

EXECUTIVE COMMITTEE MEETING

Minutes

Tuesday, July 20, 2021

2:00 – 4:00 pm

<https://csulb.zoom.us/j/84180497879>

Zoom password: 404852

Attendance: N. Hultgren, P. Hung, D. Perrone, M. Aliasgari, C. Kang, N. Meyer-Adams, K. Zentgraf, K. Janousek, E. Klink, D. Hamm, A. Russo, S. Apel, K. Scissum Gunn, J. Cormack, A. Kinsey

Absent: I. Julian; P. Soni; J. Hamilton

1. Call to Order- 2:02 pm
2. Approval of Agenda- MSA
3. Approval of Minutes: Meeting of July 13, 2021 – MSA as amended
4. Announcements and Information- NH announces that future meetings will include guest speakers on 8-3-21 regarding the Drone policy. EC members will take part in an AIC and GAC review. JC's office will share relevant documents. Voted EC members should plan to spend last hour after the Exec meeting on 7-27-21 to meet those duties.
5. Reminders
 - 5.1. Other Academic Senate Executive Committee meetings this summer: July 27, 2021 and August 3, 2021; second half of next week's meeting will be academic integrity work for the seven elected members
 - 5.2. First Academic Senate Executive Committee meeting for fall 2021: August 17, 2021
 - 5.3. First Academic Senate meeting for fall 2021: August 26, 2021
6. Special Orders
 - 6.1. Report: Provost Scissum Gunn- KSG reports on Academic Continuity planning (EO1014), the CO has realized that this is important due to ongoing pandemic. Business continuity plans (EO1056) also in place. CO is providing guidance to campuses with regards to this for many types of occurrences. KSG spoke of Beach 2030 and potential faculty involvement in Zones identified last week at EC. Teams assigned to the Zones are still being formulated, with Deans and Associate Deans. NH asks if Deans will be assigning faculty to participate. EC wants to ensure that faculty are represented, as Deans and Associate Deans are neither faculty nor necessarily aligned with faculty interests. MA asks if the teams working on Beach 2030 will be working with the Senate. MA suggests that Zone teams provide both updates to Senate and guidance on policies that affect

meeting Beach 2030 goals. Faculty who live out of state have had some emerging implications due to the pandemic. The CO is hoping to develop guidance or a policy regarding this. SA reports on liabilities of faculty working out of state. Employees are paid by the State Controller, and we do not have tax agreements with other states. Thus, out-of-state employees are responsible for withholding and remitting their own state taxes. However, if the employee fails to do so, the State Controller is liable for those unpaid taxes. No official policy or position at this time, but SA hopes one is forthcoming. DP asks if this issue has been communicated to faculty recently and if not, what is the process for disseminating this information. KSG says this will be answered as soon as possible. DH asks why this is allowed for CO employees but not for CSULB faculty. SA says we are waiting for the CO to put forth a policy for all out-of-state employees paid via the State Controller. PFH asks what has been happening during the last 1.5 years of the pandemic. KZ and NMA have concerns about equity issues for faculty members working out-of-state vs those in-state. KSG agrees with these concerns.

- 6.2. Campus Repopulation Committee update- JC reports that for fall facemasks will be required for indoors for both vaccinated and un-vaccinated. This is subject to change with regards to health mandates by Cal OSHA. Events are opening up with less restrictions but will need health and safety requirements (documents can be obtained from ADs) and be scheduled by events. No vaccination requirements at this time pending official approval of the vaccines. Faculty and staff will still need to complete health screenings). Currently bathrooms are using social distance requirements, which are being discontinued. There has been a rodent problem on campus due to many employees leaving food items in their offices when depopulation occurred. There will be metal "lunch boxes" made available to employees to store food items in. one of these will be available for all employees upon repopulation. NH asks if faculty back on campus will be teaching in masks, and if so are there any best practices for teaching while wearing a mask? JC says this will be addressed in a future communication, projection materials (including microphones) will be available as well as face coverings of various types available. NH also suggested that faculty might want to share their recommendations of masks that work for them. DH asks if there will be a way of mandating deaf and hard of hearing accommodations for faculty, and the answer is yes. KJ asks about food availability on campus. There will be the Nugget, Outpost, USU restaurants, and a coffee vendor including the Coffee Bean.

7. New Business

- 7.1. Newly-formatted Excel version of policies moving forward- NH shows a new version of the policies moved forward to 21-22 by AS.
The goal is to review policies to identify anticipated sticking points, potential issues, and other areas where Senate could get stuck and cause delays. We want to be efficient here. NH will also remind senators to take issues and policies back to their constituents for feedback/input.

7.2. Spotlight on an upcoming policy: PS 12-03 Final Grades Policy- EC looks at this policy and looks for areas of possible conflict and suggests EC and all senators consult with faculty as needed regarding policies. JC reports that ASI was against the idea of +/- grades. Having the withdrawal policy within the final grade policy was problematic, so needs to be a separate policy. The Withdrawal policy will no longer request medical information – CEPC passed the new policy in May 2021. KSG suggested the policy include examples of when faculty may make completion deadlines for an incomplete less than a year. Grade definitions were addressed and clearer definitions were added for clarity by CEPC when editing this policy. Equity issues were also addressed by CEPC with regards to the editing of this policy. MA asks for procedures to be removed from policy with the exception of signatures required. At first reading, NH will invite D. Paskin and I. Julian, ASI rep, to recap the discussion and student survey findings on +/- grades. JC also suggested that only senators speak on this policy to avoid a lengthy discussion.

7.3. CSULB Academic Senate Executive Committee Equity Action Plan Spring 2021 – NH recapped what EC worked on in spring. He reported on items to be addressed in the upcoming calendar year. NH is in the process of presenting our plan to affinity groups on campus for feedback. Making the senate constitution and bylaws more equitable will be worked on by NH and PFH in the near future. DH mentions that currently CSULB lecturer faculty are not able to vote for ASCSU elections, this will be addressed in the revision of the constitution and bylaws. Syllabus statement is being worked on with respect to affinity group representation. The plan was distributed to the Senate on June 1? (Is this June 1?). Yes, I believe so.

8. Old Business

8.1. Preliminary plans for October Academic Senate Retreat: Topic Brainstorming. The goal of the retreats is to shape the conversation around issues that are valuable and interesting and share information and brainstorm to shape future campus and senate work. EC discusses possible topics including re-entry, what are some of the challenges we face with regards to teaching modalities, opportunities, future thinking, and what the impacts will be post-pandemic. Mental health issues suggested including having someone from the Trauma Center present. Exhaustion also a possible retreat subject, students (faculty too) who were completely overwhelmed by issues regarding the pandemic. Watching the Airlines and the issues they are facing with persons acting out and what if that happens in a classroom setting. Risk management on how to deal with this. How to move forward from the pandemic, any positive things that have happened during this time. Re-frame our minds from what has happened in this past year. Potential titles: “Rebuilding the Campus Community Post-Pandemic”; “Rebuilding Community: Post-COVID Challenges and Opportunities”; “Rebuilding the Campus Community: Post-COVID-19 Challenges and Opportunities”

8.2. Updates on Assembly Bill (AB) 928: Student Transfer Achievement Reform Act of 2021

https://leginfo.legislature.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB928

This bill has currently moved to the appropriations committee, there is still time to contact your assembly person.

9. Adjournment- 4 pm