being moved to the next meeting – unanimously approved
- IV. Announcements
 - a. Not reviewed courses: HIST 463/IST 476: Power and Violence in Latin America and the Caribbean – No updates submitted
- V. Course Reviews
 - a. Old Business
 - i. BIOL 370: General Genetics - **Approved**
 1. Posted on BeachBoard/GE Course Proposals Fall 2015, AY 2015-2016
 2. New to General Education
 3. Request for Capstone: Integrative Learning
 4. Discussion:
 - a. The GEAR form is missing signatures (we have old form that will be added to the document), as well as policy development on Roman numeral IX.
 5. Motion to approve with the department revising roman numeral IX – unanimously approved
 - ii. CLSC 370: Medicine in the Ancient World – **Approved w/Executive Board Review**
 1. Posted on BeachBoard/GE Course Proposals Fall 2015, AY 2015-2016
 2. New to General Education
 3. Request for Capstone: Interdisciplinary, Writing Intensive; Humanities: Literature
 4. Discussion:

- a. The process of writing in Roman numeral VII. Methods of Instruction has a good plan, but it is not implemented in the outline of the course. While the SCO does have the writing process implemented within both sections of VI and VII there are some concerns from the committee.
 - i. Concerns include: want to see the timing of the writing included in the outline; add a blurb about how and when they are teaching writing. Suggestion to revise section IV. G.
 - b. Discussion about secondary essential skills and increasing departments choosing these secondary skills. This particular SCO draws attention to secondary essential skills, so it would be a clerical measure for the department to check their secondary essential skills. The committee would like for the departments to have a comprehensive list of the essential skills.
 - c. The department needs to add in the writing count for the course (2500 words). It is not included in the SCO.
 - d. Discussion about integration of the writing process and the difference between the instruction of writing and the teaching of writing.
 - e. Motion to require the integration of the writing for executive board review – unanimously reviewed
- iii. AIS 345: Working with American Indian & Indigenous Families - **Approved**
- 1. Posted on BeachBoard/GE Course Proposals Fall 2015, AY 2015-2016
 - 2. New to General Education
 - 3. Request for Capstone: Interdisciplinary; Human Diversity
 - 4. Updated SCO available on BeachBoard
 - 5. Previous discussion:
 - a. The department needs to add to the description to meet the comparative requirements of Human Diversity. More specifics in section 5 to include the Pacific Islander population. Didn't see the interdisciplinary aspects of the course; need to identify this in justification. The same with writing, they note the number of written words but they do not anything in the coursework where they are teaching it. Move writing to a primary skill. It looks like the mid-term and final papers are two different topics but there needs to be clarification; it could also be interpreted as being one assignment with feedback for rewriting. It indicates that both assignments have 2500 words each and they only need 2500 for the course. Tabled because of need for excessive revisions.
 - 6. Motion to remove from the table – removed from table
 - 7. New Discussion:
 - a. The department used an old GEAR form, but this is a minimal change that can be completed quickly.
 - b. The department went through and clarified the Pacific Islander population issue.
 - 8. Motion to approve – unanimously approved
- iv. MATH 303: Reflection in Space and Time – **Approved with revisions**
- 1. Posted on BeachBoard/GE Course Proposals Fall 2015, AY 2015-2016
 - 2. Existing to General Education
 - 3. Request to continue Capstone: Interdisciplinary
 - 4. Request to add Capstone: Writing Intensive
 - 5. Updated SCO available on BeachBoard
 - 6. Previous discussion:

- a. GWAR missing from catalog description as prereqs; bibliography does not include required text. Peer review and feedback in first three weeks and there is no description of how writing will be taught. The rubric is not writing instruction. Is peer feedback enough for a writing intensive course? Maybe one assignment can be peer-reviewed but this is not sufficient for writing given the spirit of the intensive writing courses. Percentages of assignments are off. The syllabus information must be incorporated into the SCO because that is what will be referred to. There is no feedback coming from the professor in the first three weeks as per the instructions for writing intensive. Moved to TABLE this course.
- 7. Motion to remove from the table – removed from table
- 8. New discussion:
 - a. The committee likes the inclusion of the writing support that was added to the SCO.
 - b. Discussion about the word count not clearly saying 5000 words and instead including 17 pages (17 x 250-word average = 4250). There are some inconsistencies in the page numbers that do not match other places in the SCO.
 - c. One assignment cannot be more than 33% of the course grade. They included that the assignment is three essays and we are assuming that each essay is 15%.
 - d. Revisions should include: word count update to 5000 words (the policy indicates a word count, not a page count); division of assignment to match policy on grade valuing.
- 9. Motion to approve with above revisions to the executive board – unanimously approved
- v. MATH 309: Complexity and Emergence – **Remained on Table**
 - 1. Posted on BeachBoard/GE Course Proposals Fall 2015, AY 2015-2016
 - 2. New to General Education
 - 3. Request to add Capstone: Writing Intensive, Interdisciplinary
 - 4. Updated SCO available on BeachBoard
 - 5. Previous Discussion:
 - a. GWAR requirement missing from catalog description. Look at grading items to make sure that they do not exceed the 30% for one assignment. Bibliographic information is missing from references. Oral communication is not being taught; we might suggest the unchecking of the secondary box. There is no assignment on oral communication except maybe class discussion. The outline is in the syllabus rather than in the SCO; the information needs to be in the SCO. The fields that are covered in the interdisciplinary component are not clearly articulated; they are there but you have to dig and if you are not from math, it is hard to find. It is in the justification but not clearly articulated in the SCO proper. Same problems with the articulation of the writing intensive components. If the students can pick any disciplines to integrate, are we sure that the students are being guided to correctly seek the interdisciplinary connections between what they choose. Put the outline into the SCO. Mentions word count by page, not GE required totals. Needs to make changes to both interdisciplinary and writing intensive. TABLED.
 - 6. Did not receive updated GEAR form – Remaining on table

b. New Business

i. AIS/FEA 450: American Indian and Indigenous Cinema - **Tabled**

1. Posted on BeachBoard/GE Course Proposals Fall 2015, AY 2015-2016
2. New to General Education
3. Request for Explorations: The Arts; Human Diversity
4. Discussion:
 - a. Concerns about the human diversity representation between the comparative aspect of American Indians and Pacific Islanders as well as in the title.
 - b. There are also concerns about gender and the one additional component. They did put the policy within the SCO, but it was hard to see within the outline of the course. They should integrate other signs of gender and an additional marker into the course.
 - c. Suggest that the department add Information Literacy as a secondary skill to the course because it is strong in media literacy.
5. Motion to table to include revisions with the inclusion of gender and one additional component to better align with the Human Diversity policy – approved w/ 1 abstention

ii. DESN 367: History and Theory of Architecture – **Removed from the agenda**

1. Posted on BeachBoard/GE Course Proposals Fall 2015, AY 2015-2016
2. New to General Education
3. Request for Explorations: Other Humanities (C3); Social Sciences & Citizenship
4. Department did not submit SCO as there are some changes they would like to make. They will resubmit when those changes have been made.

VI. Adjournment: 3:12pm

VII. Future Agenda/Discussion Items

- a. Pending Course Reviews: none