

## Faculty Advisory Committee on Technology (FACT)

Minutes

Tuesday, April 5, 2022

11:00 am-12:15 pm

<https://csulb.zoom.us/j/82562425774>

In attendance: Sabrina Landa, Dennis LuPresto, Jackie Dawson, Janet Foster, Jim Miles, Malcolm Finney, Marvin Mayo, Matthew Karnofel, Norah DeBellis, Rico Ovalles, Shariq Ahmed, Stephen Adams, Susan Bloom, Tracey Mayfield, Traci Hamilton

1. Call to Order: 11:00am
2. Agenda
  - 2.1. Motion to approve: Jackie Dawson, 2<sup>nd</sup>: Susan Bloom, approved as presented
3. March 2022 minutes
  - 3.1. Motion to approve: Rico Ovalles, 2<sup>nd</sup>: Malcom Finney, approved as presented
4. Announcements - None
5. Old Business
  - 5.1. Canvas meetings with Faculty Council (Shariq)
    - 5.1.1. Still meeting with as much faculty as possible. Requests help from FACT members to get on department meeting agendas.
  - 5.2. Media Share Review (Faculty)
  - 5.3. Media storage policy (Faculty)
    - 5.3.1. All new recordings from Zoom have already been transferred to Kaltura. Faculty can still access their recordings under My Library on BeachBoard
  - 5.4. Improvements to Software Matrix/Deployment Process (Faculty)
    - 5.4.1. Working to make changes to computers to reflect the software that has been improved. Includes Adobe Reader and software requested by College of Engineering. SAP200- and ETABS: question about these working on SVL. AVEVA PRO/II and Aspen HYSYS: working on licensing.
    - 5.4.2. CHHS question about Mentimeter: Poll Everywhere works better, training might be available through ATS. Faculty who prefer Mentimeter should reach out to ATS to either plea their case for Mentimeter, or receive training on Poll Everywhere.
    - 5.4.3. Dedoos, coding and analysis for research. Compares to Envivo in functionality. ATS needs to continue to research a Dedoos license.
    - 5.4.4. How can ATS communicate changes and get feedback from faculty in the most effective way? How do faculty know the process for attaining new software?
      - 5.4.4.1. Faculty who have software requests should reach out to ATS. Software must be vetted for things such as: accessibility, wide use, software licensing, LMS integration etc.

- 5.4.4.2. Suggestion: ATS sends an email once per year asking for suggested software, and faculty must justify why their desired software is better than something the university already used. Monthlong campaign reaching out to faculty, drop in sessions, educate faculty on what needs to be considered. On software depot website, there could be a link “how to request software” with specific details.
  - 5.4.5. Software matrix and timeline can be found at <https://www.csulb.edu/academic-technology-services/software-depot/academic-software-matrix> : Faculty have October to February to address software needs, before FACT votes to approve in March.
6. New Business
- 6.1. Adobe Creative Campus Discussion (COTA Faculty Rep – Susan Bloom)
    - 6.1.1. Susan presents why CSULB should become an Adobe Creative Campus <https://adobecreativecampus.com> How to work to become an Adobe Creative Campus, and why it would be beneficial to students and faculty.
    - 6.1.2. Adobe allows anyone to attend a Creative Campus event to witness what it is like and the benefit of it.
    - 6.1.3. Shariq will explore and report back.
  - 6.2. ATS Updates (Dennis & Shariq) – No report
  - 6.3. Campus IT – Security Updates (Cuc or Janet) – no report
  - 6.4. Faculty/Student Spring 2022 Experiences with Technology – No report
7. Other. - None
8. Thanks!

12:15: Meeting adjourned