

## EXECUTIVE COMMITTEE MEETING

### Minutes

Tuesday, September 15, 2020, 2:00 – 4:00 pm

<https://csulb.zoom.us/j/793146787?pwd=MU9pakxPbzBWZURldjcvcFhUldPdZ09>

Zoom password: 841220

Present: J. Pandya, N. Hultgren, P. Hung, M. Aliasgari, C. Kang, N. Meyer-Adams, P. Shankar, N. Schürer, I. Julian, E. Klink, P. Soni, D. Hamm, J. Hamilton, S. Apel, B. Jersky, J. Cormack, A. Kinsey, Sharon Olson (for K. Bonetati)

Absent: K. Janousek, K. Bonetati,

Guest: Hiromi Masunaga and Deb Satterfield (AS Data Fellows)

1. Call to Order- 2:02 pm
2. Approval of Agenda- MSA
3. Approval of Minutes: Meetings of September 8, 2020 – MSA as amended
4. Announcements and Information
  - 4.1. University Awards – A. Kinsey
    - Call for nominations will be sent out soon (a few days earlier than last year). For this year, nominees are required to submit all the required materials in one PDF file.
    - Discussed what if the nominees want to submit book(s)- Submitting the book(s) in PDF format
  - 4.2. Senate Chairs to CO FAQ in file
    - File reviewed. JZP mentions AB 1460 FAQ as presented by the CO.
5. Reminders
  - 5.1. Academic Senate Meeting 9/24/20
    - Approval for 9-24-20 Agenda. Appointment of the Parliamentarian to be put in Announcements.
    - Patience Bryant's time certain discussed; will remain at 3:00 pm if she is not available to attend the AS meeting on 10/08.
    - ASI President Omar Prudencio Gonzalez vs. CFA Co-President Deborah Hamm to present at this meeting. May alternate with ASI and CFA representatives moving forward.
6. Special Orders
  - 6.1. Report: Provost Jersky
    - COVID-19 Cases: Only one case reported in the past 7 days in our campus community (did not contracted on campus). Our cautious approach to bring people back to campus appears to be working.

- University Police dept trying to convene a panel with all constituencies represented; may need an EXEC representative.
- Campus Climate Survey: The raw data is available at this time. Response rate: 23% faculty, 9.3% students, and 50% staff. Satisfactory responses from the survey.
- CARES 3 Funds: JZP is chairing the CARES 3 distribution committee with Dhushy, Tracey Richardson, etc. JZP to select additional faculty members. Rules are in place for how we can and cannot use the funds. The team will identify spending priorities.
- Recording Zoom Class Meetings: Recording of courses on Zoom is addressed in the CO memo; students can choose not to turn on their cameras
- Reviewing RTP Policy: Academic Affairs Senior staff and Deans are very supportive of Academic Senate wanting to look at the RTP policy and Faculty Search policy. However they would prefer we wait on crafting a hiring policy because of time and service burdens on faculty.
- NCUR: CSULB was selected to host NCUR 2021 conference. However, it will now be virtual and not hosted by CSULB. CSULB will host NCUR 2024 instead.
- Spring Repopulation: Spring repopulation will be discussed at AS Campus Conversation (Open Forum) on 9/21. Spring 2021 schedule deadline has been extended to 9/24. The information about instructional modalities will be also available to students, e.g., synchronous, asynchronous, hybrid, and FTF courses. NS asked if faculty and students are represented at the Repopulation Committee. The answer is no.
- SOAR is hiring a SOAR Communications Project Manager to manage SOAR starting in Summer 2021. NH asks about Degree Planner. JC indicates that her team is piloting new systems.
- AB 1460: Still waiting on the 5 core competencies/learning outcomes. ASCSU to meet tomorrow to discuss this. Cross-listing is still being discussed: As of now, it counts for ES GE credit only if it is taken as a GE course and taught by Ethnic Studies faculty. CSULB may take the lead in creating a master's degree program in ES. The CSU CO will submit a budget requesting of \$16M to accommodate the ES mandate.
- Post-COVID: What will happen when we go back to "normal" is being discussed in a podcast currently. Imagine if 1/3 of the offices on campus no longer needed; could be used for seminars, VR, or various technological ideas. NS shared a nearby CC asked students to choose between FTF and AMI, and more students chose FTF.
- Child Care: Jill Baker, new superintendent of LB Unified, is currently leaving childcare facilities open. CSULB still discussing this issue (may just open FCS Childcare Center).

## 7. New Business

### 7.1. 9/21 Open forum on campus repopulation

### 7.2. Fall AS Retreat

### 7.3. AS Data Fellows, Hiromi Masunaga & Deb Satterfield, TIME CERTAIN 3:30

- HM and DS reported on their work thus far. The topic chosen was faculty service.
- Types of service assignments shown, focusing on Instructional-Related Service (code 23) and Advising (code 31). HM presented quantitative data. Head counts in various

constituencies presented via table. Ethnicity and gender were among the categories examined. They have not had a chance to further process the compiled data.

- DS reported on service opportunities based on mixed-measure data. She discussed the use of a phone app as a survey instrument for committee service. Have been testing this in a virtual environment. Timing with regards to COVID has been an issue.
- EC provided very positive feedback. JC states this is very good and suggests finding out the average time people spend in the various committees for faculty to consider when selecting service opportunities. NS suggests examining non-compensated service. MA asks to consider how to motivate faculty to perform service.
- Asked if HM and DS want to continue being AS Data Fellows; will answer in 3 days.
- NH asked about what “instructionally-related service” meant. Everyone was unsure.

## 8. Old Business

### 8.1. Beach 2030 Goals, revised, TIME CERTAIN 2:30

- JZP shows the streamlined goals to EC. “Measures of Success” column discussed.
- People need to be assigned to discuss “Measures of Success”. Adds the column, “Who will do this work?” Home life balance discussed by BJ and says new schedules may need to be examined with regards to this.
- Volunteers solicited and assigned for the various topics. Will revisit these on 9-29-20.

## 9. Adjournment- 4 pm