

EXECUTIVE COMMITTEE MEETING

Minutes

Tuesday, August 25, 2020, 2:00 – 4:00 pm

<https://csulb.zoom.us/j/793146787?pwd=MU9pakxPbzBWZURldjcvcFhIUldPdZ09>

Zoom password: 841220

Present: J. Pandya, N. Hultgren, P. Hung, M. Aliasgari, C. Kang, N. Meyer-Adams, P. Shankar, N. Schürer, I. Julian, K. Janousek, E. Klink, P. Soni, D. Hamm, J. Hamilton, S. Apel, B. Jersky, J. Cormack, A. Kinsey

Absent: K. Bonetati,

1. Call to Order- 2:02 pm
2. Approval of Agenda- MSA
3. Approval of Minutes: Meetings of August 18, 2020 – MSA as amended
4. Announcements and Information- n/a
5. Reminders- n/a
6. Special Orders
 - 6.1. Report: Provost Jersky-
 - Enrollment Updates: BJ reports 39,322 are the enrollment number currently.
 - First-time freshmen have an average unit load of 14.3; continuing students have an average unit load of 13.2.
 - Decrease in non-resident enrollment, but not terribly bad.
 - Predicted 4-year graduation rate: 38% (met the 2025 objective), 5-year graduation rate is 64%, and 6-year graduation rate is 73%.
 - About 333 students currently staying in dorms this semester.
 - Spring 2020 Planning: No decision has been made yet. CO is currently discussing this w/ President. So far, 90% of plans for Spring 2021 are FTF. BJ expecting the number should be much lower.
 - Online Instruction Platforms:
 - Zoom was down worldwide for 1 hour on the first day of the semester.
 - Microsoft Teams can be used as an alternative to zoom since 700-800 faculty attended MS Teams tutorials in the summer.
 - BJ says no regulations on faculty using software other than Zoom.
 - Orientation: SOAR went well virtually this year. This year's orientation sessions for new TT faculty and the new lecturer faculty were also virtual.
 - Internship Policy is coming to the Senate for approval- website to be up soon.
 - Positive COVID Cases

- Protocol is being developed with regards to communication plan for positive COVID-19 cases reported on campus. Currently the Deans of each college are in charge of this.
- Numbers of positive COVID cases reported since March: 31 staff, 35 students. (Not campus exposure. These were people infected off-site. The real number can be bigger since not everyone reported to the university.)
- Ted Kadowaki (AVP Budget and University Services) is retiring, and replacement search is currently happening. Open forums this week for this position. NS asked about hiring freeze, President Conoley approved this search.
- Review virtual instruction/learning experience: IJ shared his first day went smoothly but can be exhausting because of different modalities. NMA suggests taking a song break.
- NH asks about retiring the Degree Planner because it caused advisors frustration and extra work before and during SOAR, when Enrollment Services recommended that transfers use it. IJ confirmed that it was confusing. JC indicates the university is looking for alternative tools.

7. New Business

7.1. Faculty Affairs updates-

- Open Period Solicitation: Will not post flyers this year. The list of candidates is posted on FA website.
 - Open period materials are sent to RTP Committees via Department Chair.
- SPOT: DH reports that the CBA states there must be an evaluation, but it is not necessarily SPOT.
 - CHHS SPOT in Fall 2019 must be included in files but do not have to be used for evaluative purposes since it was a “pilot”. Faculty should be held “harmless”.
 - NH believes this may cause a problem with RTP evaluations. EK states that Spring 20 SPOT evals were very helpful to her and had great feedback.

7.2. Faculty Hiring Policy referral (CSUSB in folder; CSULA [here](#))

- Suggest FCCP or FEAs (Faculty Equality Advocates) to draft this policy.
- NS asks what the problem with current policy is. JC states equity issues need to be addressed in policy.
- JZP will begin to draft memo on this. NH highlights there are 108 steps of the hiring process

7.3. Open Forum dates: 09/10@11, 09/21@4, 10/8@11, 10/19@4, 11/5@11, 11/16@4, 12/3@11.

- Will post on AS website and consider sending “Save the Date” invite/reminder
- JZP to draft ideas for future forums with possible topics and target audiences. Example topics include GR policy, AB 1460, etc.
- Consider recording the meeting for people who might have schedule conflicts.

7.4. AS Beach 2030 Goals (COVID-19 version)

- JZP will ask everyone to rate the proposed goals using a 3-point scale (high, medium, and low priority) to determine the priority, e.g., right now, maybe later, etc.

7.5. AVP Shariq Ahmed, ATS, TIME CERTAIN, 3:30. Shariq will attend the exec meeting on 9/8.

8. Old Business

8.1. N/A

9. Adjournment- 3:35 pm