California State University, Long Beach
**General Education (GE) Form***Please complete and submit all pages and fields*

1. **Course Information**
2. Course number:
3. Title:
4. Units:
5. Is course cross-listed? [ ]  Yes [ ]  No

 If yes, list other course(s):

 *(If the two courses are* ***identical****, aside from course name and number, you may submit* ***one form*** *for both courses)*

1. Is this a new course, created during this academic year? [ ]  Yes [ ]  No

*(Please note that a course must be officially certified via the Curriculum Cycle before it can be GE certified.)*

1. Responsible faculty and email:
2. Date prepared/last revised:

# Catalog Description

List current full catalog description, **including all prerequisites, if any**.

In addition to any major specific pre-requisites, you must include the following if applicable:

* **Explorations courses** must include “**a pre- or co-requisite from the Foundations.**”
* **Upper division courses** must include, as pre-requisites, “**Completion of at least 60 units**.”

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#  Course Level and Type:

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| --- | --- |
| [ ]  Lower Division | [ ]  Upper Division |
| [ ]  Foundation*Subareas**A1, A2, A3, B4* | [ ]  Explorations*Subareas**B1, B2, B3, C1, C2,**D1, D2, D3, E, F-LD* | *If requesting certification for* [*B-UD*](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-upper-division-scientific)*,* [*C-UD*](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-upper-division-arts-or) *or* [*D-UD*](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-upper-division-social) *or F-UD, please note specific GE requirements apply, as per the current GE Policy, and should be covered in the sections below.* |

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#  GE Areas

Check “Add” if new to category; “Delete” if removing from category; “Continue” if PREVIOUSLY APPROVED BY GEGC, and there are no substantial changes.

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| --- | --- | --- | --- | --- |
| Add | Delete | Continue | Area A: | To be used only by classes previously |
| [ ]  | [ ]  | [ ]  | [Oral Communication (A1)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-oral-communication-a1) | approved for these categories: |
| [ ]  | [ ]  | [ ]  | [Written Communication (A2)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-written-communication-a2) |  |  |  |
| [ ]  | [ ]  | [ ]  | [Critical Thinking (A3)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-critical-thinking-a3) | Delete | Continue | Capstones (F): |
|  |  |  | **Area B:** | [ ]  | [ ]  | Interdisciplinary |
| [ ]  | [ ]  | [ ]  | [Physical Sciences (B1)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-physical-sciences-b1) | [ ]  | [ ]  | Advanced Skills |
| [ ]  | [ ]  | [ ]  | [Life Sciences (B2)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-life-sciences-b2) | [ ]  | [ ]  | Service Learning |
| [ ]  | [ ]  | [ ]  | [Laboratory Experience (B3)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-laboratory-course-b3-1) | [ ]  | [ ]  | Writing Intensive |
| [ ]  | [ ]  | [ ]  | [Mathematics/Quant. Reasoning (B4)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-mathematicsquantitative) | [ ]  | [ ]  | Integrative Learning |
|  |  |  | Area C: |  |  | Additional |
| [ ]  | [ ]  | [ ]  | [Arts (C1)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-the-arts-c1) |  |  | Requirements: |
| [ ]  | [ ]  | [ ]  | [Humanities (C2)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-humanities-c2) | [ ]  | [ ]  | Human Diversity |
|  |  |  | Area D: | [ ]  | [ ]  | Global Issues |
| [ ]  | [ ]  | [ ]  | [U.S. History (D1)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-us-history-d1) |  |  |  |
| [ ]  | [ ]  | [ ]  | [Const. & American Ideals (D2)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-constitution-and-american) |  |  |  |
| [ ]  | [ ]  | [ ]  | [Social Sciences & Citizenship (D3)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-social-and-behavioral) |  |  |  |
|  |  |  | Area E: |  |  |  |
| [ ]  | [ ]  | [ ]  | [Lifelong Learning & Self-Dev. (E)](http://www.csulb.edu/academic-affairs/general-education-ge/excerpt-of-the-ge-policy-relevant-to-lifelong-learning-self) |  |  |  |
|  |  |  | Area F: |  |  |  |
| [ ]  | [ ]  | [ ]  | [Ethnic Studies (F)](https://www.csulb.edu/academic-affairs/general-education-ge/ethnic-studies-area-f) |  |  |  |

# GE Justification

This section should **include a justification of why this specific course** – and not the topic in general, or the discipline – **meets the requested GE (Sub)Area(s).** More than just repeating the policy, explain in simple terms (that those outside your field can understand) why this specific course is a good fit for the requested (sub)area(s).

For courses that have previously been approved for other GE categories/(Sub)Areas, **please also include the justification for those** categories/(Sub)Areas as well.

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# Measurable Student Learning Outcomes

# Please provide ALL Student Learning Outcomes (SLOs) for the course in this section, including BOTH GE-related AND non-GE-related.

