

EXECUTIVE COMMITTEE MEETING

Minutes

SUMMER

Tuesday, June 16, 2020

2:00 – 4:00 pm

Zoom link: <https://csulb.zoom.us/j/95515170436?pwd=azVDaEISSVlyQ0pYZ2x4TlpRLzk4dz09>

Zoom password: **347744**

Present: J. Pandya, N. Hultgren, P. Hung, M. Aliasgari, C. Cummings, C. Kang, N. Meyer-Adams, P. Shankar, D. Stewart, N. Schürer, K. Janousek, E. Klink, D. Hamm, K. Bonetati, S. Apel, B. Jersky, J. Cormack, A. Kinsey

Absent: J. Hamilton, O. Prudencio Gonzalez, P. Soni

1. Call to Order- 2:02 pm
2. Approval of Agenda- MSA
3. Approval of Minutes: Meetings of June 2, 2020 – approved as amended
4. Announcements and Information- JZP says AB1460 is back on the Senate floor, likely to move quickly through assembly and to the Governor.
5. Reminders
 - 5.1. Remaining summer meetings: 7/7, 7/21, 8/4, 8/11, 8/18
6. Special Orders
 - 6.1. Report: Provost Jersky
 - Academic Integrity: A general discovery across the system that there have been more reports of cheating with the alternative mode of instruction (AMI) (but there may or may not be more cheating). Different methods of assessment being looked at.
 - Ethnic Studies: AB 1460 likely to be passed soon; some funds may be put into the bill https://leginfo.legislature.ca.gov/faces/billCompareClient.xhtml?bill_id=201920200AB1460&showamends=false. Recent CSU Board of Trustee discussed ethnic studies, social justice, and the change to Title V. A new GE Area (D3) is proposed to address the possible new requirement of ethnic studies. Due to narrower curriculum with AB1460, system-wide Ethnic Studies Chairs are working on curriculum over the summer. Students on older GE pattern will continue with the old requirements.
 - NS asked about SLOs and who is eligible to teach this ES class
 - Quick turnaround. The approval of the course from department and college are due October 2020.

- DS asked if this will be a course or multiple courses in ethnic studies. BJ responded Ethnic Studies Chairs are working on this.
- LC asked if this new requirement will affect the graduation rate/requirement. BJ responded that GE stays at 48 units. The new D3 ethnic studies course will replace the old D3 course.
- NMA indicated that the new D3 replacement may have an impact on high-unit majors that double counted the existing D3.
- Repopulation Plans
 - Positive movement forward; essential research will continue.
 - Two categories of buildings: “In-Use” and “Not-In-Use.” The “Not-In-Use” buildings will not have people in there or working in there although faculty may enter these buildings to get items (if approved). Currently looking at buildings on campus that can accommodate faculty members who need to use offices to teach. Deans and college ASMs will control who comes onto campus.
 - Students who need Wi-Fi services; there are options at the USU or tents outside for this. BJ says we are unsure how many students will be interested in accessing WIFI on campus. Repopulation committee has been working very hard on these issues.
 - About 3-3.5% of Fall 2020 courses are MAMI courses; these are primarily labs, etc. Full list should come out today or tomorrow which courses will be on campus. NS asked about accessing library; Kelly J reported that Library offers drive-by pick-up materials for faculty this week.
 - Students on campus will be limited in repopulation effort; as written by the EO.
- Caution Message in the Email
 - NS says he sent a grammatically correct message to BJ regarding the caution message on our email. BJ to follow up on revised caution message.
 - NH asks if there is any other alternative available to the Caution statement to avoid Phishing. JZP asks if a less intrusive version of the caution statement might be available.
- Travel Restriction:
 - Travel is suspended through 07-31-20 may be extended to 12-31-20; there will be exceptions, such as grant-related travel or RTP-related travel. International travel will be problematic due to Department of State’s travel restrictions.
 - NS asks what will happen to unspent travel funds. BJ says funds will be spent on other academic needs on campus. Money saved will help with state cuts forthcoming. Large General Fund cut will need to be made up.
- Events in Fall 2020
 - Student club meetings, shows, 3rd party meetings, etc. are generally not approved for Fall 2020.

7. New Business

- 7.1. GWARC procedural memo – draft of memo written by Danny Paskin and Kerry Johnson proposed that GWAR to be the body that approve writing intensive courses until the back log of GEGC is met.

- PS shared the concern that the word “capstone” WI course may be confusing to students and advisors.
- EK reports that CO is discussing a writing requirement for graduation but has not specify if this would be a course, a test, or other format of assessment.
- NS made several comments, including the criteria should use, not calling this body a subcommittee, clarifying “capstone WI requirement”, this should be memo not resolution, and feasibility about sending the list back to CEPC (due to workload, etc.)
- NH indicated that reviewing the spreadsheet should be feasible for CEPC.

7.2. Faculty Affairs, AVP Kirsty Fleming, TIME CERTAIN 2:30

- Sabbatical Leave: Many faculty members have asked about projects that have been interrupted due to COVID. KF indicated that they need to file a report to describe what happened. KF also discussed the possibility of moving the sabbatical to another semester (within the year) or another year (more problematic). KF indicated that requesting to move the sabbatical within the year they were awarded (e.g., moving from Fall 2020 to Spring 2021) should not be a problem. However, moving the sabbatical to another year can be problematic
- Online SPOT: JZP asks if online SPOT will be for everyone. RTP changes/modifications also questioned. Since 97% of Fall 2020 courses will be AMI, SPOT will be given online in fall. Spring 2020 SPOT results are not to be used in faculty personnel decisions unless specifically authorized by the faculty member. NS asks about how the SPOT results would be sent to faculty. KF indicated that Department Chairs have the SPOT reports now, and they are responsible for sending these to faculty. Faculty may select to use 2 out of 5 courses for their file for RTP, but they cannot however “cherry pick” qualitative comments in the same course and only use some of them. PS asking about the dissemination platform of SPOT results (e.g. moving Share Drive to SSO) – KF is not involved in the process, but she will learn more about this.
- CBA 20.37 to be sent out in Fall 2020, to be awarded in Spring 2021. This can be used for rewarding work accomplished in spring 20 or fall 20.

7.3. Faculty survey analysis, results, next steps- members of EXEC worked on the faculty survey results and consolidating them. JZP asks what to do next with the information. BJ acknowledges the effort and says the information is very helpful. BJ says many of the items requested? on the “to do” list are already available, and these need to be communicated to faculty. NS suggests turning the survey results into a summary table and showing the concerns and then state which items have already been addressed and which we will be addressing in the future. LC suggests putting it on AS/AA website. Letting faculty know that their questions are being addressed is very powerful.

8. Old Business

9. Adjournment- adjournment at 3:47 pm, motioned and seconded.