

## EXECUTIVE COMMITTEE MEETING

### Minutes

Tuesday, August 3, 2021

2:00 – 4:00 pm

<https://csulb.zoom.us/j/84180497879>

Zoom password: 404852

N. Hultgren, P. Hung, D. Perrone, M. Aliasgari, C. Kang, N. Meyer-Adams, K. Zentgraf, E. Klink, P. Soni, D. Hamm, A. Russo, J. Hamilton, K. Scissum Gunn, J. Cormack, A. Kinsey

Absent: K. Janousek, P. Soni, S. Apel

1. Call to Order- 2:01 pm
2. Approval of Agenda- MSA
3. Approval of Minutes: Meeting of July 27, 2021- MSA as amended
4. Announcements and Information- NH reports that Isaac Julian will not be the ASI member on the Executive Committee this year, his replacement is still being determined. NH is working on an upcoming Open Forum scheduled for August 18, to be on zoom, details to come (this is the same time as the New Faculty Reception). The forum will be for Senators, Deans, Chairs and faculty council chairs. There will be a Qualtrics survey in order to ask questions in advance for the forum. Some members of EC think the forum should be open to all not limited. Technical issues were stated as issues for a large webinar. Danny Paskin contacted NH about which items CEPC should focus on when the semester begins; NH will email EC about this.
5. Reminders
  - 5.1. No meeting next Tuesday, August 10, 2021
  - 5.2. First Academic Senate Executive Committee meeting for fall 2021: August 17, 2021
  - 5.3. New Senators introduction on August 19
  - 5.4. First Academic Senate meeting for fall 2021: August 26, 2021
6. Special Orders
  - 6.1. Report: Provost Scissum Gunn- KSG reports on the vaccine policy which was released last week. The information is fluid, subject to change as health changes with the population. An additional day was added to the walk-up vaccination schedule to better accommodate all students. The CSU Interim policy was announced on Thursday July 29, 2021. Many questions were sent forward regarding this new policy. The University is working on a system to keep track of all questions sent in. Questions have been sent to the CO, answers have been provided and will be sent to members of EC. The Provost council had a meeting today on the vaccine policy involving implementation. It reads as

it is to reflect campus decision making authority. The 2 strategies are vaccination and masking, to help the campus operate a safe and functional environment. No social distancing measures, but 3ft is considered best practice when possible. Campuses need to think about their tracking and tracing policies with regards to the Delta variant and the amount of transmission. Communication strategies were discussed for campuses to reflect a warm welcome back to the campuses. How are we signaling a welcome, confident expectation that we have used all safety protocols available to us? Use repopulation websites to build a mindset that we are doing everything we can to provide a safe environment at the Beach for staff, students and faculty. DP asks how to respond to students who do not want to return to campus, as well as faculty who do not want to return. Who will maintain health information on campus, and who will have access to this information? The health information will be maintained by a 3<sup>rd</sup> party vendor, faculty will not need to ask for this information, looking to maintain HIPAA compliance. Accommodations will be made for students who do not want to come to campus. KSG will consider possible delay of enforcement of vaccination rules for international students who may not have been able to receive vaccines in home country.

- 6.2. Campus Repopulation Committee update- JC reports that there is a Repopulation meeting today after EC and she will update us after meeting. How to accommodate those with medical and religious exemptions will be discussed but will be taken care of outside of the classroom by the 3<sup>rd</sup> party vendor. NMA asks about student concerns regarding if there will be leeway with regards to timing of returning to campus by certain programs. Increased anxiety over the Delta variant. Can our messaging address whether or not the vaccinated can be contagious or contract the virus? If we are a fully vaccinated campus this will not be an issue. Risk mitigation may be addressed by communication. We need to make people feel comfortable when coming on to campus. Many faculty need reassurance as to safety protocols that will be on campus this fall. DP asks about in person events and the City of LB stopping in person events at this time. KSG states the campus may follow suit but it is undecided at this time. As more information comes forward we may need to pivot, this needs to be communicated. Leaders on campus need to be able to answer questions to their constituencies. Toolkits will be available for faculty and students shortly with answers to most questions. Reuniting the Beach website may also be used to answer questions. NH asks EC about the issue regarding the 3<sup>rd</sup> party vendor, if a student tests positive for COVID, would you want a note that someone tested positive, and would you want to know if someone was showing symptoms? DSA is concerned with overwhelming faculty and wants to know what faculty would prefer. DP states that she as a faculty member would like to know if those with symptoms tested positive or negative.

## 7. New Business

- 7.1. [2:30 TIME CERTAIN] Suggested Revisions to PS 16-04: Unmanned Aircraft Systems. Guests: Dr. Jason Wang, Director, Research Integrity and Compliance; Professor Scott Winslow, Department of Geography- JW and SW report on the Drone policy. Our

current policy needs updating. Revisions are presented to EC; JW states we are following federal regulations governed by FAA. We are within 5 minutes from LB airport and therefore must be in contact with the control tower when flying drones at a certain height. There are 3 components; vehicle must be registered with the FAA with a tag, must be supervised by FAA certified individual, must complete risk management forms. Any potential risks should be addressed with Risk Management on campus. Drones used for leisure purposes are not supported by campus, only for educational purposes. Concerns were raised regarding our current policy on the website and that it is not correct. Certain parts of the document need to be clarified, such as flights that are on and off site. Approval process needs to be sped up according to SW. FPPC will be asked to revise the policy with the suggestions submitted by the University's Unmanned Aircraft System Evaluation Board. Once the revised policy returns to AS Exec, we will take it to AS for approval. Privacy issues are taken into account in the UAV policy with regards to photographic images and whether they can be recognized or not. DP asks if our current policy is in violation of FAA regulations, JW say no, compliance with part 107 of document is the issue. The current policy is old and impractical, not in violation. MA suggests making the policy concise stating that we must follow FAA and also consider liability issues. JW will bring this back to the board for review, discussion, and update; will later submit to NH.

7.2. Strategy discussion about policies on the Curriculum and Educational Policies Council (CEPC) docket (Tabled)

7.3. Spotlight on an upcoming policy: PS 17-08: Policies and Procedures for the Selection, Appointment, and Review of Academic Administrators (Tabled)

7.4. [TIME CERTAIN 3:40] Guidelines and next steps with the COVID Equity Impact on Faculty Evaluation Task Force. Guest: Dr. Sabrina Alimahomed, Co-Chair, COVID Equity Impact on Faculty Evaluation Task Force- SA reports on the newly adopted Task Force created in spring 21. Tenure track faculty are being worked on first by the task force. Final guidelines are in a draft and will be approved this Thursday. She asks how best to disseminate this information to evaluators, there will be one document for both candidates and evaluators. May go to college RTP committees; college ADs. MA suggests Faculty Council chairs have the document to send to the appropriate persons in their individual colleges, including RTP members. Faculty Equity Advocates (FEA) also suggested as a body to have the document. JC asks if we need a resolution to adopt these recommendations. EC agrees that a resolution may be a good idea; NH requested that the Task Force indicate what would work best for sharing the guidelines.

8. Old Business

8.1.1. Updates on Assembly Bill (AB) 928: Student Transfer Achievement Reform Act of 2021 (Tabled)

9. Adjournment- 4:03