

EXECUTIVE COMMITTEE MEETING
minutes

Tuesday, March 10, 2020
2:00 – 4:00 pm
Academic Senate Conference Room (AS 125)

J. Pandya, N. Hultgren, M. Aliasgari, N. Meyer-Adams, C. Cummings, D. Stewart, P. Hung, N. Schürer, K. Janousek, E. Klink, P. Soni, J. Phillips, D. Hamm, ~~K. Bonetati~~, J. Hamilton, S. Apel, B. Jersky, J. Cormack, A. Kinsey, S. Olsen

1. Call to Order
2. Approval of Agenda
3. Approval of Minutes: Meeting of March 3, 2020
4. Announcements and Information- KJ announced that ASCSU will meet via ZOOM next week for 3 days of their meetings. BJ reported on bargaining between the CSU and CBA and is moving forward in a positive manner. Senate meeting on March 12 will go as planned via ZOOM and in person with social distancing.
5. Reminder
 - 5.1. Academic Senate meeting March 12, 2020
6. Special Orders
 - 6.1. Report: Provost Jersky- BJ reports on corona virus memo from CO regarding travel policy, meetings and events. States meetings and events should be cancelled unless they are needed for the University. Stopping international and non-essential domestic travel all addressed in memo. Meets the academic needs of the institution – is essential. Try to mitigate the spread of the virus; with regards to the CO memo the University will make decisions on a daily basis, can change daily. NS asks if faculty should continue to put forth travel requests; BJ says yes but be prepared to cancel if necessary. NMA asks about events; CHHS recently cancelled an event for Thursday. BJ states that a case by case basis. BJ states we should reschedule Beach Community Supper. JZP asks if we should do this as a ZOOM webinar. EC members state that there may be tech difficulties. DS says this is a good idea in a pedagogical sense. EK states that all committees are moving to ZOOM. EK suggests cancelling. NS states that CO memo states that we should move forward with events via ZOOM. BJ states that some courses will remain in person, some on-line. We are planning in 2 week blocks currently. MA suggests having documents in advance to speaker arriving to encourage dialogue with participants. BJ states that Beach 2030 is less important than health and safety of faculty, staff and students. SO states this event is for collegiality as well as information, will it fulfill the purpose of the event if it is online. PFH states she feels it

should be rescheduled. JZP states decision will be made on Friday. NH states he believes we would lose substantial attendance by making it an online event. NS asks about personal travel, BJ states that the University does have business with those traveling in potentially hazardous locations. In addition candidates for University positions may have trouble traveling to the campus. BJ does not want to cancel searches but it is an issue. Alternative modality for academic instruction is not always feasible. BJ agrees, which is why not all courses will be places online, we are trying to minimize risk. Some classes may not be done online, so will remain for the time being. Clinical is an example that will remain on campus at this time. Open to suggestions as to the best way to handle this. BJ states this is day by day, hour by hour. Will not make changes until needed. Petition being circulated by students asking to cancel courses has 4000 signatures. Our university may move forward in a "soft close/change" campus is not closed at that point. Memo from Jane, we are following our local health department recommendations. It states that there can be a 2-4 day "pause" in instruction and then move forward. EK states that changes will take place on a week by week basis. BJ asks about evaluating courses in an alternative mode for RTP; asked to generate a resolution to address this. BJ suggests asking CSU San Jose for guidance. BJ addressed staff staying but students and faculty possibly not on campus. MA asks about search lines being "held" and not lost if there is a failed search. BJ says this is somewhat mitigated by finances but all efforts will be made to hold lines. Each search will be considered on a case by case basis. MA suggests that campus constituencies meet after this event is over to go over successes and failures that occurred during this time. BJ states there is a Business Continuity Plan and will be updated with consultation from the Deans.

7. New Business

- 7.1. Shared governance continuity planning – committee and council meetings, March 26 Senate meeting, etc.- JZP suggests sending a message to all council and committee chairs to provide guidance to them on how to conduct future meetings. MA asks about productivity of meetings, how effective and productive will the meetings be? Is there enough benefit to continue to have the meetings; have chairs decide, MA suggests. DS suggests using a larger room and maintaining a distance between people. JZP asks if we should have a 03-26 AS Zoom meeting. CC asks if we can offer Zoom for this week's meeting. NS states that unless circumstances change, it will be an in person meeting. JZP will send an email Thursday morning as to meeting modality. NS suggests consulting students as to what they believe would work best.
- 7.2. Beach Community Supper no longer at Miller House; chart room or Anatol? No decision made.
- 7.3. Gender inclusive language resolution- MLA recently added gender inclusive language to their documents. Who to send to. Resolution edited by EC. Will continue gathering supporters until it goes on the AS agenda.

7.4. GPEAC staffing: GEAR committee: slightly understaffed. GPE advisory committee, who staffs it? Should NC take over? NC can provide consultation and help in staffing. JZP will convey this to the NC and GEARC.

7.5. Probation & Disqualification (PS 09-06) discussion- moved to next week.

8. Old Business

8.1. Academic Senate Task Force on Institutional and Program Assessment was finalized.

8.2. Campus Closures-policies, concerns, plans, etc.

9. Adjournment- 3:31 pm