

EXECUTIVE COMMITTEE MEETING**Minutes**

Tuesday, May 11, 2021 2:00 – 4:00 pm

<https://csulb.zoom.us/j/793146787?pwd=MU9pakxPbzBWZURldjcvFhIUldPdZ09>

Zoom password: 841220

Present: J. Pandya, P. Shankar, P. Hung, M. Aliasgari, C. Kang, N. Meyer-Adams, K. Zentgraf, N. Schürer, I. Julian, K. Janousek, E. Klink, P. Soni, D. Hamm, K. Bonetati, S. Apel, B. Jersky, J. Cormack, A. Kinsey

Absent: J. Hamilton

Guests: Jason Wang (Director, Research Integrity & Compliance); Kerry Johnson (Associate Vice President, Undergraduate Studies); Jennifer Howard (Co-Chair of Advisory Council on Strategic Enrollment Management)

1. Call to Order- 2:00 pm
2. Approval of Agenda- MSA
3. Approval of Minutes: Meetings of May 11, 2021- MSA as amended
4. Announcements and Information
 - 4.1. Equity Action Plan; May 18 IGD, 2-4
 - JZP reminds EC of IGD next week and also reminds members that they may need to meet over the summer with the new Provost.
5. Reminders
 - 5.1. Academic Senate Organizational Meeting of May 13, 2021
 - 5.2. Academic Senate Meeting of May 13, 2021
6. Special Orders
 - 6.1. Report: Provost Jersky
 - BJ reports on enrollment is going well, and budget looks good currently. There may be a possibility to offer more FTF sections in Fall 21.
 - Campus Shuttles may be running in a skeleton-type schedule in the fall.
 - There may be funding for anti-racism activities in the future.
 - Bargaining is continuing between the CSU and the CFA.
 - Withdrawal procedures are the regular procedures this semester. At this date, the catastrophic withdrawal form is required.
 - 6.2. Campus Repopulation Committee update
 - NS asks about faculty access to offices, especially vaccinated faculty. JC says we will continue with submitting campus visit requests via SSO while waiting for Cal/OSHA

requirements regarding on campus visits. Cal/OSHA requirement for distancing forthcoming.

- KZ asks if there will be caregiver leaves available in Fall 21. BJ says the CO indicates there will be funds available for supporting faculty members who are legally affected by COVID-19 pandemic. Details to follow.

7. New Business

7.1. Reflection on our COVID year: What worked, what didn't?

- JZP states this year's AS meetings went well in general but voting (polling) needed some work. Several policies have passed with productive open debates.
- BJ states that the University continued their business as usual with a large measure of success.
- DH appreciated AS attaching the policies to the reminder email in addition to access links. NS thinks things went very well overall but feels that informal discussions were missing and talking after the meetings (for creating community) is missed.
- MA thanks the officers of EC for the great job they did this year!! MA suggests that hyflex meetings may be successful going forward. BJ suggests we try and see how hyflex meetings are successful in the future.

7.2. IRB membership, J. Wang, TIME CERTAIN 2:30

- JW reports on IRB members to be replaced this year. Membership includes 13 voting members and 2 alternates. Need to fill 3 vacancies. It is proposed to add James Amirkhan, Veronica Acosta-Deprez, and Joshua Cotter as full voting members, and May Ling Halim and Christopher Warren as alternate members.
- Moved and seconded. EC approves the slate as presented.

7.3. AVP PD, Kerry Johnson, TIME CERTAIN 3:00

- KJ reports on the PD for AVP of High Impact Practices. EC remarks on the changes made in a positive manner. A few small changes were made by EC.
- Moved and seconded. EC approves the PD as modified.

7.4. Associate Dean of Graduate Studies PD

- Updated by JC and presented to EC.

7.5. GVAR WI course approval memo extension

- Procedural memo that was issued last year needs to be extended with small revisions. This memo addresses how courses are evaluated.
- EC approves the amended memo.

7.6. ACSEM Year-end report, M. Aliasgari & J. Howard, Co-Chairs, TIME CERTAIN 3:20

- MA and JH report on ACSEM recommendation for improving diversity in students admitted. Strategies include improving outreach activities to local schools, building pipelines programs, e.g., Beach Pathway, and centralized support for logistics and communications.

7.7. Practice for elections 5/13/21

- EC practices member-at-large election protocols.

7.8. Celebration of our COVID year: We made it!

8. Old Business

N/A

9. Adjournment- 4:10 pm