

EXECUTIVE COMMITTEE MEETING

Minutes

Tuesday, February 23, 2021 2:00 – 4:00 pm

<https://csulb.zoom.us/j/793146787?pwd=MU9pakxPbzBWZURldjcvcFhIUldPdZ09>

Zoom password: 841220

Present: J. Pandya, P. Shankar, P. Hung, M. Aliasgari, C. Kang, N. Meyer-Adams, K. Zentgraf, N. Schürer, I. Julian, K. Janousek, E. Klink, P. Soni, D. Hamm, K. Bonetati, J. Hamilton, S. Apel, B. Jersky, J. Cormack, A. Kinsey

Guest: Lorin Johnson (Coordinator of Program Review & Assessment) and Sharlene Sayegh (Director of Institutional Assessment & Accreditation Liaison Officer)

1. Call to Order- 2:01 pm
2. Approval of Agenda- MSA
3. Approval of Minutes: Meetings of February 16, 2021 – MSA as amended
4. Announcements and Information
 - 4.1. AS Meeting March 18, 2021 confirmed
 - JZP announces there will be an AS meeting on 3-18-21 since there was no Legacy Lecture honoree.
 - JZP reminds EC to download the Microsoft Authenticator app for tomorrow's implementation of multifactor authentication.
 - CFA have solicited members to attend this Thursday's AS meeting in silent support.
 - EC discusses protocols to be used at the AS meeting regarding Nominating Committee announcing the slate of faculty chosen for Provost Search Committee.
5. Reminders
 - 5.1. Academic Senate Meeting of February 25, 2021
6. Special Orders
 - 6.1. Report: Provost Jersky-
 - Vaccinations. Scott Apel reports that 2nd shots have started today, and no problems thus far. Preparing a communication for the campus to go out soon. 1st shots for 45-55 ago group is almost completed and now start vaccinating 35-44 ago group. Our campus should have almost enough doses to complete the program.
 - BJ states that this year's Staff Awards Ceremonies will be virtual and held on June 11th at 10:00 am.
 - CARES 4 funds will be disbursed to students this semester, with another set of funding to go out in Fall 2021. Additional funds will be used for faculty and staff's professional development, technology, and lost revenue.

- Conversations with Wits University in South Africa. They are eager to start a relationship with our University.
- Meeting with WSCUC on 2-17 which was a follow-up to their campus visit. The team presents their report to the WSCUC Board; our report was overwhelmingly positive.

6.1.1. RSCA allocations

- BJ reports on RSCA allocations from the Chancellor's Office. The funds are distributed to the colleges for allocations. In the past three years, the allocations are: MGSS \$200,000; ORSP \$100,000, Summer Research SA \$200,000; Open Access Publication \$20,000; Faculty assigned time and small grant 1.7M. (Total amount= \$2.22M).
- What to do with unused funds is discussed. Previously, colleges kept unused funds for research in another way. Possibly used unspent funds in colleges to fund research in other colleges that was unfunded but worthy. BJ says more proposals are needed to make use of the allocated funds.

6.2. Campus Repopulation Committee update

- COVID cases and infections are decreasing. However, new and more dangerous strains of COVID-19 have been identified. BJ reminds us to remain vigilant with masking, social distancing, avoiding crowds, and hand washing.
- Chairs and ADs are working on Fall 2021 class scheduling, and it is very difficult with the current parameters.

7. New Business

7.1. Retreat follow-up plans

7.1.1. Equity Plan examples in [this OneDrive file-](#)

- Inclusion materials in One Drive folder for EC to access. EC decides to share AS Retreat recording and materials by sending an email with a password-protected link to the attendees and senators.

7.1.2. 30 actions website?

- JZP asks EC to think about the action items and we will revisit this later.

7.2. Cheating and online issues-Campus Conversation ideas (4/15 or 3/22)

- EC discuss if we should have a Campus Conversation on cheating and plagiarism. Chancellor's Office is working on guidelines/best practices on these which may be presented at the future Campus Conversation.
- NMA suggests the Campus Conversation on 4/15 can be on repopulation as circumstances may have changed.

7.3. Proposal: ILO development by re-constituted WASC Steering Committee; Lorin Johnson & Sharlene Sayegh, TIME CERTAIN 3:20

- JC reports on re-envisioning PARC and how to do assessment. CEPC is very busy and may not get to it this year. Concern that we need ILO's now that are related to our strategic plan. Perhaps WSCUC Steering Committee can continue to prepare for next review in ten years. WSCUC Steering Committee could work on

recommendations for ILO's. Continuous communication was well received by the WSCUC Committee.

- NS states that if we want to continue WSCUC Steering Committee, it may need to be restructured with a new name.
- BJ says JC will announce the Beach 2030 report in March. JC wants to be sure that faculty are involved in creating the ILO's.

7.4. Faculty and student survey results, Lorin Johnson & Sharlene Sayegh, TIME CERTAIN 3:40

- S. Sayegh and L. Johnson presents a slide show on the results of the COVID-19 survey sent to faculty and students. S. Sayegh presents student survey results (over 3000 student respondents completed the survey).
 - 40% of students felt staff, administrators, and faculty had done a good job. Students that preferred synchronous learning liked the "normalcy" and the "engagement" associated with this method. 94% of students believed outcomes were adequately addressed in current online format.
 - The most common challenge for students was accessing technology, and the second was social/political concerns.
- L. Johnson presents faculty survey results. 345 faculty respondents completed the survey.
 - 57% of respondents had never taught online prior to Spring 2020. 77% attended ATS's professional development trainings. 60% reported their use of technology to be at least intermediate in level. The majority who did not attend training were already comfortable with their level of technology.
 - Respondents reported greater confidence with synchronous pedagogies rather than asynchronous. Over 80% made major revisions to their courses to adapt to remote teaching. 97% of respondents indicated their remote courses were moderately or consistently well attended. However, 55% of respondents said they had seldom to no office hour visits by students.
 - A majority of faculty stated a higher workload in planning and administering instruction. 65% would like to continue online in the future.
- More detailed analysis to come in the future.

8. Old Business

8.1. N/A

9. Adjournment- 4:00 pm