

Faculty Advisory Committee on Technology (FACT)

Minutes

Tuesday, March 1, 2022

11:00 am-12:15 pm

<https://csulb.zoom.us/j/82562425774>

Present: Sabrina Landa, Dennis LuPresto, Matthew Karnofel, Jackie Dawson, Janet Foster, Jim Miles, Malcolm Finney, Marvin Mayo, Norah DeBellis, Rico Ovalles, Shariq Ahmed, Stephen Adams, Susan Bloom, Tracey Mayfield

Absent: Destiny Islas, Mehran Rahmani, Jeet Joshee, CPIE

1. Call to Order 11:02
2. Agenda: Motion to approve Malcolm Finney, 2nd Tracey Mayfield, approved as amended unanimously
3. February 2022 minutes: Motion to approve Malcom Finney, 2nd Tracey Mayfield, approved as presented unanimously
4. Announcements
 - 4.1. New members announced
 - 4.2. Some members from fall have left the University
5. Old Business
 - 5.1 PDF Updates in lecture rooms:
 - 3 options:
 - a. Acrobat professional (DC) requires 2 factor authentication as default
 - b. Use a browser to open PDF
 - c. Reader as default
 - Reader is default on Software Matrix
6. New Business
 - 6.1. [Software Matrix Vote Spring 2022](#)
 - 6.1.1. Drive to be purchased and installed, Mentimeter, Dedoose: Dennis states that these require purchase and needs to contact the department
 - 6.1.2. Susan Bloom: Floating licences for some software in COTA to be on computers, after review of the Software Matrix Approval Process Timeline, Dennis asked Susan to send email to him to start the approval process. This will be moved to the review and approval process for next year.
 - 6.1.3. Reviewed Software Matrix Approval Process Timeline:
<https://www.csulb.edu/academic-technology-services/software-depot/academic-software-matrix>
 - 6.1.4. Status of Grammarly? Marvin needs more information from departments on how many licenses are needed in order to get a pricing bid. This will be moved to

the review and approval process for next year. Shariq: initial quotes attained, charged per user, looking at specific deployment for certain departments/areas. Campus wide deployment would be about \$90,000 per year with limited use, so specific usage is needed. Each representative should go back to their departments/colleges to ascertain specific need. Dennis: SEF (Student Excellence Fees) funds could be used for this.

6.1.5. Motion to approve Matrices as is and if future items are added by March 25, 2022 by Sabrina Landa, 2nd by Traci Hamilton, approved unanimously

6.2. ATS Updates (Dennis & Shariq)

6.2.1. Canvas move underway, <https://www.csulb.edu/academic-technology-services/canvas-at-the-beach/canvas-faculty-training>, leveraging HERFF funding, looking for a pilot group of teachers teaching summer (required) specifically and fall. Registration through March 11, training start March 7. There is a pilot interest list at that website. Shariq reaching out to Associate Deans. Looking for 150-200 faculty members. Interested faculty can fill out application at link above

6.2.2. Zoom, recording data on Zoom cloud is over double allotted by Zoom, overage requires extra money. ATS is working on moving recording to Kaltura. Can access Kaltura through BeachBoard, MyMedia Library. As of December 20, 2021, Zoom cloud recordings are automatically being recorded to Kaltura. Recordings will be available on Zoom for only a few months. Kaltura Media Space is like an in-house YouTube channel. Unlimited storage in Kaltura. Media will be stored for 2 years before users receive notification that something will be deleted.
Link to Media Space: <https://csulb.mediaspace.kaltura.com/home>
Policy will be shared after meeting so FACT can review

6.3. Campus IT – Security Updates (Cuc or Janet)

6.3.1. Newsletter coming out soon

6.3.2. Eduroam: trending increase in usage, about 28% as of Feb 28.

6.4. Faculty Updates – Spring 2022 Experiences

None

Action items:

- (1) Recommend improvements to the Software Matrix/Approval/Deployment Process
- (2) Recommend Shariq to attend Faculty Council college meetings to spread word on Canvas
- (3) Review Media Space
- (4) Review Recordings term of review

7. Other

8. Thanks!

Meeting adjourned at 12:07pm