

EXECUTIVE COMMITTEE MEETING
Minutes

Tuesday, March 3, 2020
2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

J. Pandya, N. Hultgren, M. Aliasgari, N. Meyer-Adams, ~~C. Cummings~~, D. Stewart, P. Hung, N. Schürer, ~~K. Janousek~~, E. Klink, ~~P. Sen~~, J. Phillips, D. Hamm, K. Bonetati, J. Hamilton, S. Apel, B. Jersky, J. Cormack, A. Kinsey

1. Call to Order
2. Approval of Agenda- MSA
3. Approval of Minutes: Meeting of February 25, 2020- MSA
4. Announcements and Information- JZP asked for protocol regarding rescissions and do we need a concurrence memo or not. JC states that EC will forward the rescission/notification to the appropriate bodies. EC decides to continue with concurrence memos signed by President. Staff Council needs a faculty representative to review award nominations; Norbert Schurer volunteered.
5. Reminder
 - 5.1. Academic Senate meeting March 12, 2020- JZP went over proposed 03-12 agenda and discussed time certain. NS proposes alternate times. EC approves as amended.
6. Special Orders
 - 6.1. Report: Provost Jersky- Virus news; virtual emergency operations room has been activated. Low level activation of EOC; IMT formed, additional hand sanitizers have been made available as well as hand sanitation stations put forth. CDC sends updates daily. BJ reports on academic continuity plan which has been recently sent out to Deans. Actions and strategies have been developed, case by case basis; ATS has a guide available to instructors. Department chairs meet with faculty with short and long term goals regarding plans. Sustainable academic progress for students is the goal. Safety remains a top priority. Faculty will have decision-making power on how to proceed with courses if the continuity plan ensues. PFH asks about length of shutdown; BJ says it will be up to the CDC or government officials. Academic Continuity section will be on website soon. BJ requests weekly reports from departments. JZP asks about faculty travel emergency cancellations and reimbursements. Intl. travel no longer being approved to certain countries. BJ states will be addressed in a case by case basis. EK asks if faculty will be paid if emergency shutdown; SA states there is a plan for this. Contingencies in place to do PR at another location if necessary. Answer is yes, pay will

continue. Academic continuity website should be available by end of the week. DH asks about if an individual faculty member can change their teaching type for illness for instance; BJ says there are a variety of things that can happen in these cases. Student illness may need to be addressed also by faculty. BJ states that a faculty being “worried” is not an adequate reason to cancel classes. Education of our students must carry on. BJ states the first meeting of the bargaining is this week; he is on the bargaining team Amazon gift cards- NIH build program was written and approved to include a \$25 amazon gift card to faculty. HERI survey is included in the NIH grant so the amazon gift cards will continue. Some individuals are upset by Amazon, at this point not much can be done at this point. One person cannot dictate the buying policies for an entire campus; moving forward more than one type of gift card will be offered. CHHS must use AGC for incentives for research; this is a directive from the ASM. SA states that this is compensation and must be taxed. SA states it is difficult to give compensation without taxation. SA recommends using Beach Bucks so the funds remain on campus. Currently in the silent phase of the campaign to raise \$ for the University. Currently trying to tell the story of CSULB; if faculty is interested to tell their story to potential donors, they may.

7. New Business

- 7.1. Chris Fowler, Campus Counsel, TIME CERTAIN, 2:30- Chris Fowler is the campus counsel. Has been with CSU for 10 years; previously counsel to Channel Islands and Chico, then at Sacramento State. Came to CSULB due to staff changes. He is a LB resident so moving to CSULB was a goal. He is here on Mondays in BH. General Counsel to this campus; reports and provides consultation to President and Executive Cabinet. Specialty assignments for CO include construction law, information security specialist, our technical environment is built to let people in, thus data breaches do occur very frequently. CO has office of general counsel and can consult with them as needed. 30 dedicated lawyers work for CSU system; as well as additional legal help as needed. EK asks about a staff member has passed away and received an answer from SA. CF states this is a personnel issue, not a legal issue. NS asks who the clients of CF are; CF states that it depends on the context of the question. Senior leadership and VPs are his clients. He also asks who the primary allegiance is of CF, CSULB or the CO. His supervisor is Andy Jones from the CO. He states that the CO has been working on the intellectual policy issue for several years. CSULB passed an IP policy which could not be signed by the President due to the CO coming up with an IP policy of their own. NS asks if a campus counsel could advocate for a campus; CF states yes he can and will. He states he has done this at other campuses. He states he will be an advocate for CSULB at the CO. BJ asks why this IP policy has stalled; CF states ASCSU became involved. CF states that CFA needs to be the chief negotiator; during negotiations an impasse has occurred. It will be on the table at the next contract negotiations. MA asks about number of attorneys in system; 1 for each campus, 6 litigators, deputy general counsel and general counsel and one specialty attorney; who currently works on all Title IX

issues. MA asks if faculty can reach out to you with questions. Can faculty reach out to you for instance with immigration issues as part of their employment on this campus? He cannot provide legal advice to an individual; can only provide advice to the “entity” of CSULB. Visa issues can receive general advice from others on campus. MA asks if a faculty member can come to you for example with patent questions as part of their research on campus. He states this is an IP question. Can assist with retaining counsel to lower costs, must be sponsored by a campus organization. He states he will take a call from a faculty member but will report it to the responsible VP.

7.2. Campus Calendar Committee recommendations (N. Meyer-Adams) – NMA reports that the committee is working on 21-22 calendar. Most want week off for Thanksgiving; important to be consistent. Option 1 & 2 offered. Semester to start August 16, classes begin on 23. # of days requirement met, instructional days MW, TTH met. Winter is shorter with these options. Least amount of persons affected by winter session. NMA states that many winter courses are online so does not affect longer meeting times. Shortness of winter session is problematic and the committee needs further consultation. JZP to send request for more consultation back to the committee (to include CPIE and others as needed as per their charge).

7.3. Probation & Disqualification (PS 09-06) discussion

8. Old Business

8.1. Academic Senate Task Force on Institutional and Program Assessment- draft version is on share point; edited by NH. Latest version is based on feedback from EC. Edits suggested by EC. PFH asks if this will go to the NC, no since this is a task force not a committee or council. EC will be staffing this task force. Will go on 3/26 AS agenda. Hopefully to be staffed mid-April.

8.2. Amazon gift cards

8.3. Campus Closures-policies, concerns, plans, etc.

9. Adjournment- 3:55 pm