# Then, denote which outcomes are dedicated to the GE Area(s) or Subarea(s) being requested. You MUST incorporate the required General Education Learning Outcomes (GELOs) listed in the Senate-approved document (available at <https://www.csulb.edu/sites/default/files/u69781/ps_21-02_ge_slos_0.docx>). Do NOT copy and paste the GELOs into this document. Instead, please use your own words to explain how they will be incorporated into the class. Then, use the original GELO number from the GELO document to clearly state which GELO you’re addressing (*for example, “Area B4, GELO 3” or “UD Area B, GELO c*”). Moreover:

# ALL SLOs for the course should be measurable. Please refer to Bloom’s Taxonomy (<https://cft.vanderbilt.edu/guides-sub-pages/blooms-taxonomy/>) for a list of appropriate action verbs;

# FOR Foundations Courses: at least two-thirds of the SLOs, assignments, assessments, evaluative criteria, and final course grade dedicated to the Area or Subarea being requested;

# FOR Explorations Courses: at least one-third of the SLOs, assignments, assessments, evaluative criteria, and final course grade dedicated to the Area or Subarea being requested;

# Please DO NOT include measurable benchmarks, instructional strategies or evaluation instruments, as those are covered elsewhere in the form.

# Please note that while all GELOs for the (sub)area(s) being requested must be covered, not all of the course’s SLOs need to address GELOs.

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1. **Course Assessment**

For *each* assignment, please include: the title of the assignment; a short description of the assignment **that** **explains how** **it assesses** GELOs; the GELOs assessed by the assignment (*using the GELO numbering from the official document – for example, “Subarea B4, GELO 3” or “UD Area B, GELO c*”); and the percentage of the final grade covered by the assignment. Assignments and their weight must comply with current university policy on assignments. ***Departments may highlight****, from the list,* ***selected assignments that must be used*** *in the class*, including those that justify the class’s GE Area(s). **Please note** that while all GELO must be assessed, **not all assignments have to assess GE SLOs**. It’s perfectly fine for some assignments to assess class SLOs only, and not GELOs.

*Please add or remove rows in the table as needed.*

|  |  |  |  |
| --- | --- | --- | --- |
| Title of Assignment | Short Description | GE SLO(s) covered, *if any* | % of final grade |
|  |  |  |  |
|  |  |  |  |
|  |  |  |  |

1. **Outline of Subject Matter by week**

Provide a suggested week-by-week course schedule, making sure to illustrate how course content addresses the requested GE Area. Indicate where the class will be covering the GE (Sub)Areas learning outcomes by *using the GELO numbering from the official document – for example, “Subarea B4, GELO 3” or “UD Area B. GELO c*” in the GELOs column. **Please note** that while all GELOs must be addressed, **not all weeks must address GELOs**. It’s perfectly fine for some weeks to address class content only, and not GELOs.

*Do not aggregate weeks or offer a list of possible topics without a weekly schedule; instead, list topics week-by-week.* **Departments may add a disclaimer as to which topics are mandatory** within the class, especially concerning those covering the GE Areas associated with the class.

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| --- | --- | --- |
| **Week #** | **Topic(s) covered** | **GE SLO(s) covered, *if any*** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
| 4 |  |  |
| 5 |  |  |
| 6 |  |  |
| 7 |  |  |
| 8 |  |  |
| 9 |  |  |
| 10 |  |  |
| 11 |  |  |
| 13 |  |  |
| 14 |  |  |
| 15 |  |  |

1. **Bibliography (related to GE content of the course)**

Paste a current bibliography of references/sources. Show books, articles, films etc. that may be used by professors preparing the course and students taking the course.

**Please indicate materials that cover the current and requested GE categories**, clearly indicating which sources relate to which GE Area(s). (For example, list statistical textbooks under a header for “Mathematics/Quantitative Reasoning” if applying for Subarea B4)

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***\*\*\* Please leave this page separate from the rest of the form. Sections X and XI should be in a page separate from any other Sections), in case new signatures are required. \*\*\****

1. **Acknowledgment of the terms of GE Certification**

Once a course has been approved for GE credit by the GEGC, it will be (re)reviewed periodically. The standard period between reviews is five years. Courses approved for GE that have not been offered within a five-year period shall have GE status removed. Any course that undergoes substantial change requires appropriate reevaluation to remain on the list of approved courses. A request for inclusion in an additional GE Area or Subarea for a course already on the list of approved courses for GE requirements requires a review and evaluation of the course for all prior as well as currently requested GE Areas or Subareas by the GEGC. Except in the case of courses that have not yet been offered, departments may be asked to provide anonymous examples of student work as evidence that course expectations are appropriate.

 [ ]  Agree to those terms

 [ ]  Do not agree to those terms (note: proposals selecting "do not agree" will NOT be eligible for GE

 certification)

# Required Signatures

By signing below, you verify that you, as well as the members of the curriculum committees at large, have reviewed and recommended this proposal, and attest to the appropriateness of the requested action.

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| Chair, Curriculum Committee, Department of Date: PRINT NAME: SIGN NAME:  |

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| Chair, Department of Date: PRINT NAME: SIGN NAME:  |

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| Chair, Curriculum Committee, College of Date: PRINT NAME: SIGN NAME:  |

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| (Assoc.) Dean, College of Date: PRINT NAME: SIGN NAME:  |

*Revised 08/05/21*